

Date of Application: \_\_\_\_\_ Farm Name: \_\_\_\_\_

## Section VI. Equipment and Input Costs

A farm proposing to convert its operations to accommodate new products and production methods can apply for funding for equipment and related input costs for the successful harvesting, handling, processing, or packaging of the resulting product.

Questions about equipment and input costs may be directed to Meagan Hennessey, PFAS Response Director, at [Meagan.Hennessey@maine.gov](mailto:Meagan.Hennessey@maine.gov) or 207-592-3795.

### Documents to Attach and Submit with Section V:

The following information must be submitted with this Section of the application:

- A. Section I. Applicant General Information with all specified attachments
- B. An estimate, invoice, or receipt from an equipment provider describing the equipment and related input costs, and amount, including any taxes or transportation fees
- C. If requesting a direct reimbursement, provide proof of payment
- D. Conversion Narrative – Equipment Focus. A statement, one page or less, describing and explaining the proposed equipment, justification (including of the particular product type or model chosen), and the anticipated result/outcome achieved.
- E. Supporting documentation, such as:
  1. Equipment information, model, specifications, drawings or similar; and
  2. Cost quotes or estimates with relevant details and equipment and input cost details from at least two separate vendors
- F. Any additional supporting documentation requested by DACF that DACF determines is necessary to review the request for feed.

### Please provide the following information:

TOTAL AMOUNT OF SUPPORT REQUESTED: \$ \_\_\_\_\_

### Payment Options – please check which one is requested:

- DACF reimburses the applicant for approved project costs
- DACF contracts with and pays applicant’s approved vendors/contractors
- DACF reimburses a nonprofit for payment of approved project costs made on the applicant’s behalf

**Signature Block**

I certify that the information given in this Equipment and Input Costs application is correct and complete to the best of my knowledge.

I acknowledge that payments may represent reportable income for tax purposes.

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Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Applicant's Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

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Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Applicant's Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

Please complete if someone assisted the applicant to complete this form:

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Preparer Name (If not applicant) \_\_\_\_\_ Preparer's relationship to applicant \_\_\_\_\_

Permission to discuss application with Preparer:     YES         NO

**Equipment and Input Costs Application Review**

DACF will consider the total cost and whether the equipment is essential to the viability of the farm. This could include the likelihood of success or return on investment and other relevant factors.

Other criteria for consideration include: total cost, timing, alternative options, level of risk, producer's demonstrated lack of available financial capacity, number of other requests for DACF support by other producers.

DACF reserves the right to request a business plan first be developed for the farm and submitted to DACF to support an equipment and input costs application. Business plan assistance can be applied for via the Technical Assistance Grant (Part IV).

DACF reserves the right to cap the amount of funding for all requests based on available resources and other factors.