
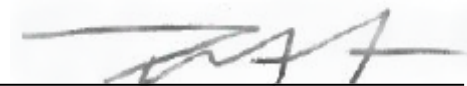


POLICY TITLE: ESTABLISHMENT OF THE DEPARTMENT AND APPOINTMENT OF THE DEPUTY COMMISSIONER AND ASSOCIATE COMMISSIONERS		PAGE 1 OF 2
POLICY NUMBER: 1.1 CHAPTER 1: ADMINISTRATION, ORGANIZATION, AND MANAGEMENT		
	STATE of MAINE DEPARTMENT of CORRECTIONS Approved by Commissioner:	PROFESSIONAL STANDARDS: See Section VIII
		
EFFECTIVE DATE: July 19, 2004	LATEST REVISION: March 3, 2021	CHECK ONLY IF APA []

I. AUTHORITY

The Commissioner of Corrections adopts this policy pursuant to the authority contained in 34-A M.R.S.A. 1403. *5-ACI-1A-01*

II. APPLICABILITY

Entire Maine Department of Corrections

III. POLICY

The authority, responsibility, and function of the Maine Department of Corrections is specified in Maine statutes and Department policies.

IV. DEFINITIONS

None

V. CONTENTS

Procedure A: General

VI. ATTACHMENTS

None

VII. PROCEDURES

Procedure A: General

1. The Department is under the control and supervision of the Commissioner of Corrections.
2. The Commissioner, subject to Maine statutes, shall appoint a Deputy Commissioner and Associate Commissioners to manage and direct all staff, volunteers, student interns, adult and juvenile residents, and adult and juvenile community corrections clients, and all programs and activities at each facility, in each community corrections region, and at the Central Office. Each appointment shall be for an indeterminate term and removal from a position shall be in accordance with Maine statutes. *5-ACI-1A-08 & 4-JCF-6A-07*

VIII. PROFESSIONAL STANDARDS

ACA

- 5-ACI-1A-01** The institution or parent agency is established as an integral part of a correctional department or system by means of statutes that set its purpose.
- 5-ACI-1A-08** The qualifications, authority, and responsibilities of the warden/superintendent and other appointed personnel who are not covered by merit systems, civil service regulation, or union contract are specified in writing by statute or by the parent agency.
- 4-JCF-6A-07** The qualifications, authority, and responsibilities of the facility administrator and other appointed personnel who are not covered by a merit system, civil service regulations, or union contracts are specified in writing by statute or in position descriptions of the parent agency.

POLICY NUMBER/TITLE	CHAPTER NUMBER/TITLE	PAGE NUMBER
1.1 Establishment of the Department and Appointment of the Deputy Commissioner and Associate Commissioners	1. Administration, Organization, and Management	Page 2 of 2 3/3/21R