

**00 11 13**  
**Notice to Contractors**

**Waterville Armory Roof Repair Project, 74 Drummond Road, Waterville, Maine**  
DFE Project Number 23SR23-406-D, BGS Project Number 3625, Bid Number 23-028.

*This project consists of repairing certain sections of Waterville Armory roof. Remove the existing EDPM membrane and underlayment. The Contractor shall install some structural roof joists. The Contractor shall build up the existing roof curbs, install additional insulation, underlayment, fascia and new a EPDM roof membrane. The Contractor shall furnish and install all items in accordance with Plans and Specifications.*

The cost of the work is approximately \$ 500,000. The work to be performed under this contract shall be completed on or before the Final Completion date of 30 May 2024.

1. Bids shall be submitted in sealed envelopes plainly marked "**Bid for Waterville Armory Roof Repair Project, 74 Drummond Road, Waterville, Maine. DFE Project Number 23SR23-406-D, BGS Project Number 3625, Bid Number 23-028**" and addressed to the Bid Administrator:

*Directorate of Facilities Engineering  
194 Winthrop Street, Building #7, Camp Keyes  
Augusta, Maine 04333-0033  
Attn: Ms. Sara Thompson  
Email: sara.thompson@maine.gov*

The envelope shall contain a completed Contractor Bid Form, plus bid security when required, to be received no later than **3:00 p.m. on 29 June 2023**. Bid submissions will be opened and read aloud at *194 Winthrop Street, Building #7, Camp Keyes, Augusta, Maine 04333-0033* at the time and date noted above.

Any bid submitted after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid.

2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.  
If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
4. Performance and Payment Bonds *are required* on this project.  
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
5. Filed Sub-bids *are not required* on this project.

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6. There *are no* Pre-qualified General Contractors on this project.  
If Pre-qualified General Contractors are identified for this project, the name of each company, with their city and state, are listed below.  
*None*
  
7. An on-site pre-bid conference *will* be conducted for this project.  
If a pre-bid conference is scheduled, it is *mandatory* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. *A Pre-Bid Conference is scheduled for 9:00 a.m. on – 15 June 2023. The Contractor shall arrive at 74 Drummond Road, Waterville, Maine. The Contractors shall park in the parking area to the right of the Armory. The Project Manager will be waiting for the Contractors in this parking area.*
  
8. Bid Documents - full sets only - will be available on or about *9 June 2023 at 12:00 p.m.* and may be obtained *Plans and Specifications may be obtained from the following Print Shop listed below for a non-refundable fee of \$100.00. The Contractor shall be responsible to contact the Print Shop (Xpress Copy) for a paper copy of the Plans and Specifications. The Contractor shall be responsible for the cost of the paper copy and the cost for delivery method of the Plans and Specifications. The Contractor shall contact the Print Shop (Xpress Copy) to determine the method of payment required. A Digital Copy of the Plans and Specifications may be obtained from the Print Shop (Xpress Copy) for a non-refundable fee of \$60.00 from:*  
*Xpress Copy*  
*Portland, ME 04101*  
*Phone: (207) 775- 2444, Fax (207) 775- 2481*  
*If the Contractor has any issues obtaining a copy of the Plans and Specifications, email Todd Kent - todd@xcopy.com.*
  
9. Bid Documents may be examined at:  

<i>AGC Maine</i>	<i>Construction Summary</i>
<i>188 Whitten Road</i>	<i>734 Chestnut Street</i>
<i>Augusta, ME 04330</i>	<i>Manchester, NH 03104</i>
<i>Phone 207-622-4741 Fax 207-622-1625</i>	<i>Phone 603-627-8856 Fax 603-627-4524</i>