CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

The ME DMR VESL Harvester Application uses a dynamic form, which means the fields you are required to fill out are dependent on the gear you select. Only the fields you are required to report will be displayed.

1. After you have logged into (or opened) the application you are presented with three options:
   A. "FIND REPORT" allows you to search on previously created reports.
   B. "CREATE REPORT" opens the applications reporting screen.
   C. "CREATE DID NOT FISH" will bring you to the VESL website (requires active internet connection) to create and submit your "did not fish" reports.

2. Creating a Report
   A. After you click on "CREATE REPORT" (in Step 1b above) you will arrive at this screen. Click on the calendar icon to select your "Date Sailed (EST)." A box will pop up showing the month, day, and year. Click "SELECT" once you've chosen the date. Then choose the time (EST) you started your fishing trip and click "SELECT."
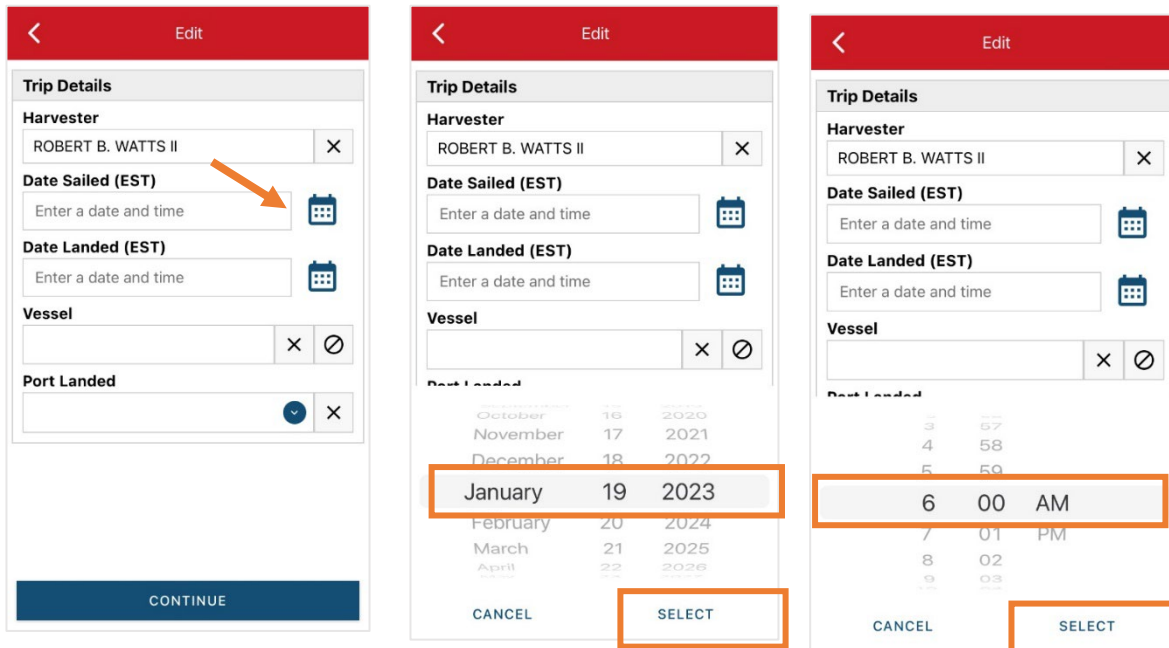
B. Next, click on the calendar icon to select your "Date Landed (EST)." A box will pop up showing the month, day, and year. Click "SELECT" once you've chosen the date. Then choose the time (EST) you finished your fishing trip and click "SELECT."

C. Then click on "Vessel" to choose your vessel. Click your drop-down arrow to see the list of vessels available. Click the vessel form the list and then click "SELECT" once you choose the vessel.
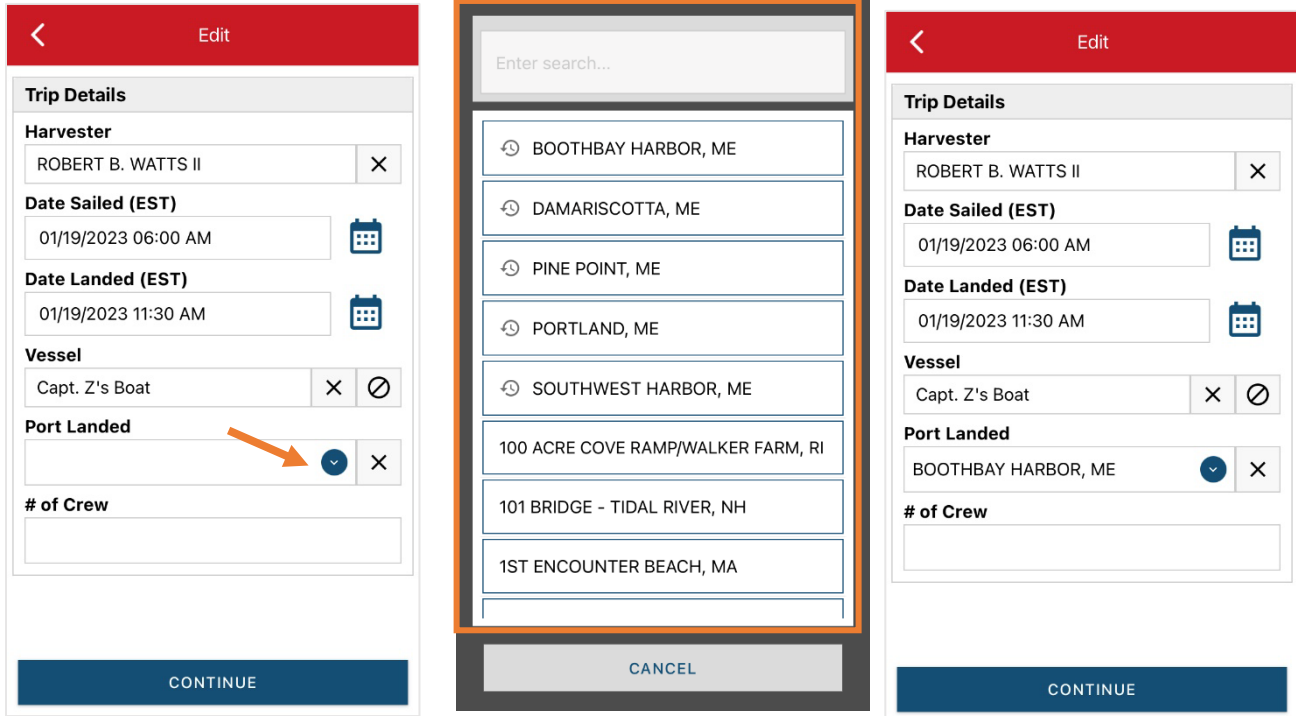
D. Click the drop-down arrow to enter the "Port Landed." You can search for your port in the Search bar on the window that opens. When you see your Port in the list, click on it.

E. Enter the number of crew (including the captain in the count). Then click "CONTINUE."
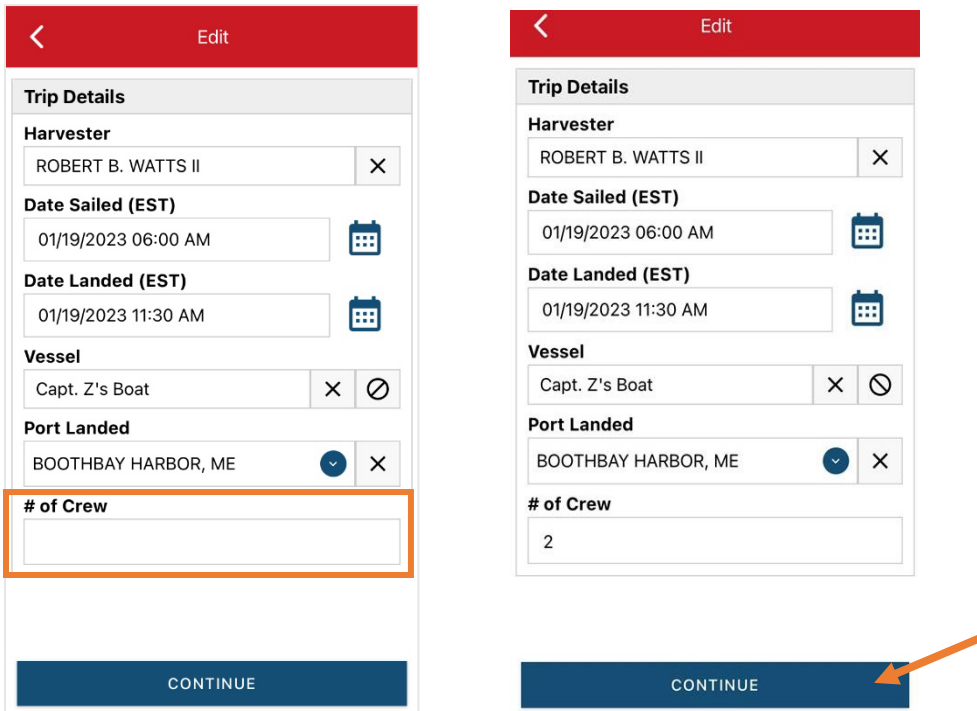
F. After clicking "CONTINUE," you will be able to add your effort information by clicking on the "+ ADD" button.

G. First, pick your gear by clicking on the drop-down arrow for "Gear Type." You can start typing the gear name into the search field. Click on the applicable gear type from the list. Once you do this, more effort fields will appear.

Updated 03/01/23

H. Enter the total traps hauled that day in "Gear Qty" and the count of the strings (traps connected on a continuous line - triples, pairs, singles, etc.) hauled that day under "Gear Sets."
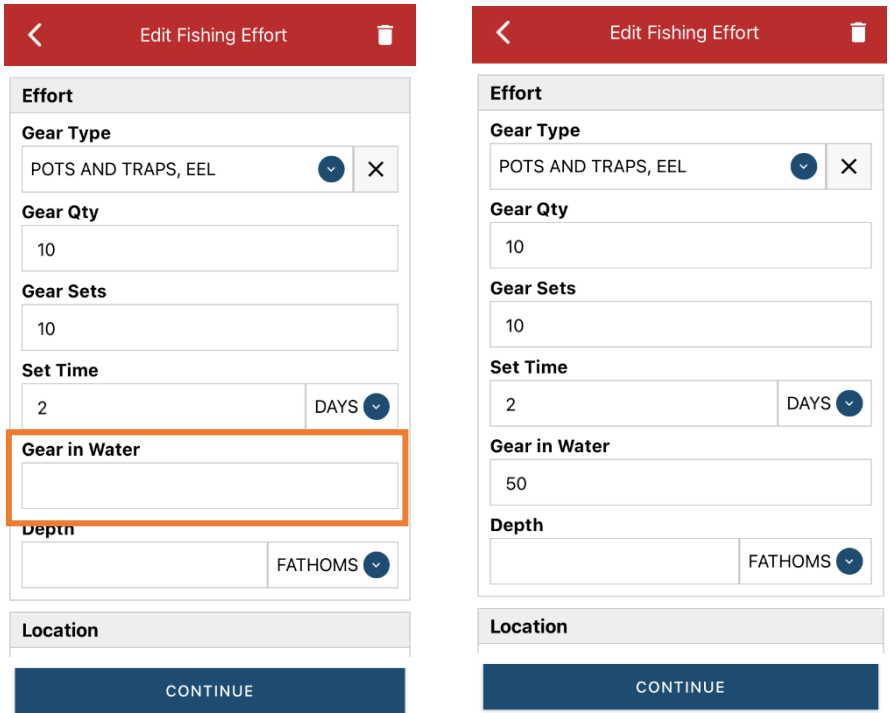

I. Next, click on the drop-down arrow for "Set Time" to enter the time the traps soaked between hauls. You will need to select your "Set Time Units" (hrs, days, mins) first, then you can enter the corresponding time.

J. Next, enter your "Gear in Water", which is the total number of traps in the water *at the beginning of the day* for the Landed Date you are currently reporting on.

K. Next, enter the "Depth" by clicking the drop-down arrow for depth unit. The depth unit is defaulted to FATHOMS. To change this, click on the drop-down arrow. You will then choose the applicable depth unit and enter your depth.
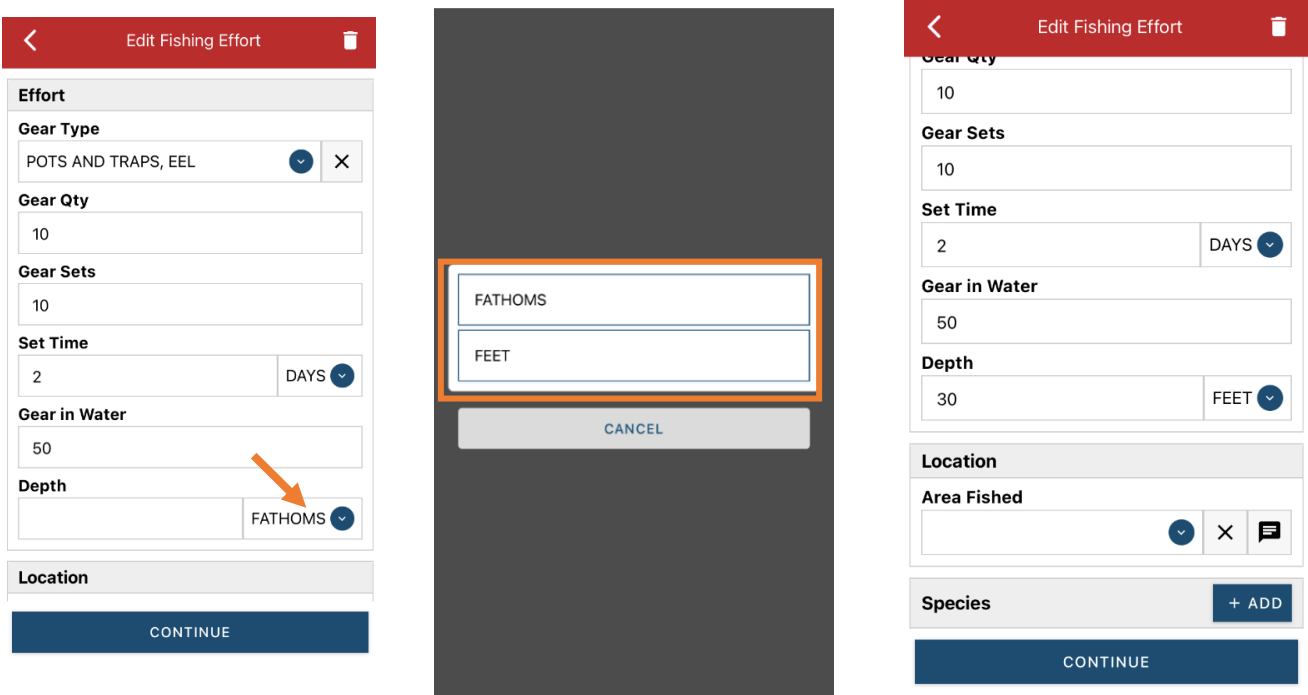
L. Select the area fished by clicking on the drop-down arrow. Start typing the body of water you fished into the search bar. Click on the body of water when you see it in the list.
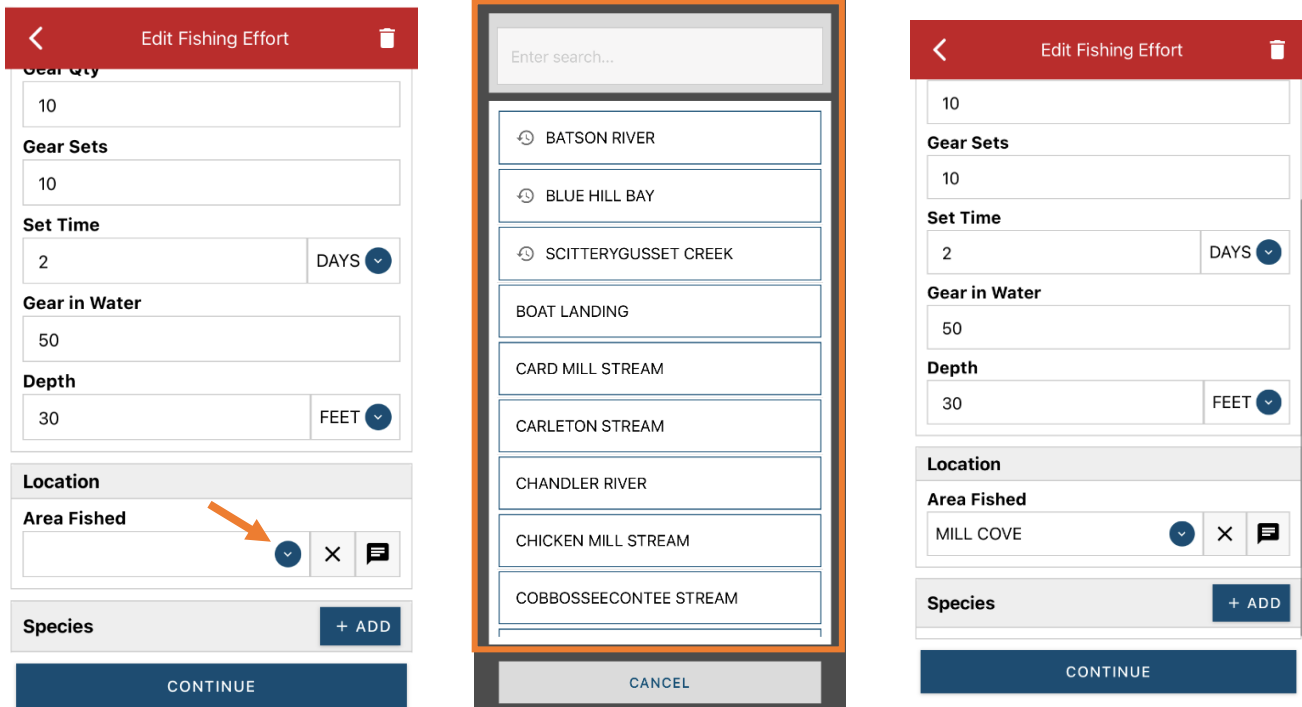
M. If you do not see the body of water you fished in the list, you may type it in yourself. To do this, click the ▤ button (it will turn red), then click the "Area Fished" box and type in the area fished. Make sure you enter a body of water (stream, river, etc.) into the "Area Fished" box and not a town name.
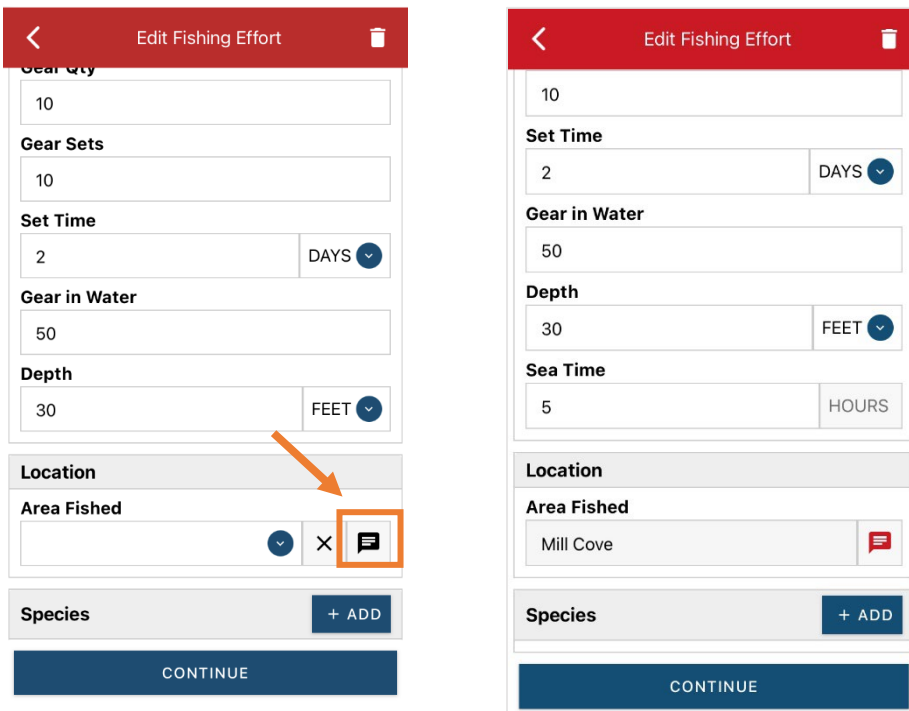
N. Next click the "+ ADD" button next to the "Species." A new screen will open.

O. Click the drop-down arrow for "Species." Then, in the search box start typing the species name. You can also scroll through the list. Once you find the species you want to report, click on the species name.

P. Click on the drop-down arrow for "Eel Type" and select "YELLOW EELS" from the box that pops up.

Q. Next, click on the drop-down arrow for the "Quantity" field. You will be prompted to pick the "Quantity Units" before entering a value, so click on the applicable unit from the list and then type in the total "Quantity" you landed.

R. Next, select the drop-down arrow for the "Catch Source." This is where you indicate if the catch you are reporting on were carred (held from multiple trips), from an aquaculture operation, for a research set aside (elvers sold to an aquaculture dealer) or standard (caught from that day's trip). You will likely choose "STANDARD" (the default) or "CARRED."
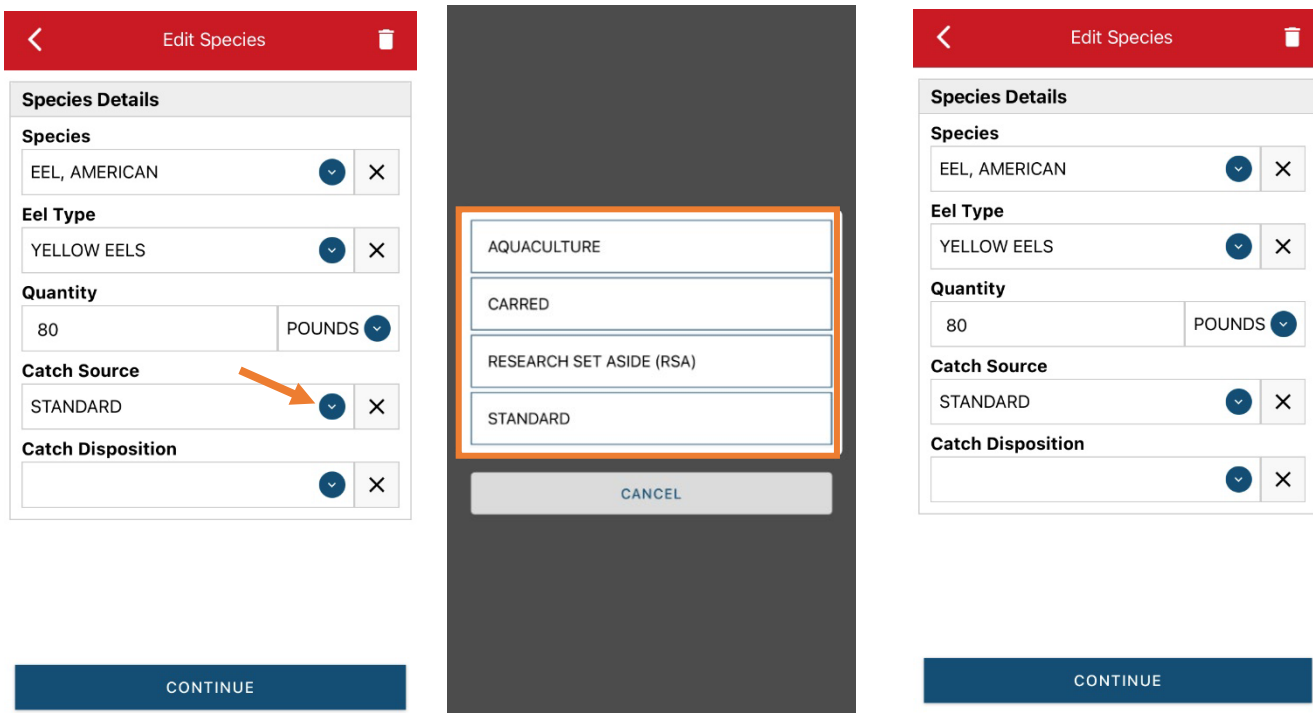
S. Next, you will choose your "Catch Disposition." This is where you declare what the products end use was. Click the drop-down arrow to choose. You can begin typing the disposition into the search bar, or you can scroll through the list. Click on the "FOOD" from the list.

Updated 03/01/23
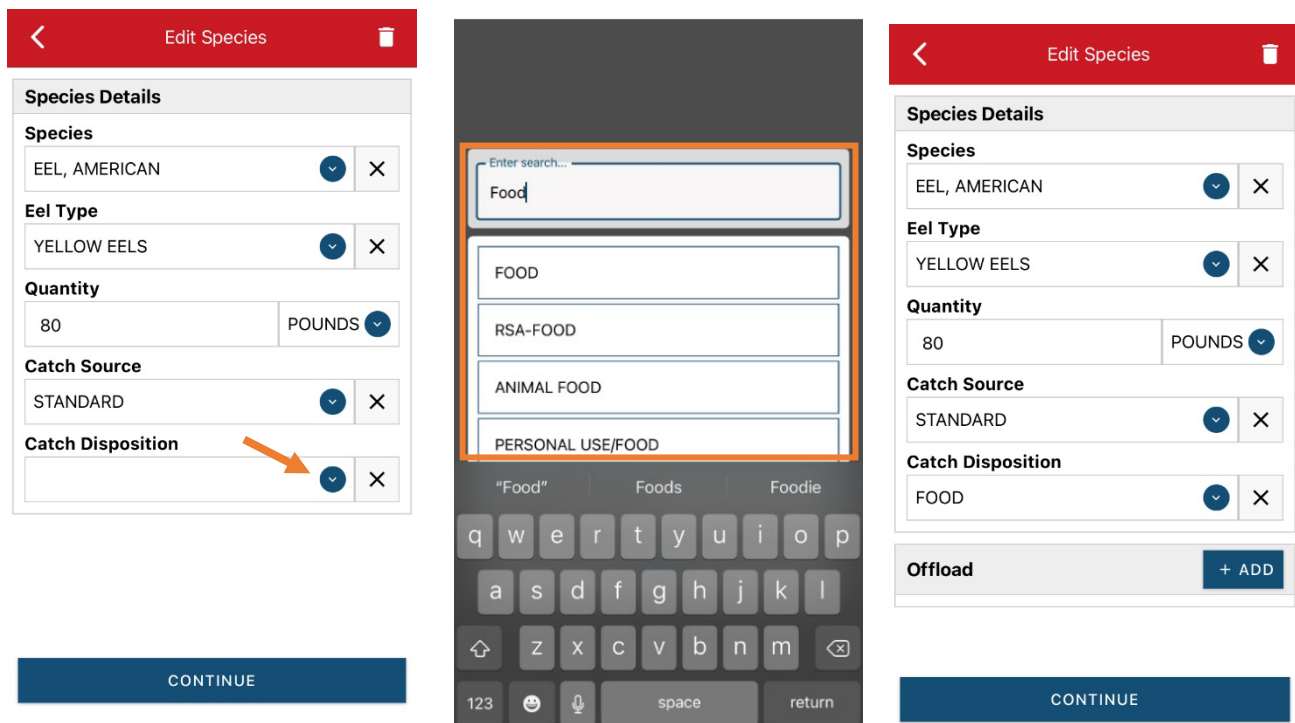
T. You will now select who you sold your eels to. Click the "+ADD" button next to "Offload" and another screen will open.

U. Next you will enter your "Sale Disposition." Click on the drop-down arrow and a box will pop-up with dispositions to choose from. Select "SOLD TO DEALER" from the list that pops up if you sold to a dealer.

Updated 03/01/23

V. Click on the "Dealer" field and another window will open. Click on the drop-down arrow and you can search or scroll through the list of dealers. Click on the dealer you sold to once you find them in the list and then click "SELECT."

.
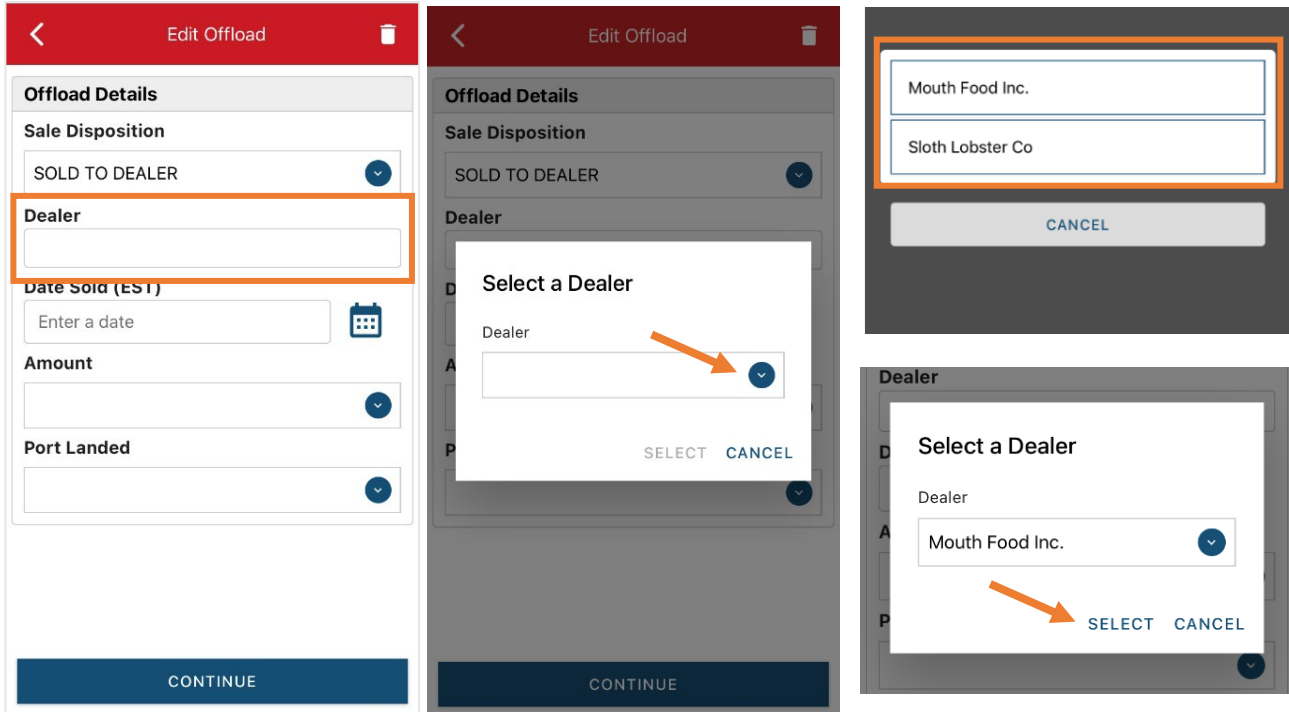
W. Next you will enter a date sold. Click on the calendar icon and choose your date. Click on "SELECT" once you have your date selected.
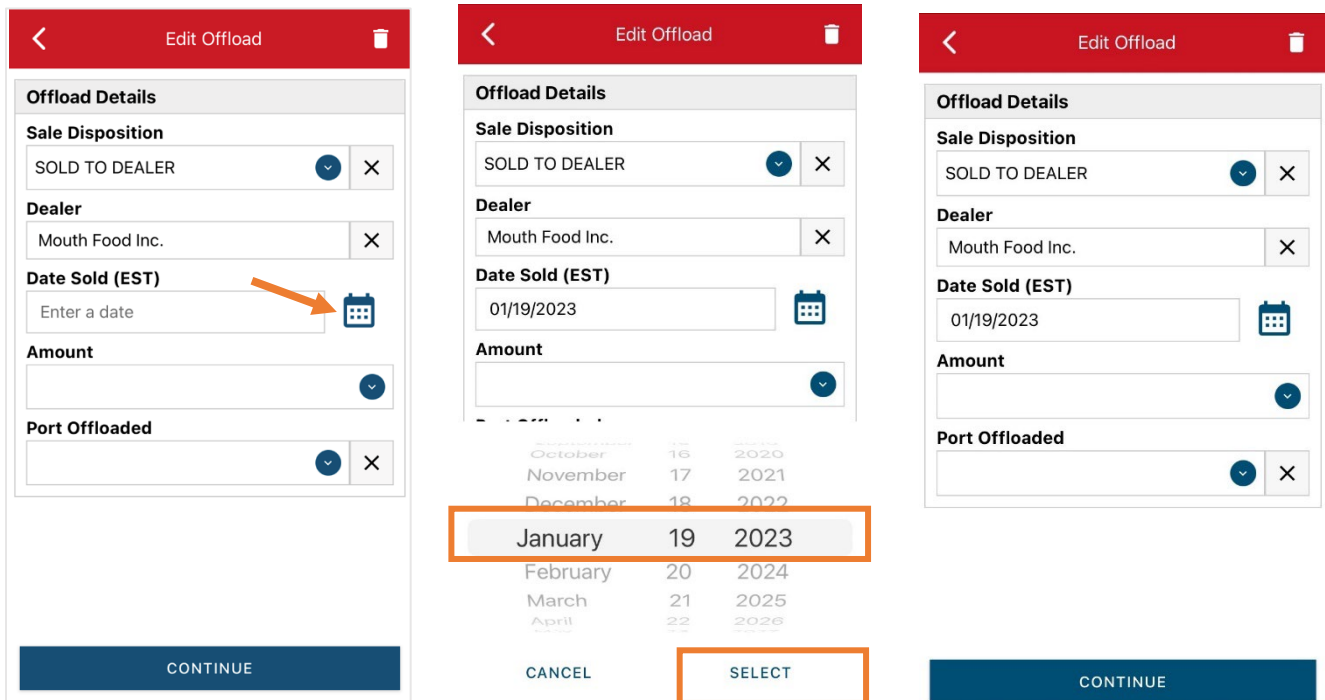
X. Now you will add the amount you sold on this Offload. Click on the drop-down arrow for "Amount" and you will choose the units for amount sold. Once you've chosen the units, you can enter the amount you sold. If all of your catch was sold to one dealer, you'd enter the total quantity landed for your trip in this field.
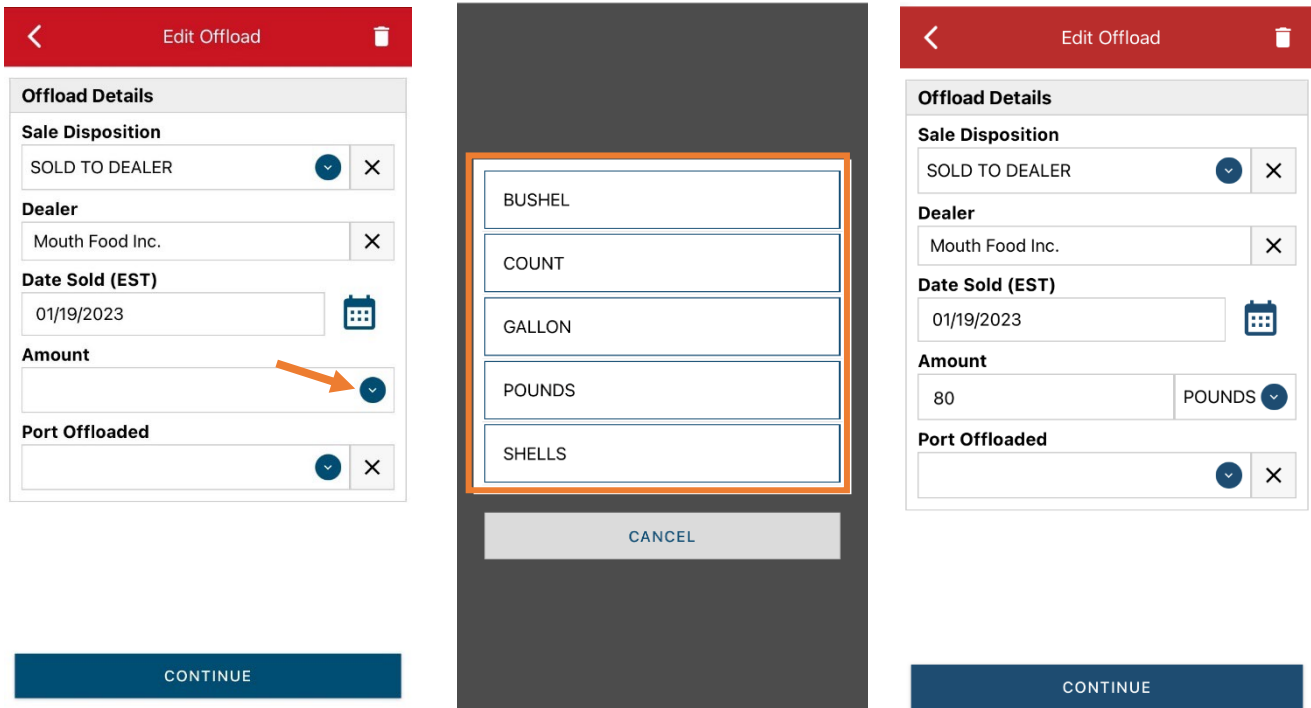
Y. Next, click on the drop-down arrow for the "Port Offloaded." You can start typing your Port into the search bar. Once you see your Port, click on it. Then click "CONTINUE" when the "Port Offloaded" has been selected.
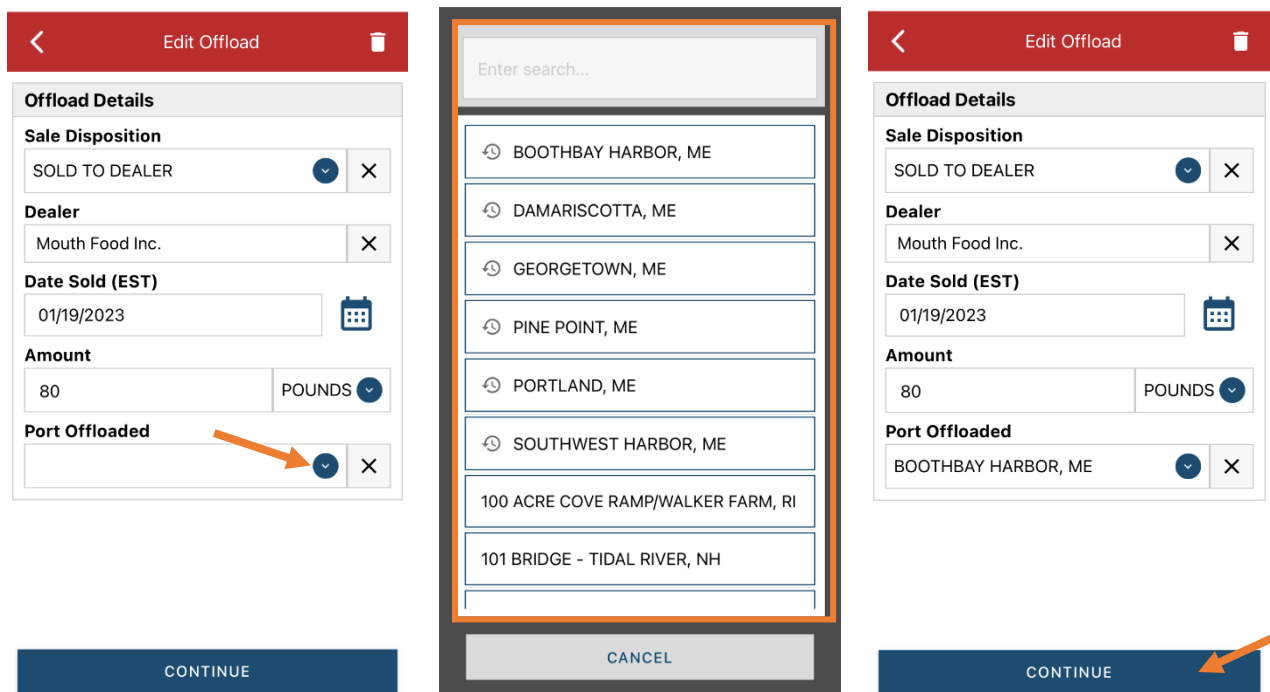
Z. Once you click "CONTINUE," you will be able to see your species and offload information on one screen. If you need to add more offload information (for example, if you sold to more than one dealer), click "+ADD" next to "Offload" and repeat steps T - Y. Once you have entered all your offload information, click "CONTINUE."

Click "+ADD" if you need to add additional offload information (for example, if you sold to multiple dealers).

Click "CONTINUE" to save and submit your report.
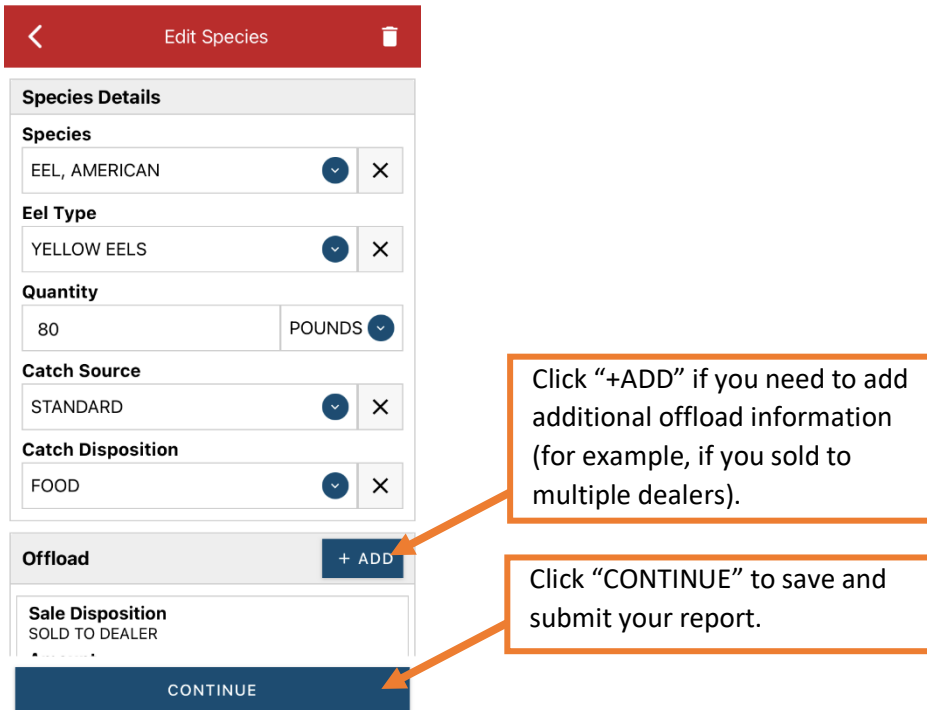
AA. Click "CONTINUE" again, then click "SAVE" at the bottom of the screen or the "disk" icon in the upper right corner of your screen. You will see a spinning wheel.
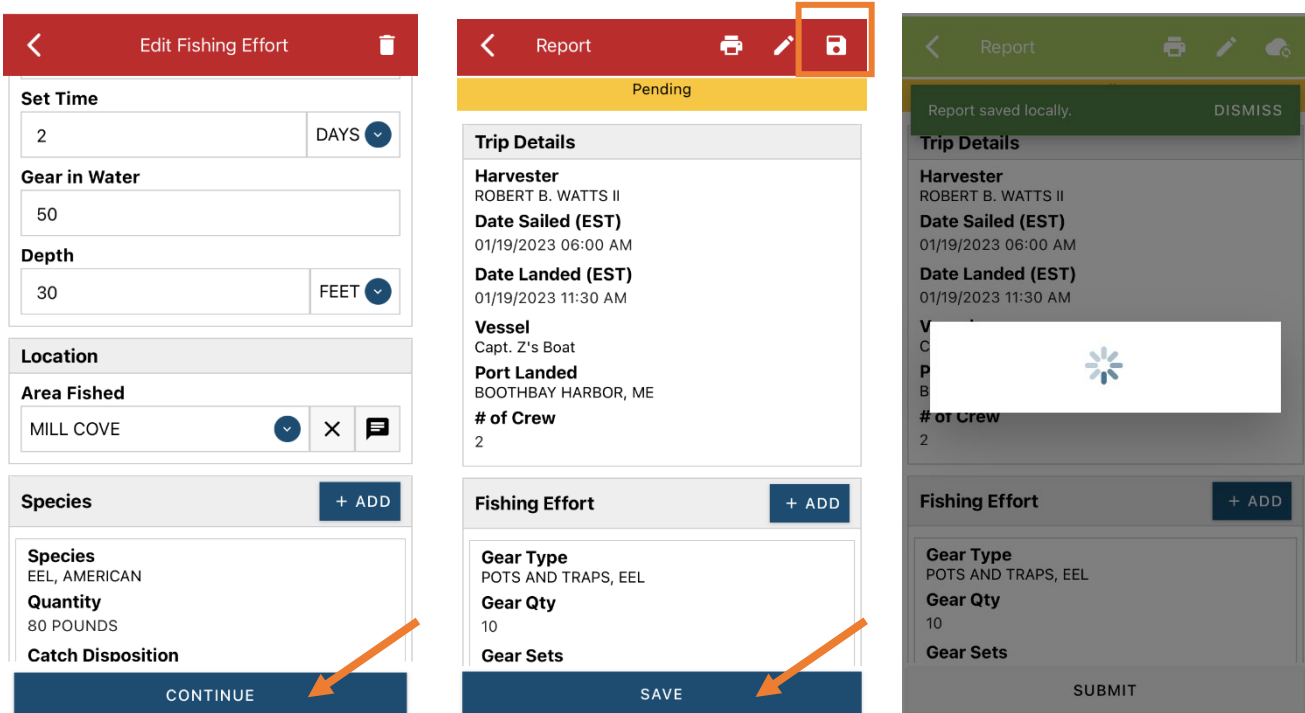
BB. After the spinning wheel goes away, click "SUBMIT" at the bottom of the screen. The report will upload immediately if you are connected to the internet/have cell service, or it will save to your phone until you are connected to the internet/regain cell service and go back into the application. If you are not connected to the internet when completing your report, you will need to open the program when reconnected to the internet/regain cell service to automatically submit any unsent reports.
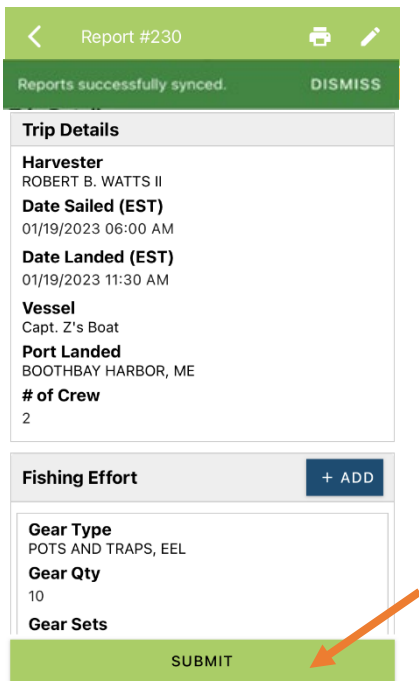
CC. Once the report is submitted, click on the back arrow in the upper left corner and you will return to the home screen where you can submit more or find previously submitted reports. You will see "WITHDRAW" at the bottom of the screen. You should only click this if you've realized that you entered something incorrectly and need to update your report.
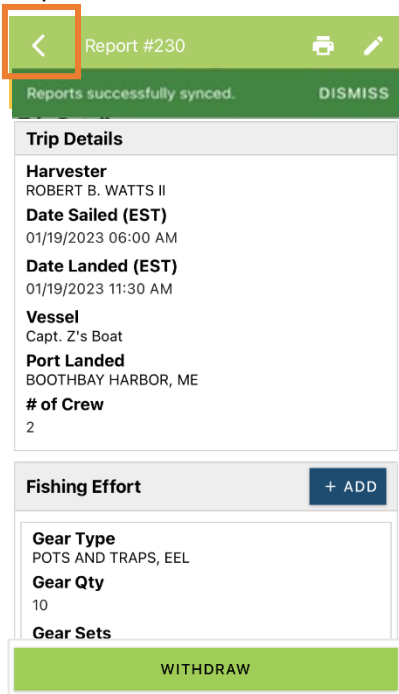
TIPS FOR CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

Frequent selections:

After your first submission, the program remembers your frequently selected gear types, species, catch disposition and port landed. These selections float to the top of the list to make it easier to report.

Enter search...	**Enter search...**	**Enter search...**
BY HAND, DIVING GEAR	CRAB, JONAH	BAIT
DIP NETS	EEL, AMERICAN	FOOD
DREDGE, NEW BEDFORD	HALIBUT, ATLANTIC	PERSONAL USE
DREDGE, SCALLOP	LOBSTER, AMERICAN	PERSONAL USE/FOOD
DREDGE, URCHIN	MENHADENS	RELEASED ALIVE
FYKE NETS	SCALLOP, SEA	
LONG LINES, BOTTOM	URCHIN, GREEN SEA	**Enter search...**
POTS AND TRAPS, LOBSTER	ALEWIFE	BOOTHBAY HARBOR, ME
PURSE SEINE	AMBERJACKS	PINE POINT, ME
		PORTLAND, ME
		SOUTHWEST HARBOR, ME