

**REQUEST FOR QUALIFICATIONS
COMMISSIONING AGENT SERVICES
MSAD 49 NEW ELEMENTARY SCHOOL**

MSAD 49 wishes to procure commissioning agent services for a new elementary school in Benton, Maine. The facility is expected to be approximately 81,000 square feet and up to two stories in height. It will accommodate 3rd-6th grade students.

The architect of record is CHA Architecture, P.C. in Portland, Maine.

Construction is scheduled to begin in January of 2024. Substantial Completion of the building is anticipated in December of 2025. The Building Construction Cost is estimated at approximately \$30M. The project is at the construction documents phase.

MSAD 49 is seeking commissioning agent services to ensure that mechanical, electrical, plumbing, and building envelope systems are complete and functioning properly upon occupancy, and that the Owner's staff has adequate system documentation and training.

Evaluation criteria for qualifications are based on:

- Proposed approach to the Project
- Past experience in performing commissioning agent services for similar projects
- Experience of the staff to perform the services required by the Project

Fees shall not be included in the response to this RFQ. Fees shall be negotiated with the firm determined by the Selection Committee to be the most qualified for these services.

MSAD 49 intends to invite three to five companies to interview with the Selection Committee.

The companies that are selected will receive a Scope of Work document so that the company understands what is expected prior to the interview. Questions regarding this commissioning project will be addressed at the interview.

Interested parties should submit four copies of their qualifications package on or before 4PM on August 7, 2023 to:

Roberta Hersom
Superintendent of Schools, MSAD 49
8 School Street
Fairfield, ME 04937