

CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

The ME DMR VESL Harvester Application uses a dynamic form, which means the fields you are required to fill out are dependent on the gear you select. Only the fields you are required to report will be displayed.

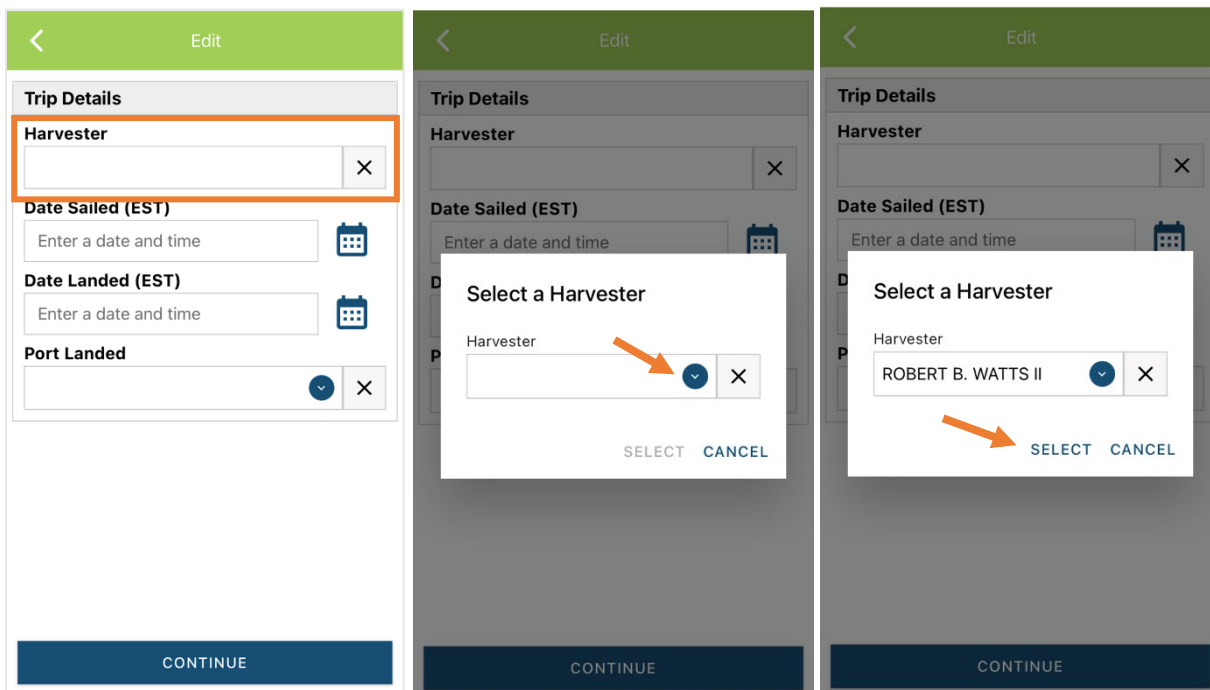
After you have logged into (or opened) the application you are presented with three options:

- A. "FIND REPORT" allows you to search on previously created reports.
- B. "CREATE REPORT" opens the applications reporting screen.
- C. "CREATE DID NOT FISH" will bring you to the VESL website (requires active internet connection) to create and submit your "did not fish" reports.

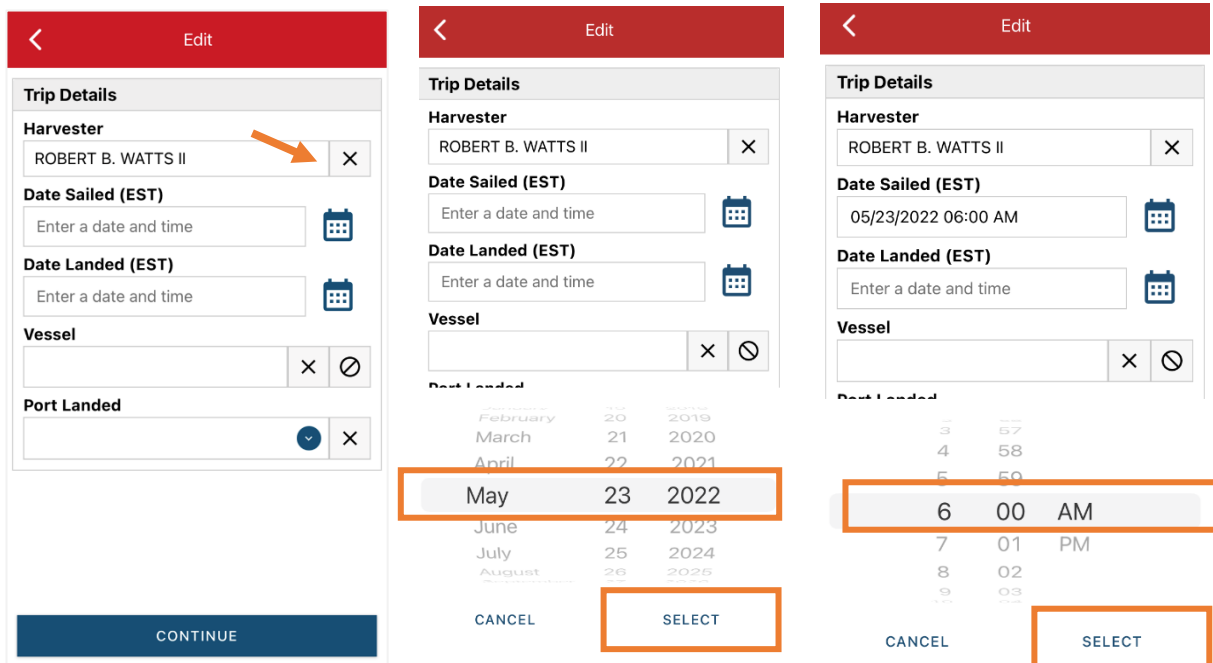


2. Creating a Report

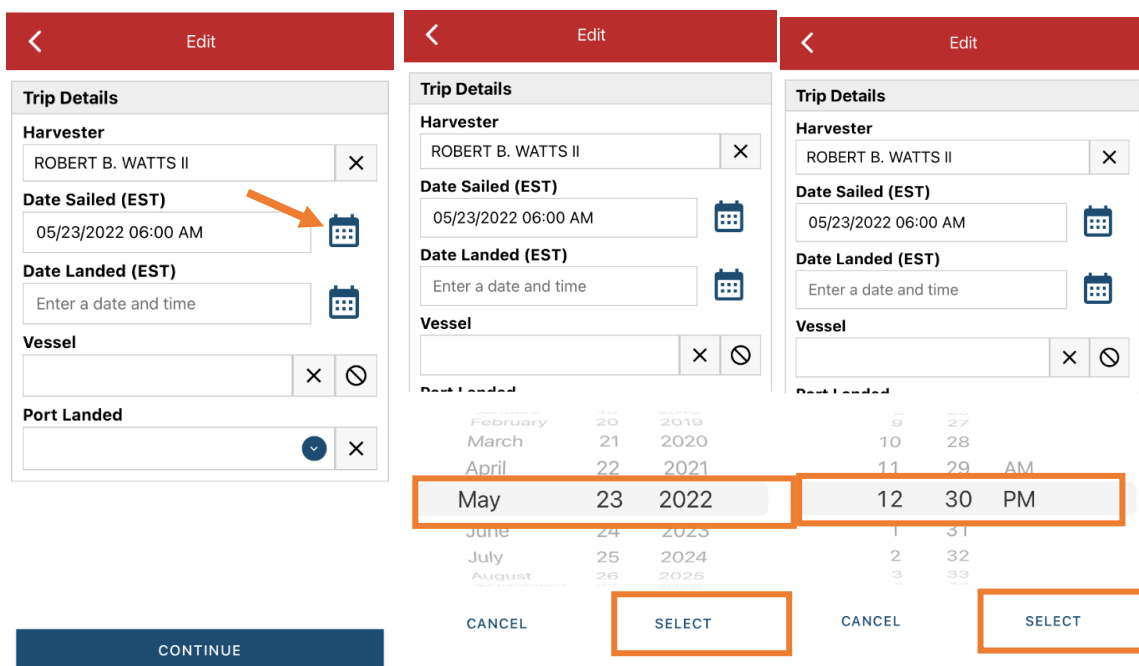
- A. After you click on "CREATE REPORT" (in Step 1b above) you will arrive at this screen. Click on "Harvester." Click the drop-down arrow, then click on your name when it pops up.



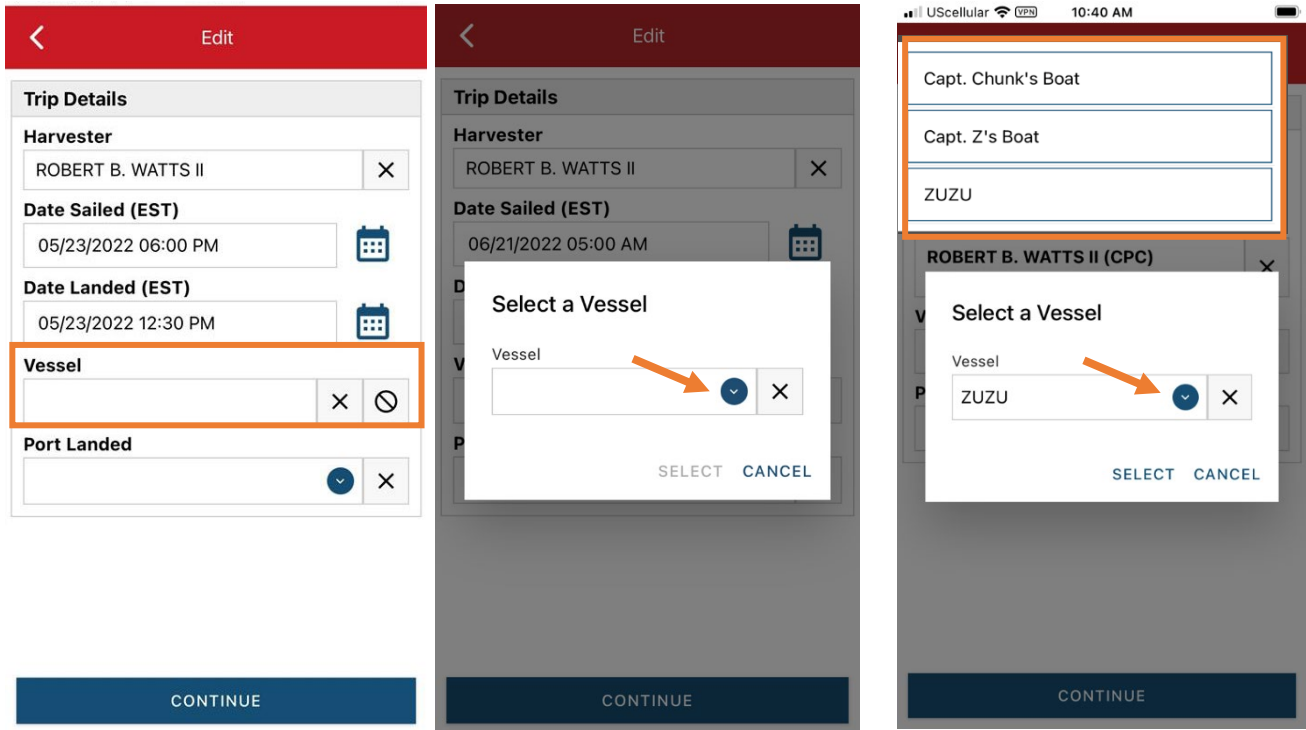
- B. Then click on the calendar icon next to “Date Sailed (EST)” to select the date and time you left the dock. A box will pop up showing the month, day, and year. Click “SELECT” once you’ve chosen the date (you may need to scroll through the available dates). Next you will select the time you left the dock and hit “SELECT” again.



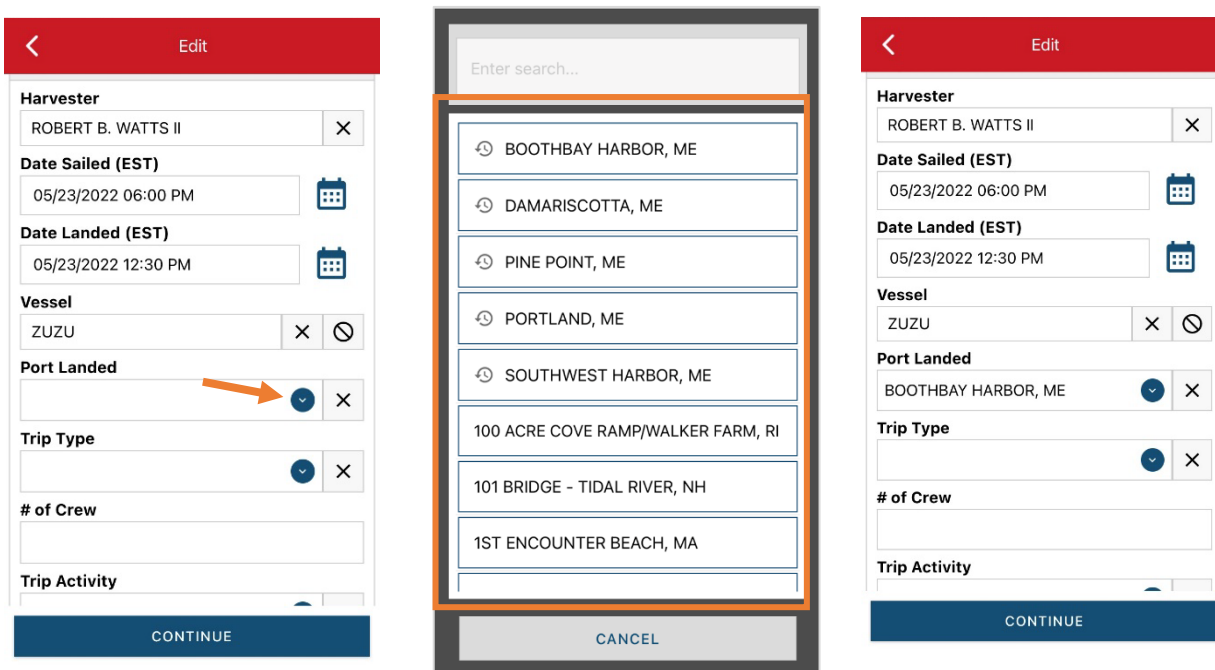
- C. Click on the calendar icon next to “Date Landed (EST)” to select the date and time you returned to the dock. Click “SELECT” once you’ve chosen the date. Next you will choose the time you returned to the dock and hit “SELECT” again.



- D. Click the “Vessel” box to choose your vessel. Click the drop-down arrow to see the list of vessels available. Click the vessel from the list and then click “SELECT” once you choose the vessel.



- E. Click the drop-down arrow to enter the “Port Landed.” You can search for your port in the Search bar on the window that opens. When you see your Port in the list, click on it.



F. Click the "Trip Type" drop-down arrow and select the appropriate "Trip Type" from the screen that pops up.

Harvester
ROBERT B. WATTS II

Date Sailed (EST)
05/23/2022 06:00 PM

Date Landed (EST)
05/23/2022 12:30 PM

Vessel
ZUZU

Port Landed
BOOTHBAY HARBOR, ME

Trip Type

of Crew

Trip Activity

CONTINUE

CHARTER

COMMERCIAL

PARTY

PRIVATE/RECREATIONAL

CANCEL

Harvester
ROBERT B. WATTS II

Date Sailed (EST)
05/23/2022 06:00 PM

Date Landed (EST)
05/23/2022 12:30 PM

Vessel
ZUZU

Port Landed
BOOTHBAY HARBOR, ME

Trip Type
COMMERCIAL

of Crew

Trip Activity

CONTINUE

G. Enter the number of crew (including the captain in the count).

Harvester
ROBERT B. WATTS II

Date Sailed (EST)
05/23/2022 06:00 PM

Date Landed (EST)
05/23/2022 12:30 PM

Vessel
ZUZU

Port Landed
BOOTHBAY HARBOR, ME

Trip Type
COMMERCIAL

of Crew

Trip Activity

CONTINUE

Vessel
ROBERT B. WATTS II
ZUZU

Date Sailed (EDT)
05/23/2021 05:00 AM

Date Landed (EDT)
05/23/2021 03:00 PM

Port Landed
BOOTHBAY HARBOR, ME

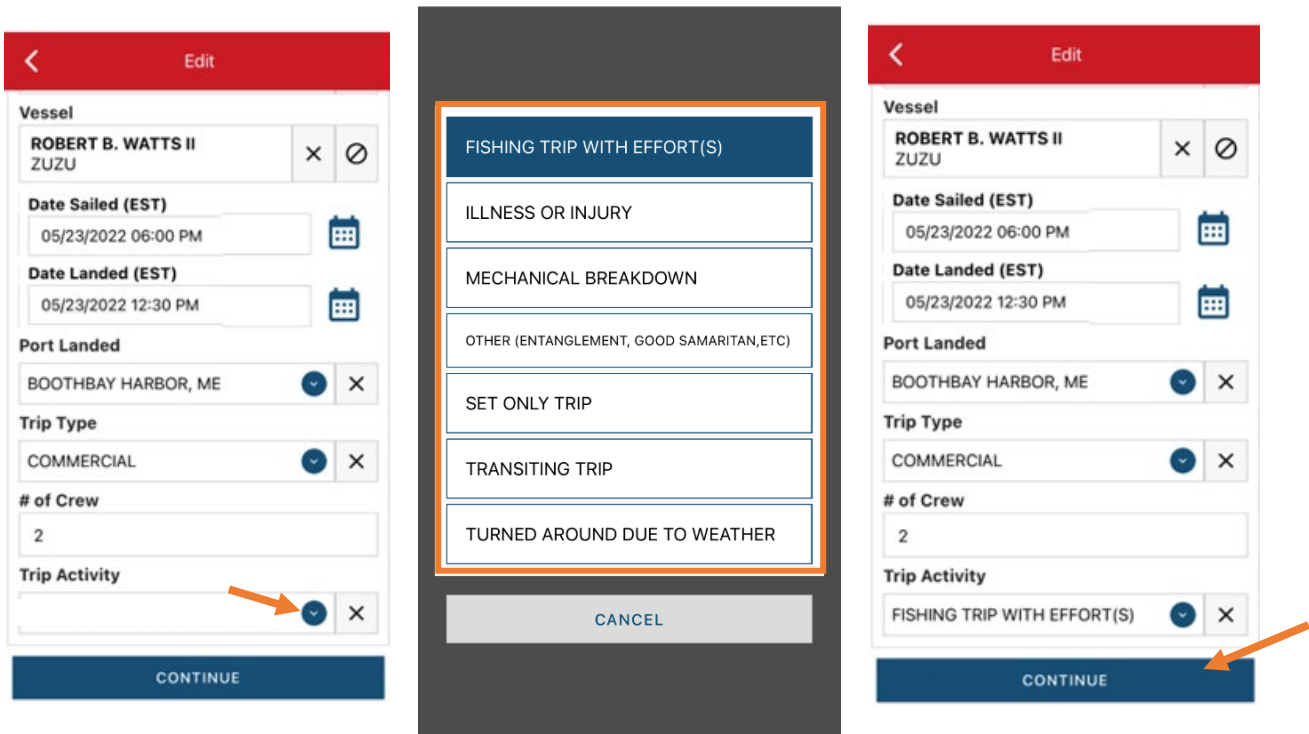
Trip Type
COMMERCIAL

of Crew
2

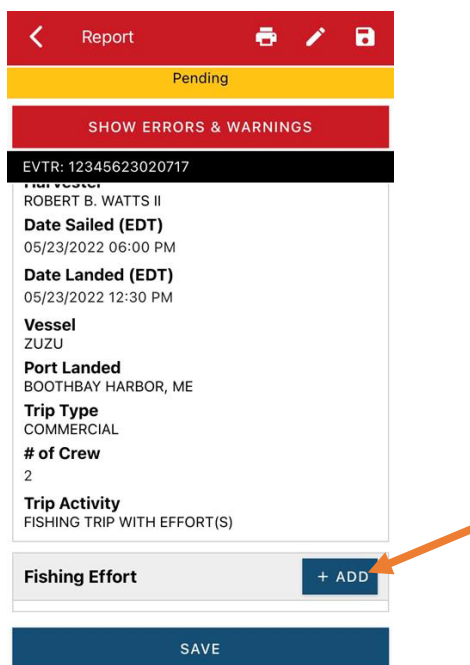
Trip Activity
FISHING TRIP WITH EFFORT(S)

CONTINUE

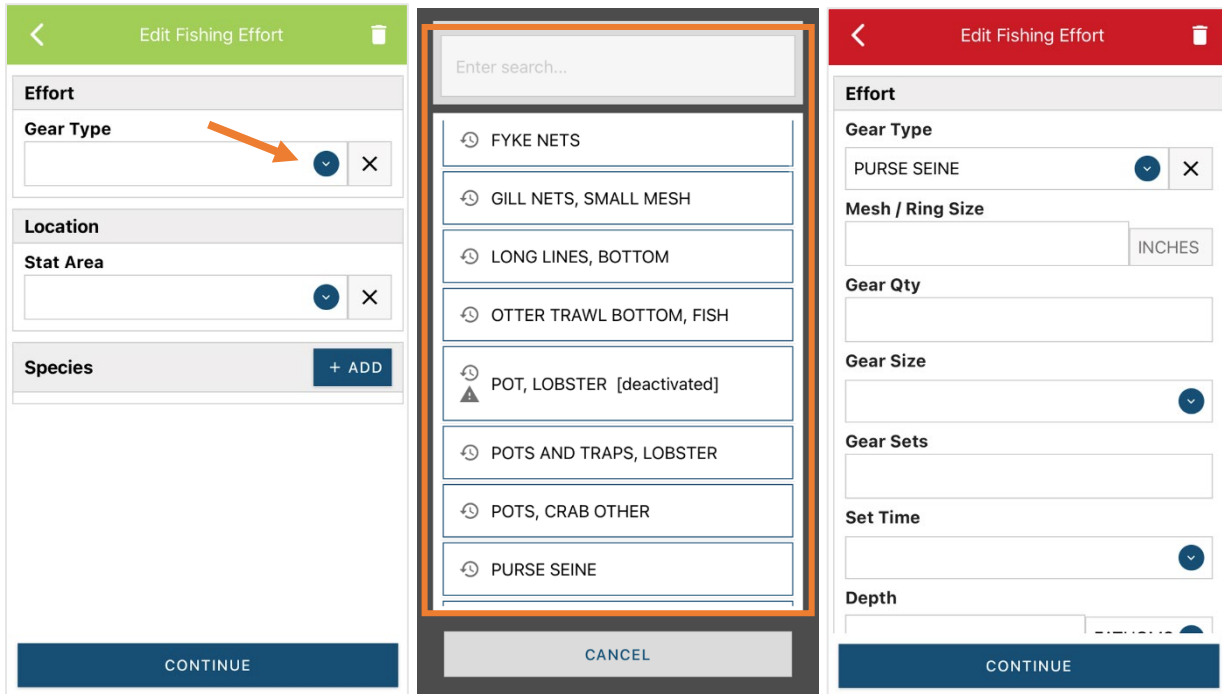
- H. Next, click the drop-down arrow for “Trip Activity” and select the appropriate “Trip Activity” from the screen that pops up. Then click “CONTINUE.”



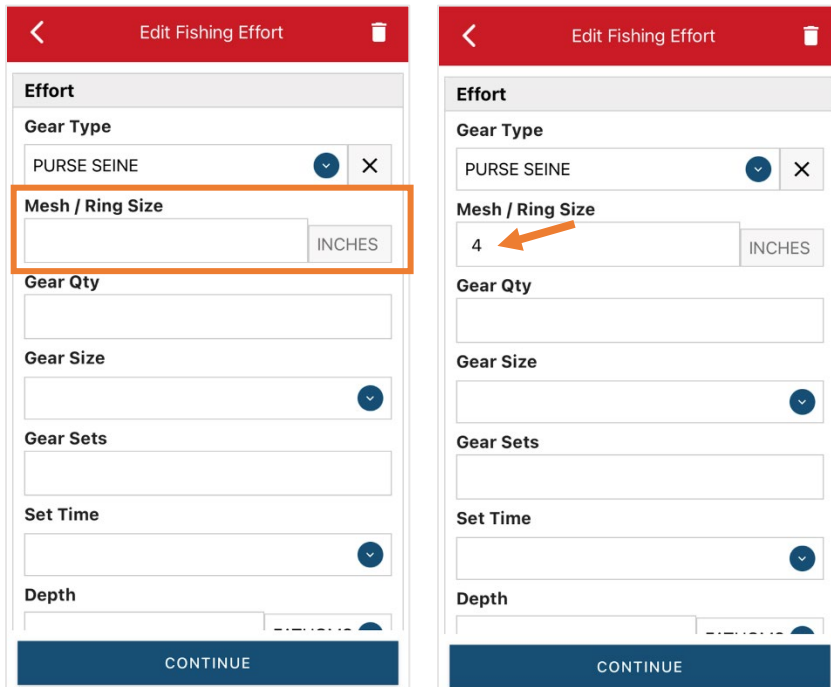
- I. After clicking “CONTINUE,” you will see the information you just entered. Scroll down until you see where it reads, “Fishing Effort.” Add your effort information by clicking on the “+ ADD” button next to “Fishing Effort.”



J. First, pick your gear by clicking on the drop-down arrow for “Gear Type.” You can start typing the gear name into the search field. Click on the applicable gear type from the list. Once you do this, more effort fields will appear.



K. Enter the “Mesh/Ring Size” (the nets mesh size). The units for “Mesh/Ring Size” are defaulted to inches and cannot be changed



L. For “Gear Qty,” enter the number of nets you had in the water at once.

The image shows two screenshots of the 'Edit Fishing Effort' form. The left screenshot shows the 'Gear Qty' field highlighted with an orange box. The right screenshot shows the 'Gear Qty' field with the value '1' entered, and an orange arrow pointing to the 'Mesh / Ring Size' field which has the value '4'.

M. For “Gear Size,” you will enter the length of the head rope, in feet. Click the drop-down arrow for “Gear Size” and choose the appropriate unit (feet) from the list that appears. Then enter the value in the “Gear Size” box.

The image shows three screenshots of the 'Edit Fishing Effort' form. The first screenshot shows the 'Gear Size' field with a drop-down arrow highlighted by an orange arrow. The second screenshot shows a modal menu with options: COUNT, FEET, INCHES, and NAUTICAL MILE, with 'FEET' selected and highlighted by an orange box. The third screenshot shows the 'Gear Size' field with the value '200' entered and the unit 'FEET' selected, with an orange arrow pointing to the value.

N. In the “Gear Sets” box, enter the number of times you set your net.

Edit Fishing Effort

Effort

Gear Type
PURSE SEINE

Mesh / Ring Size
2 INCHES

Gear Qty
1

Gear Size
200 FEET

Gear Sets
[Empty text box]

Set Time
[Empty text box]

Depth
[Empty text box] FATHOMS

CONTINUE

Edit Fishing Effort

Effort

Gear Type
PURSE SEINE

Mesh / Ring Size
2 INCHES

Gear Qty
1

Gear Size
200 FEET

Gear Sets
6

Set Time
[Empty text box]

Depth
[Empty text box] FATHOMS

CONTINUE

O. Next, click on the drop-down arrow for “Set Time” to enter the average tow/soak time for each set/haul. You will need to click the drop-down arrow for “Set Time” to select your “Set Time Units” (hrs, mins, days) first, then you can enter the corresponding time.

Edit Fishing Effort

Effort

Gear Type
PURSE SEINE

Mesh / Ring Size
2 INCHES

Gear Qty
1

Gear Size
200 FEET

Gear Sets
6

Set Time
[Empty text box]

Depth
[Empty text box] FATHOMS

CONTINUE

Selection menu for Set Time units:

- DAYS
- HOURS
- MINUTES

CANCEL

Edit Fishing Effort

Effort

Gear Type
PURSE SEINE

Mesh / Ring Size
2 INCHES

Gear Qty
1

Gear Size
200 FEET

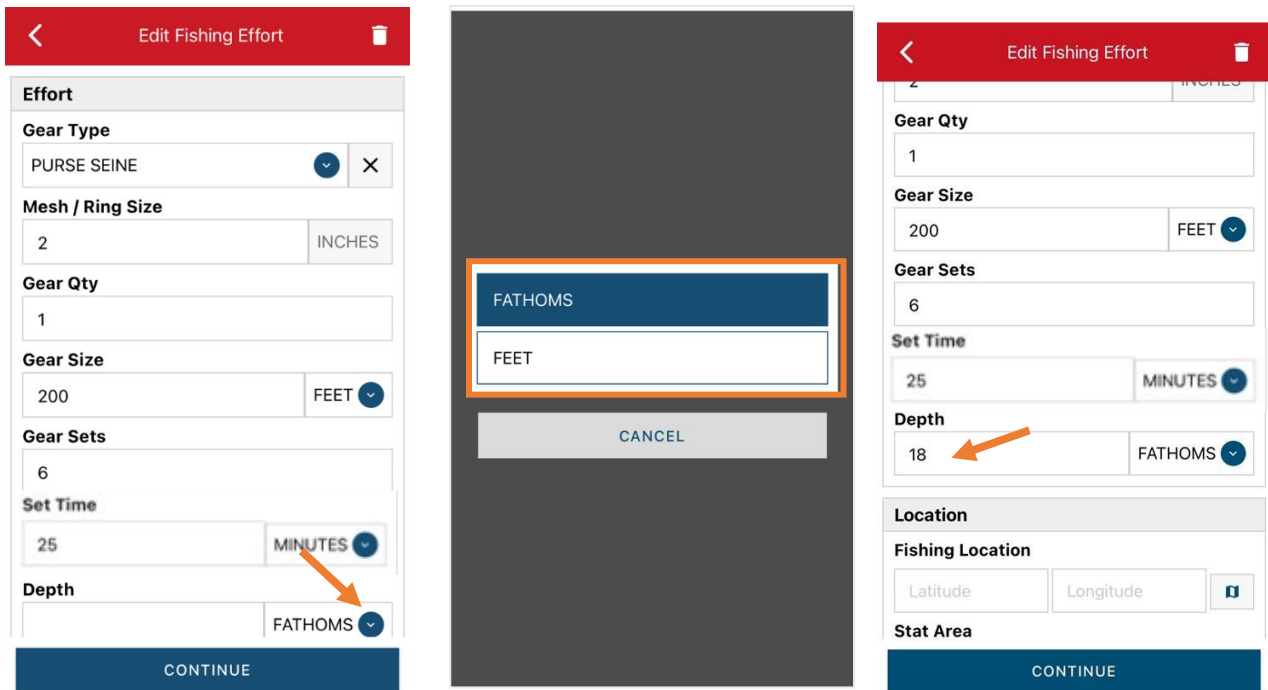
Gear Sets
6

Set Time
25 MINUTES

Depth
[Empty text box] FATHOMS

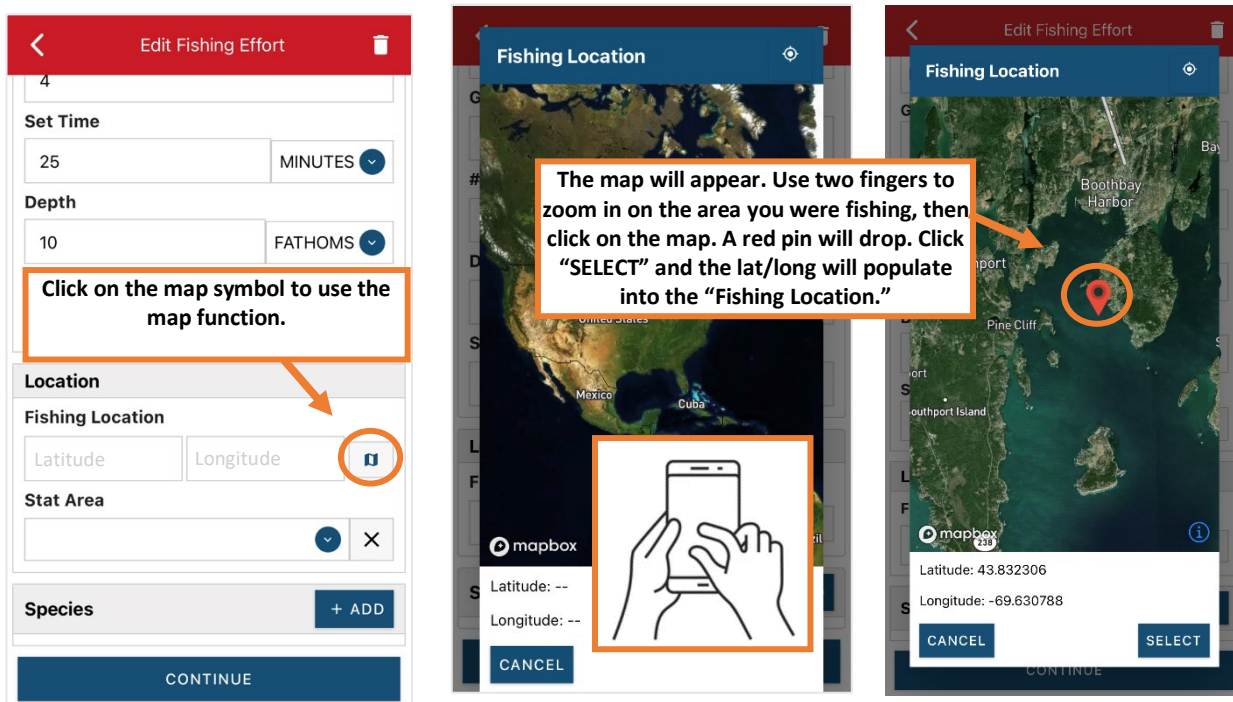
CONTINUE

- P. Scroll down and then enter the “Depth” by clicking the drop-down arrow for depth unit. The depth unit is defaulted to FATHOMS. To change this, click on the drop-down arrow. You will then choose the applicable depth unit and enter your depth.

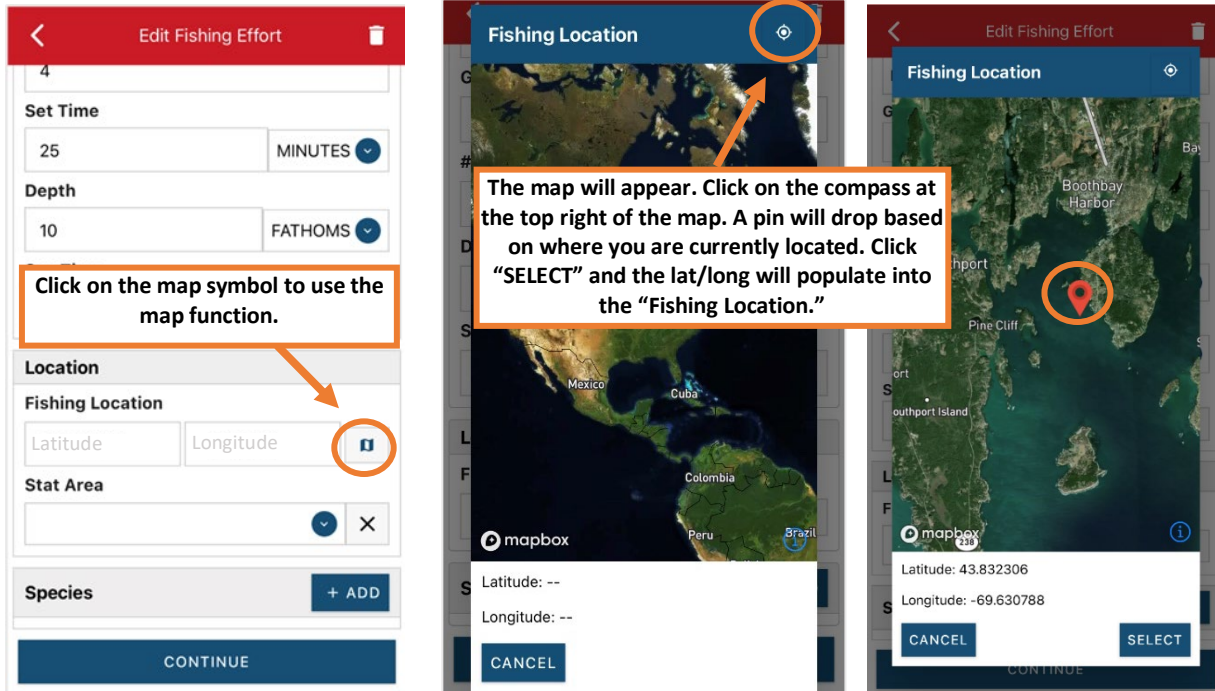


- Q. Next, scroll down to enter your “Fishing Location.” You can either use the map function or manually enter the latitude/longitude into the two boxes under “Fishing Location.”

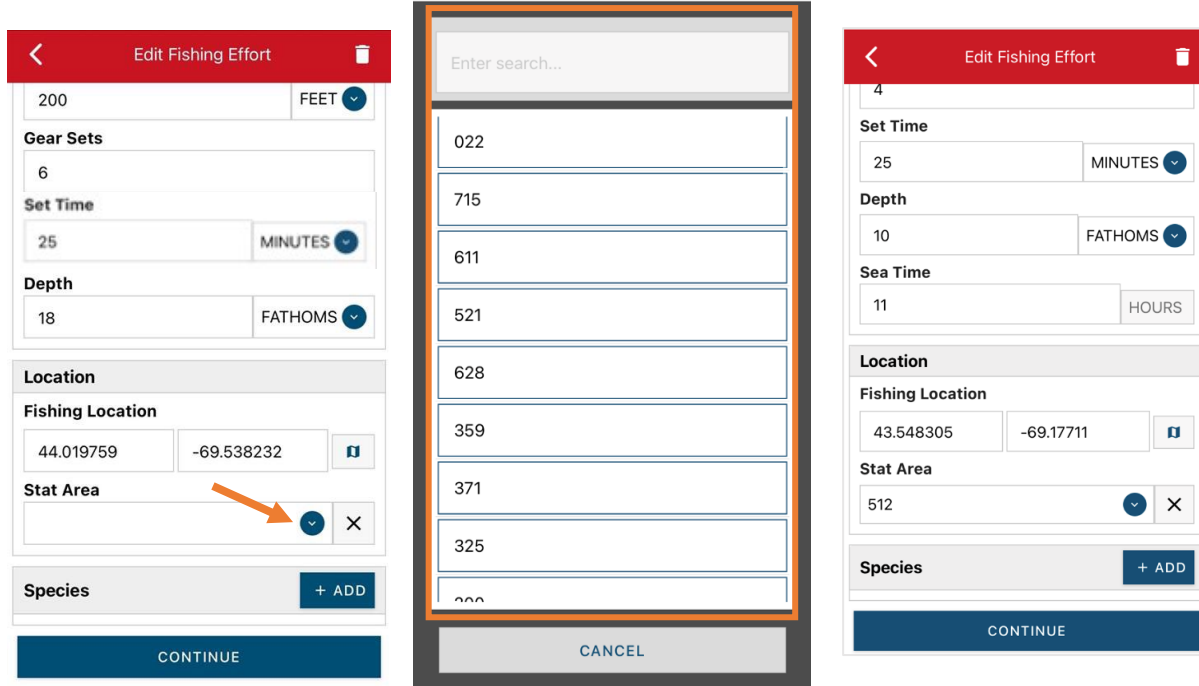
Using the Map Function if you are not actively fishing:



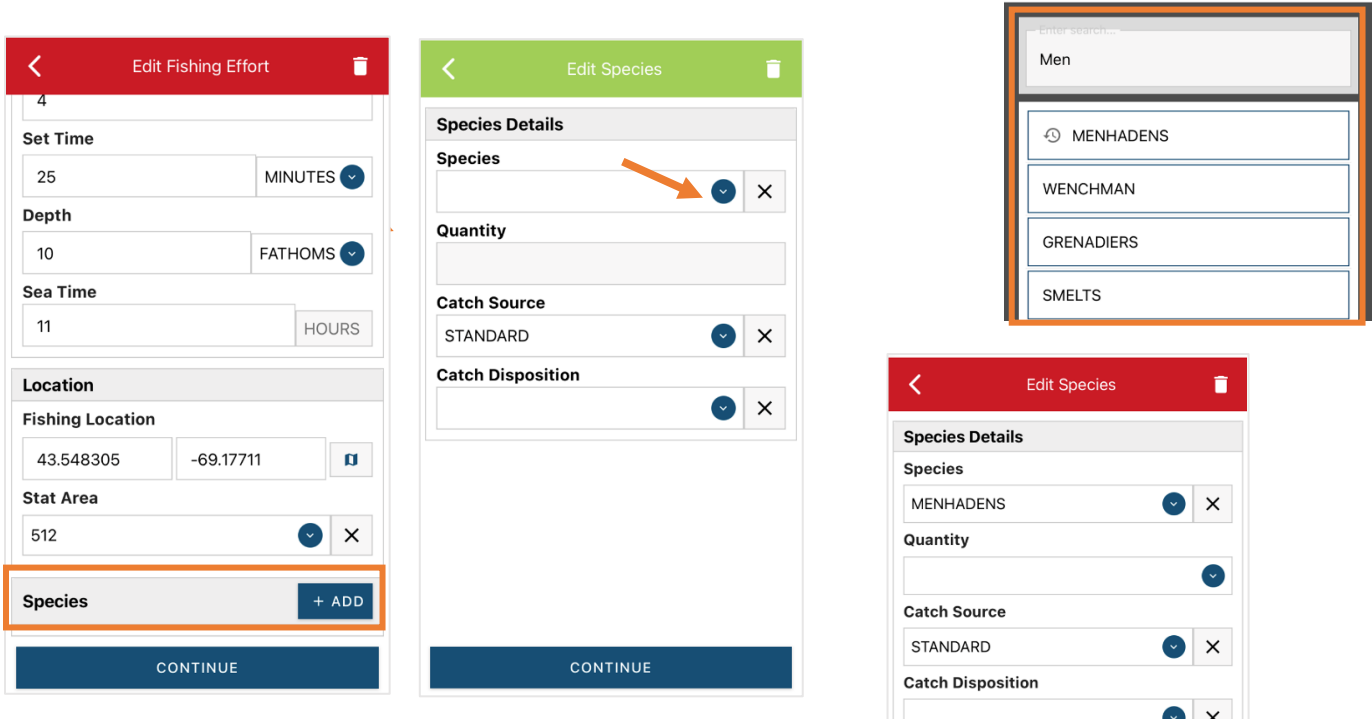
Using the Map Function if you are actively fishing:



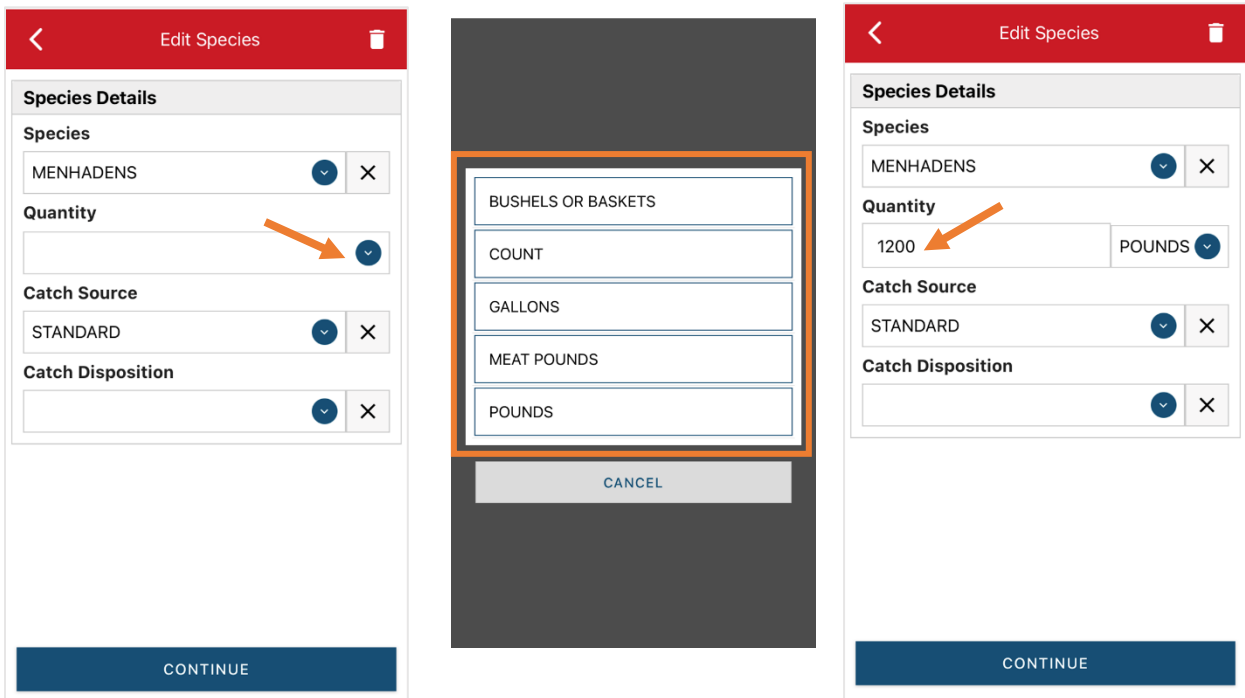
- R. Next, enter the federal "Stat Area." Click the drop-down arrow and a list of stat areas will appear. Type your stat area into the search box or scroll through the list. Click the correct stat area once you've found it.



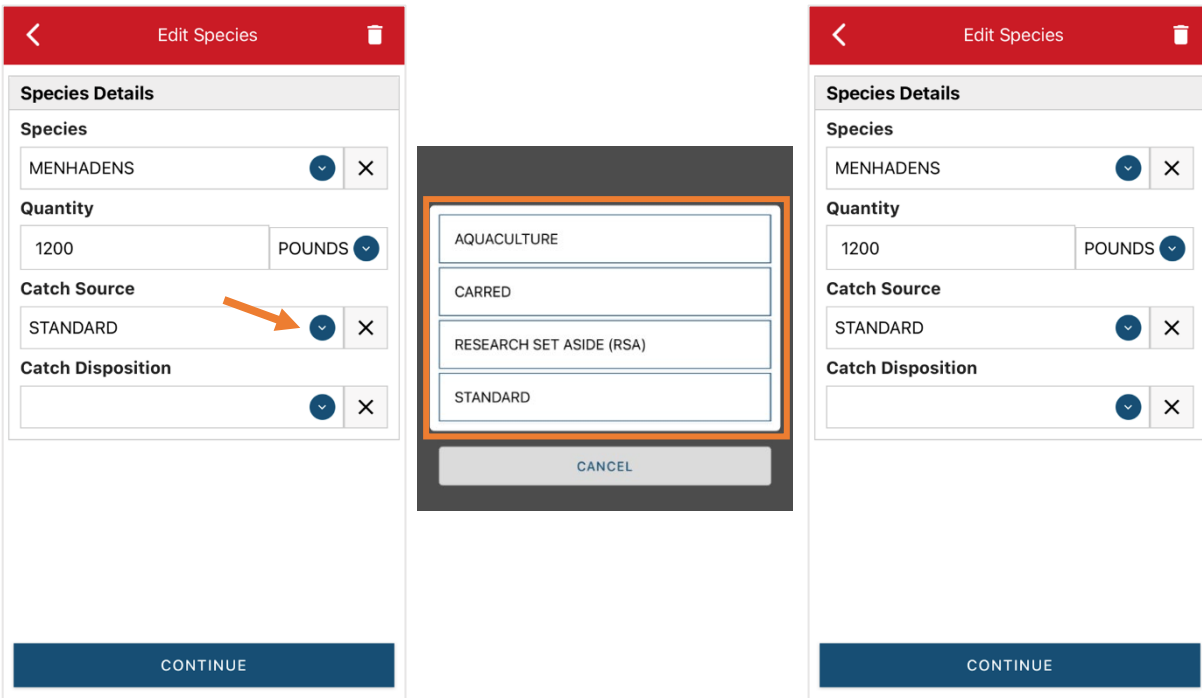
- S. Next, click the “+ ADD” button next to the “Species.” Click the drop-down arrow for “Species,” then in the search box start typing the species name. You can also scroll through the list. Once you find the species you want to report, click on the species name.



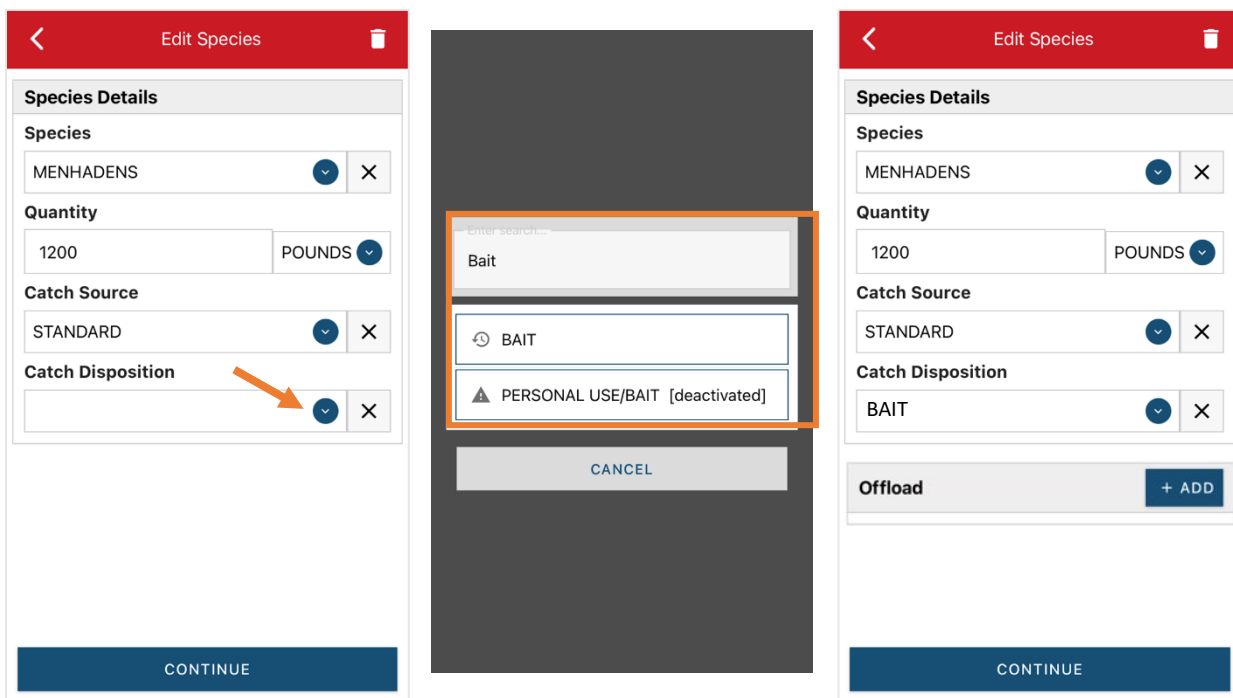
- T. Next, click on the drop-down arrow for the “Quantity” field. You will be prompted to pick the “Quantity Units” before entering a value, so click on the applicable unit from the list and then type in the total “Quantity” you landed.



- U. Next, select the drop-down arrow for the “Catch Source.” It is defaulted to “STANDARD,” so you can skip this if that catch source is accurate for your catch. This is where you indicate if the catch were carried (held from multiple trips), from an aquaculture operation, for a research set aside (not common) or standard (caught from that day’s trip).



- V. Next, you will choose your “Catch Disposition.” This is where you declare what the product were used for. Menhaden is always BAIT. Click the drop-down arrow to choose. You can begin typing the disposition into the search bar, or you can scroll through the list. Click on the applicable “Catch Disposition” from the list.



W. Once you select bait, you will need to complete the Offload section. Click “+ADD” next to “Offload.”

The screenshot shows the 'Edit Species' form with the following fields: Species (MENHADENS), Quantity (1200 POUNDS), and Catch Source (STANDARD). The 'Catch Disposition' section is highlighted with an orange box, containing the 'Offload' label and a '+ ADD' button. A 'CONTINUE' button is at the bottom.

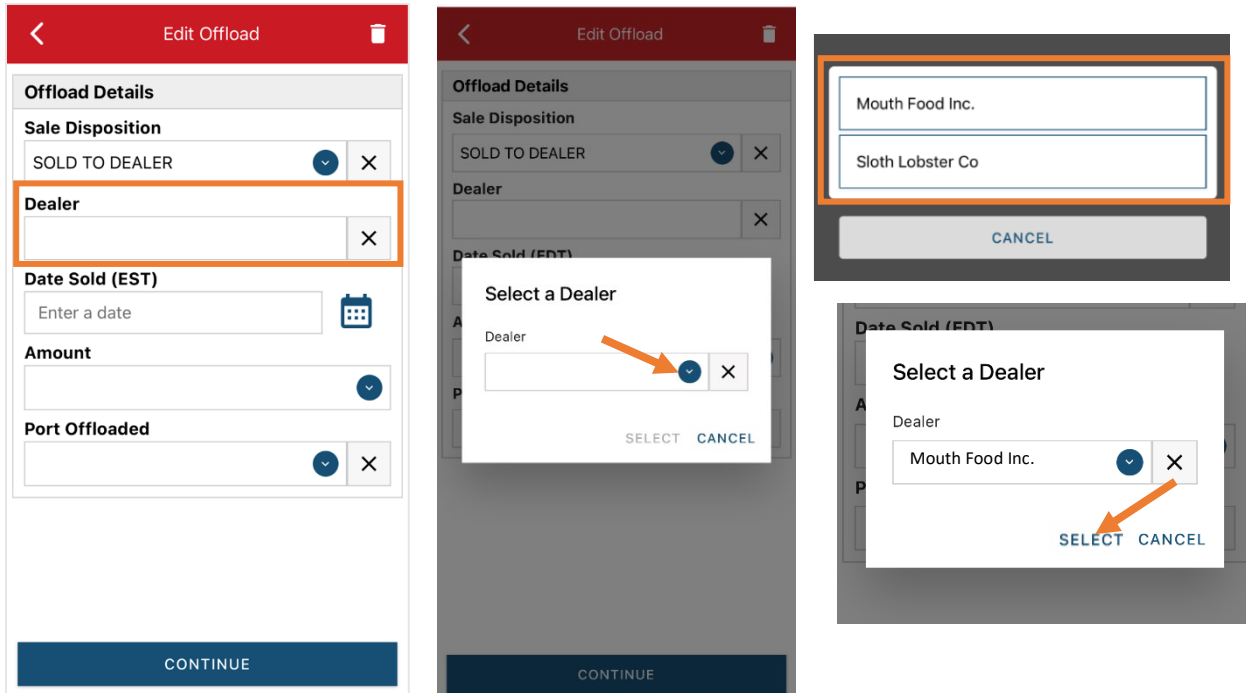
X. Click on the drop-down arrow for “Sale Disposition” and choose from the list that pops up. If you kept the menhaden for yourself to use as Bait, choose No Sale – Retained. In this example, the catch was sold to a dealer.

The screenshot shows the 'Edit Offload' form with the following fields: Sale Disposition (empty), Amount (empty), and Port Offloaded (empty). An orange arrow points to the drop-down arrow for 'Sale Disposition'. A 'CONTINUE' button is at the bottom.

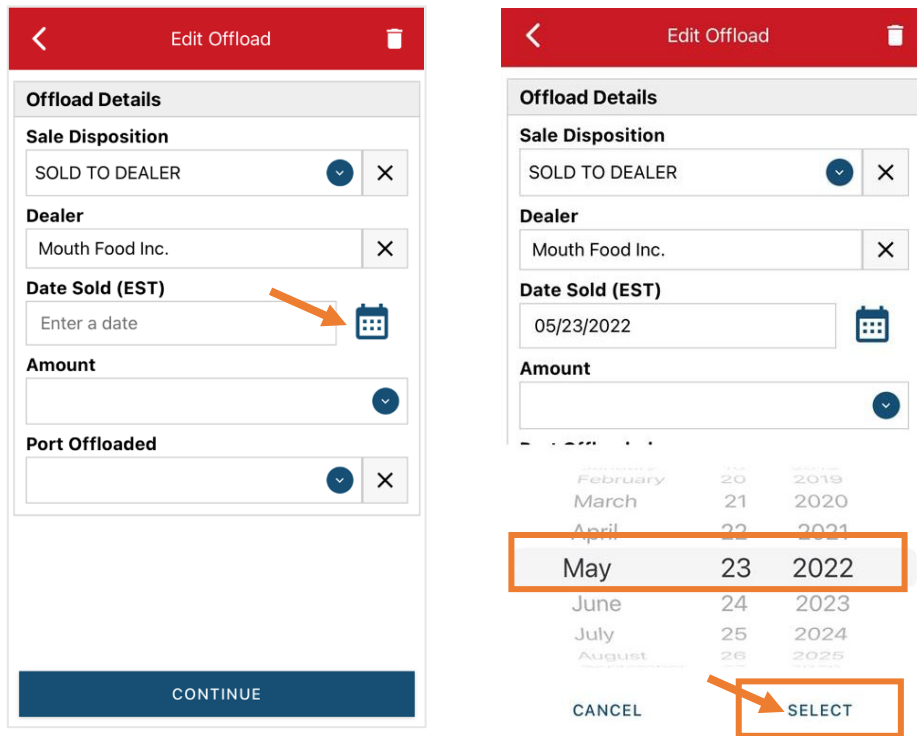
The dropdown menu lists the following options: NO SALE - DISCARDED, NO SALE - REASON UNKNOWN, NO SALE - RETAINED, PLACED IN CAR, PRIVATE/DOCKSIDE SALE, and SOLD TO DEALER. The 'NO SALE - RETAINED' option is highlighted with an orange box. A 'CANCEL' button is at the bottom.

The screenshot shows the 'Edit Offload' form after selecting 'SOLD TO DEALER'. The 'Sale Disposition' field is now populated with 'SOLD TO DEALER'. Other fields include Dealer (empty), Date Sold (EST) (empty), Amount (empty), and Port Offloaded (empty). A 'CONTINUE' button is at the bottom.

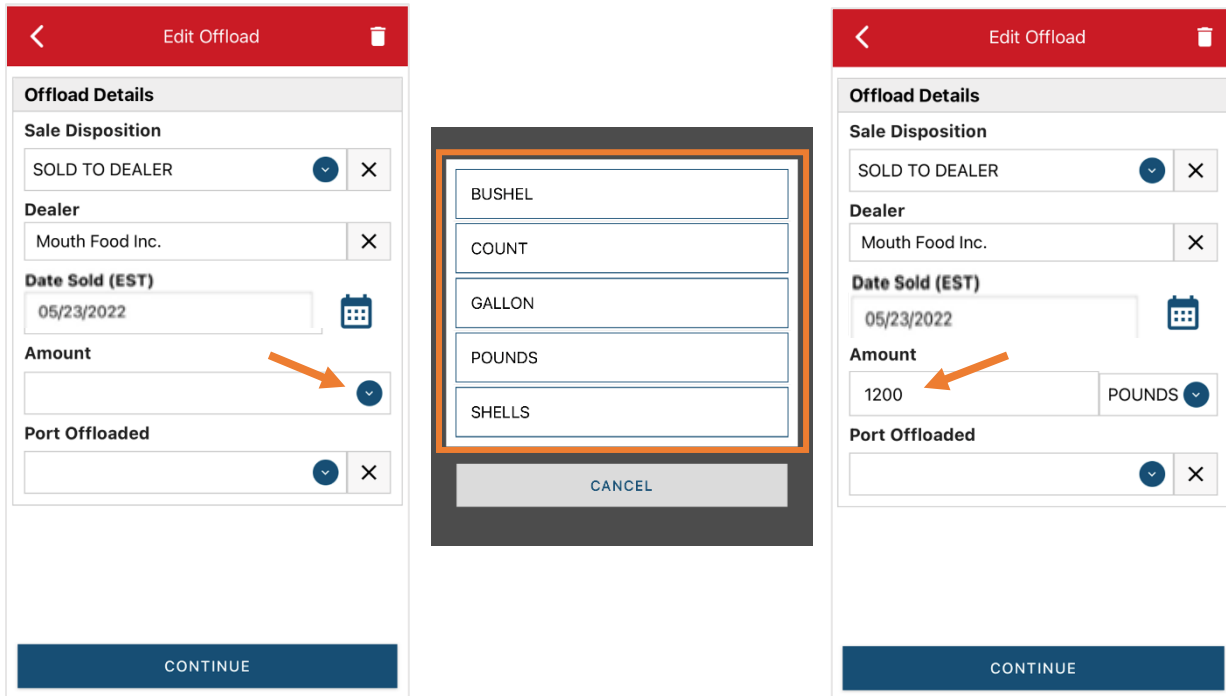
- Y. If you selected “SOLD TO DEALER” from the list that popped up, you will need to fill out the “Dealer” field. Click in the “Dealer” box and another window will pop up. Click on the drop-down arrow and you can search or scroll through the list of dealers. Click on the dealer you sold to once you find them in the list, then click “SELECT.”



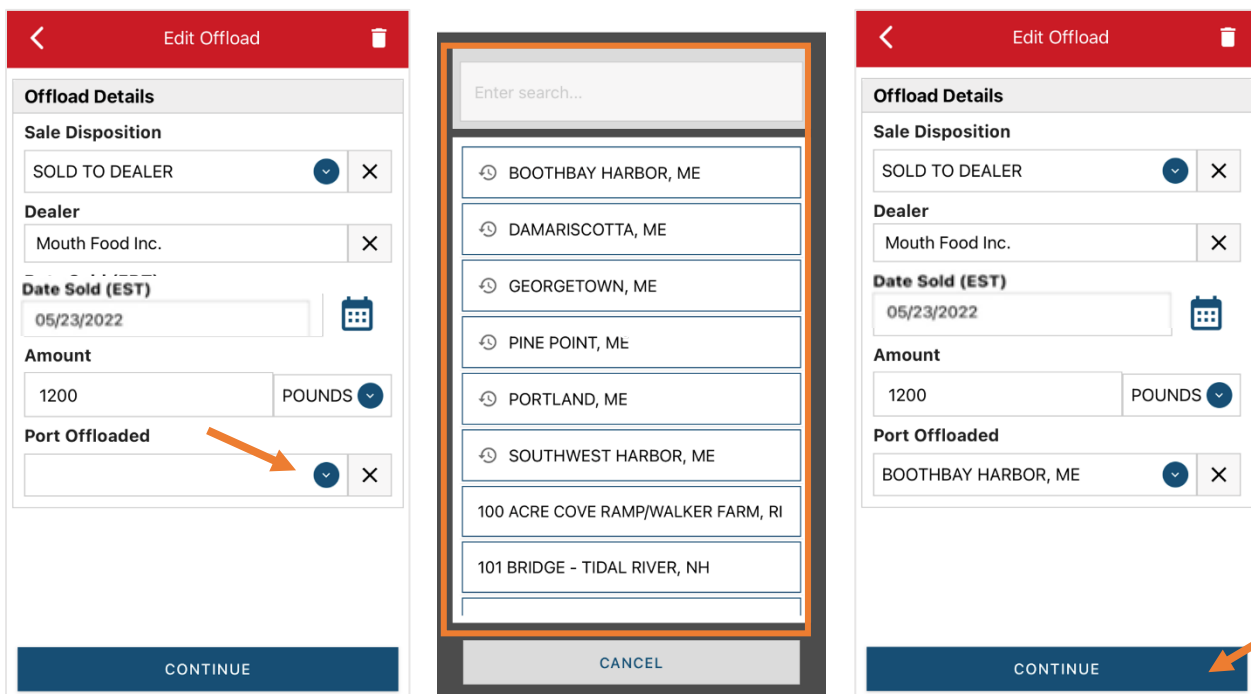
- Z. Click on the calendar icon to select your “Date Sold.” A box will pop up showing the month, day and year, and you can choose your sale date. Click “SELECT” once you’ve chosen the date.



AA. Next, click on the drop-down arrow for the “Amount” to enter the amount/quantity you sold to the dealer. You will need to select the amount unit first. Once you have chosen the unit, enter the amount sold.



BB. Next, click on the drop-down arrow for the “Port Offloaded.” You can start typing your Port into the search bar. Once you see your Port, click on it. Then click “CONTINUE” when the “Port Offloaded” has been selected.



CC. If you had more than one “Sale Disposition” for the trip (for example, Sold to Dealer and kept for bait), click “+ ADD” to add another Offload and Follow steps W –BB. When you have entered all the offloads, click “CONTINUE.”

Species Details

Species
MENHADENS

Quantity
1200 POUNDS

Catch Source
STANDARD

Catch Disposition
BAIT

Offload + ADD

Sale Disposition
SOLD TO DEALER

Amount
1200 POUNDS

Port Offloaded

CONTINUE

Click “+ADD” if you need to add additional offload information (for example, if you sold to multiple dealers).

Click “CONTINUE” to submit and save your report OR to add additional catch information.

DD. Once you have entered all species and offloads associated with this trip, click “CONTINUE” again.

Edit Fishing Effort

4

Set Time
25 MINUTES

Depth
10 FATHOMS

Sea Time
11 HOURS

Location

Fishing Location
43.548305 -69.17711

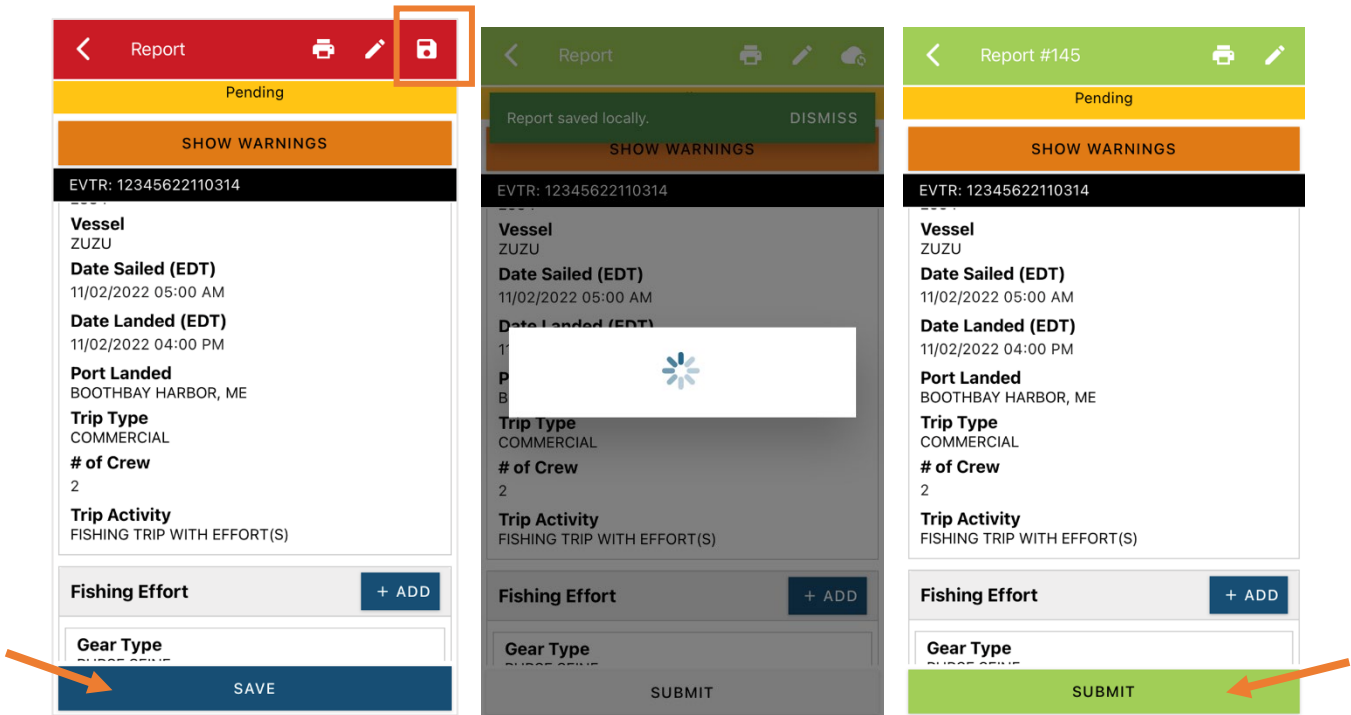
Stat Area
512

Species + ADD

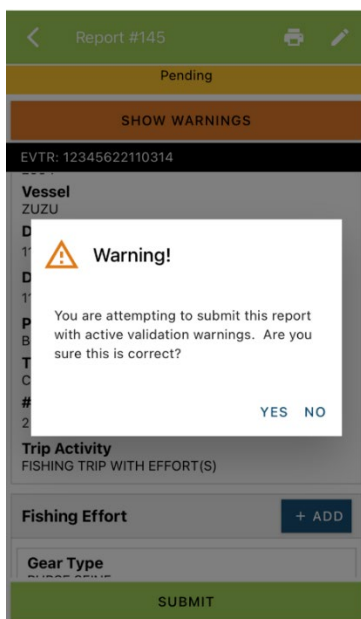
CONTINUE

Click “CONTINUE” to submit and save your report if you have no additional catch to add.

EE. Once you click “CONTINUE,” you can click on the “disk” icon in the upper right corner of your screen or “SAVE” at the bottom. You will see a spinning wheel. After that goes away, click “SUBMIT” at the bottom of the screen.

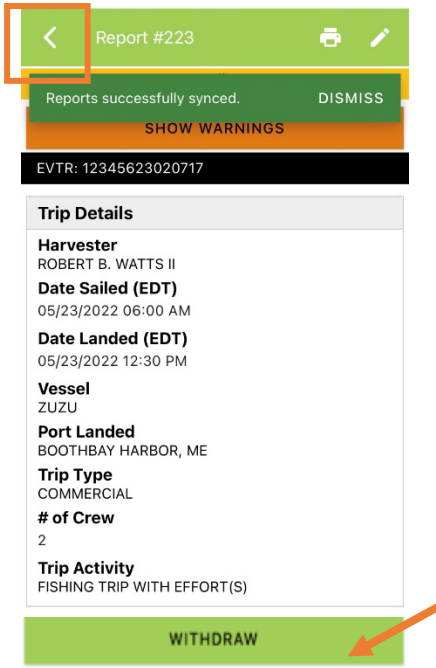


FF. After you click “SUBMIT” at the bottom of the screen, you will receive the following error message*. Click “YES.” The report will upload immediately if you are connected to the internet/have cell service, or it will save to your phone until you are connected to the internet/regain cell service and go back into the application. If you are not connected to the internet when completing your report, you will need to open the program when reconnected to the internet/regain cell service to automatically submit any unspent reports.



***The error message refers to the following warning:** By submitting I certify that the vessel trip information I am providing is true, complete, and correct to the best of my knowledge

GG. Once the report is submitted, click on the back arrow in the upper left corner and you will return to the home screen. You will see “WITHDRAW” at the bottom of the screen. You should only click this if you realized you made a mistake on the report and need to make changes.



TIPS FOR CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

Frequent selections:

After your first submission, the program remembers your frequently selected gear types, species, catch disposition and port landed. These selections float to the top of the list to make it easier to report.



Entering fields correctly

For more information on what values to enter in each field of your report, please see [NOAA Fisheries' Electronic Vessel Trip Report \(eVTR\) Reporting Instructions](#). Relevant information can be found on pages 16 – 21. **For lobster/crab reporting, refer to the instructions for pot gear, not traps.** If the link above does not work, click [here](#) and navigate to the Electronic Vessel trip Reporting (eVTR) Instructions link on that page:

The screenshot shows the NOAA Fisheries website. The top navigation bar includes 'Find A Species', 'Fishing & Seafood', 'Protecting Marine Life', 'Environment', 'Regions', 'Resources & Services', and 'About Us'. The main content area is titled 'RESOURCES FOR FISHING' and 'Vessel Trip Reporting in the Greater Atlantic Region'. Below the title, it states 'Vessel Trip Reports capture important information about commercial, for-hire, and recreational fishing trips.' and 'New England/Mid-Atlantic'. A 'Table of Contents' is listed on the left, with an orange arrow pointing to the 'Vessel Trip Reporting Requirement by Permit' link. The right side of the page contains text about VTR requirements for GARFO-permitted vessels, with a bullet point highlighted in orange: 'See the [Electronic Vessel Trip Reporting \(eVTR\) Instructions](#) to learn how to complete an electronic VTR (eVTR) for your fishing gear.'