The Maine CDC WIC Nutrition Program provides nutrition and health services to women, infants and children who are income-eligible and live in Maine. Participants may be residing at a residential facility and continue to receive benefits from the program. Federal WIC regulations require our local management staff to contact all residential facilities within our coverage area to verify your agreement to the following, whether or not you have WIC participants residing in your facility. Please indicate your agreement to these items:

**Date:**

**Facility Name:**

|  |  |  |
| --- | --- | --- |
| **Item** | **Facility agreement (Yes / No)** | **Initials and Date**  |
| The homeless facility does not accrue financial or in-kind benefit from a resident’s participation in the WIC Program (e.g., the institution does not reduce the quantity of food the person is receiving because he/she is receiving WIC foods). | 🞏 Yes🞏 No |  |
| Foods provided by the WIC Program are not used for communal food service, but are available exclusively to the WIC participant for whom they were issued. | 🞏 Yes🞏 No |  |
| The homeless facility places no constraints on the WIC participant’s ability to use WIC supplemental foods, or access WIC services of nutrition education, breastfeeding support and referrals. | 🞏 Yes🞏 No |  |
| Facility management understands that the WIC Program must be contacted if the facility ceases to meet any of these conditions. | 🞏 Yes🞏 No |  |
| State and/or Local Agency staff may request facility management to sign a written compliance agreement statement which includes the conditions stated above. | 🞏 Yes🞏 No |  |
| On-site monitoring of the facility may be performed by State and/or Local Agency staff as needed. | 🞏 Yes🞏 No |  |

**Facility Manager Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Facility Manager Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

If you have any questions, please do not hesitate to contact me at LA phone number, or the State WIC Agency office at 207-287-3991 / 800-437-9300.

Sincerely

Local agency staff member name, position

LA name

LA Address

Town, ME ZIP

LA phone

Email

LA staff member to sign