VIEW LANDINGS REPORTS

1. Click on "View Landings Reports" to see the details of the landings reports you've submitted for your license(s).

Renew an existing license Report catch or landings information YoU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING. Yew Reporting Compliance Status Apply License View What reports you submitted to DMR Obtain a license that you have never held before CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING. Upgrade License Manage Landings Favorite Upgrade License Manage Landings Reports Upgrade License View Landings Reports Reprint License View Landings Reports Reprint an active license View Landings Reports Order Tags View are port that you entered in LEEDS Order tags for a license Upload a Document Wake a Miscellaneous Payment Upload a document for DMR to review Pay an outstanding fee Update My Contact Info Pay an outstanding fee Update password	Maine DMR LEEDS	
Renew an existing license Report catch or landings information YoU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING. Yew Reporting Compliance Status Apply License Yew Weap treports you submitted to DMR Obtain a license that you have never held before CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING. Upgrade License Manage Landings Favorite Upgrade an active license Manage Landings Reports Reprint License Yew Landings Reports Reprint an active license Yew Landings Reports Order Tags View a report that you entered in LEEDS Order tags for a license Upload a Document Upload a document for DMR to review Upload a document for DMR to review	Harvester: 318138	
VOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING. View Reporting Compliance Status Apply License View what reports you submitted to DMR Obtain a license that you have never held before CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING. Upgrade License Manage Landings Eavorite Upgrade an active license Manage Landings Reports Reprint License View Landings Reports Reprint License View Landings Reports Order Tags View a report that you entered in LEEDS Order tags for a license Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Charge password Charge password	Renew License	Report Landings
Apply License View Reporting Compliance Status Obtain a license that you have never held before View what reports you submitted to DMR Upgrade License Manage Landings Favorite Upgrade an active license Manage Landings Favorite Reprint License View Vant reports you submitted to DMR Corder Tags View Landings Reports Order Tags View Landings Compliance Status Order Tags View Landings Reports Order tags for a license Upload a Document Pay an outstanding fee Update My Contact Info Pay an outstanding fee Update My Contact Info Change password Change password	Renew an existing license	Report catch or landings information
Apply License View what reports you submitted to DMR Obtain a license that you have never held before CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING. Upgrade License Manage Landings Favorite Upgrade License Enter favorites and preferences to speed the entering of landings information Reprint License View Landings Reports Reprint License View a report that you entered in LEEDS Order Tags Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay on outstanding fee Update My Contact Info Update your contact information (name, address) Change password	YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.	
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Upgrade License Manage Landings Favorite Upgrade an active license Enter favorites and preferences to speed the entering of landings information Reprint License View Landings Reports Reprint entering View a report that you entered in LEEDS Order Tags Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address)	<u>Apply License</u>	View what reports you submitted to DMR
Upgrade an active license Enter favorites and preferences to speed the entering of landings information Reprint License View Landings Reports Reprint an active license View a report that you entered in LEEDS Order Tags Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password Change password	Obtain a license that you have never held before	CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.
Upgrade an active license Enter favorites and preferences to speed the entering of landings information Reprint License View Landings Reports Reprint an active license View a report that you entered in LEEDS Order Tags Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password Change password		
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Reprint an active license View a report that you entered in LEEDS Order Tags Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password Change password	Upgrade an active license	Enter favorites and preferences to speed the entering of landings information
Reprint an active license View a report that you entered in LEEDS Order Tags Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password Change password		
Order Tags Upload a Document Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password Change password	<u>Reprint License</u>	View Landings Reports
Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password	Reprint an active license	View a report that you entered in LEEDS
Order tags for a license Upload a document for DMR to review Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password		
Make a Miscellaneous Payment Update My Contact Info Pay an outstanding fee Update your contact information (name, address) Change password	<u>Order Tags</u>	
Pay an outstanding fee Update your contact information (name, address) Change password	Order tags for a license	Upload a document for DMR to review
Pay an outstanding fee Update your contact information (name, address) Change password		
Change password		
	Pay an outstanding fee	Update your contact information (name, address)
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opuace your ELEDS password		Update your LEEDS password

2. Click the drop-down arrows to choose the license type, license number, report year, and report month for the license you want to view landings reports for.

Maine	DMR LEEDS			🛓 Test Harveste
Harvester Test: \	/iew and Update Rep	orts		Refresh Close
VIEW REPORTS License type * Lobster/Crab Class 3 (L Issue date Apr 27, 2018 Report year * Select 2018	C3) Status Active Report month* Select *	License number* 7208 Start date Jan 1, 2018	Expiration date Dec 31, 2018	

3. Once you've chosen your license and reporting timeframe, a list of submitted reports will automatically display with the header "Catch Activity Reports Filed."

irvester Te	st: View and Upda	te Reports						Refresh	Clos
VIEW REPORTS									
License type *	2 (1 62)		number *						
Lobster/Crab Cla		7208		•					
lssue date Apr 27, 2018	Status Active	Start da Jan 1, 2		Expiration date Dec 31, 2018					
Report year *	Report month *								
	04 - Apr 🔻								
CATCH ACTIVIT		 SUBMITTED BY 	 SUBMIT DATE 	✓ DATE RECEIVED	Ŧ	UPDATED BY 👻	UPDATE DATE	✓ ACTIONS	
CATCH ACTIVIT	Y REPORTS FILED	 SUBMITTED BY Test Harvester 	 SUBMIT DATE Apr 27, 2018 	DATE RECEIVED Apr 26, 2018	•	UPDATED BY * Test Harvester	UPDATE DATE Apr 27, 2018	✓ ACTIONS View	
CATCH ACTIVIT REPORT ID 7208-12-1	Y REPORTS FILED				•				
CATCH ACTIVIT REPORT ID 7208-12-1 7208-10-1	Y REPORTS FILED * REPORT DATE Apr 21, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	•	Test Harvester	Apr 27, 2018	View	
2018 CATCH ACTIVIT REPORT ID 7208-10-1 7208-10-2 7208-10-3	 REPORTS FILED REPORT DATE Apr 21, 2018 Apr 22, 2018 	Test Harvester Test Harvester	Apr 27, 2018 Apr 27, 2018	Apr 26, 2018 Apr 26, 2018	•	Test Harvester Test Harvester	Apr 27, 2018 Apr 27, 2018	View View	

4. Click "View" to select the day of the month for which you want to review your catch.

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larvester T	est: View and Upda	te Reports					Refresh Close
VIEW REPORTS	5						
License type *	ass 3 (I C3)	License ni 7208	umber *	T			
Issue date Apr 27, 2018	Status Active	Start date Jan 1, 201		kpiration date ec 31, 2018			
Report year * 2018 T	Report month≯ 04 - Apr ▼						
CATCH ACTIVIT	TY REPORTS FILED						
REPORT ID	* REPORT DATE	* SUBMITTED BY *	SUBMIT DATE	▼ DATE RECEIVED ▼	UPDATED BY	UPDATE DATE	ACTIONS
7208-12-1	Apr 21, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvester	Apr 27, 2018	View
7208-10-1	Apr 22, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvester	Apr 27, 2018	View
7208-10-2	Apr 22, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvester	Apr 27, 2018	View
7208-10-3	Apr 22, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvester	Apr 27, 2018	View
7208-20-1	Apr 30, 2018	Test Harvester	May 3, 2018	May 2, 2018	Test Harvester	May 3, 2018	View

5. Once you click "View," you will see the information associated with your catch for that day. Click "Close" to leave this screen and go back to the list of reports you submitted for the month.

Maine DMR LEEDS			1 Test Harves
Harvester Test: Details for Complian	ice Report #7208-12-1		Close
	Start date Expiry date Status 3 Jan 1, 2018 Dec 31, 2018 Active		
Current Data Submission History			
CURRENT REPORT DATA			
Submission Information			
Submitted on Apr 27, 2018 2:28:59 PM	Submitted by Test Harvester	Submit operator 318015	
Last updated on Apr 27, 2018 2:28:59 PM	Last Updated By Test Harvester	Last update operator 318015	
 General Information 			
Trip Start Date Apr 21, 2018	Unload Date Apr 21, 2018	Vessel Name ME9999	
		Trip number Trip-58	
▼ Effort Information			
Gear type POT & TRAP LOBSTER	Number of Crew	Statistical Area 513	State landed * Maine
Number of traps hauled	2	Zone	Port Landed *
200	Soak time	E Distance From Shore *	Boothbay Harbor
Number of traule	3	0-3 miles	

6. Once you've returned to the list of reports for the month, if you decide you want to view reports for the same license but another month, use the drop-down arrow to change the report month. Once you select the month you want to view, the "Catch Activity Reports Filed" will generate a new list of reports. If you want to view reports for another license, use the drop-down arrows to change the license type and number.

👸 Ma	ine DMR LEEDS							上 Tes	st Harv
larvester Te	est: View and Updat	e Reports						Refresh	Close
VIEW REPORTS	;								
License type *		License	number *						
Lobster/Crab Cl	ass 3 (LC3)	7208		•					
Issue date	Status	Start da		Expiration date					
Apr 27, 2018	Active	Jan 1, 2	018	Dec 31, 2018					
Report year*	Report month ★ 04 - Apr 05 - May 04 - Apr 05 - May 04 - Apr 05 - May 03 - Mar 03 - Feb 04 - Apr								
REPORT ID	* REPORT	SUBMITTED BY	▼ SUBMIT DATE	▼ DATE RECEIVED	▼ UPDATED	BY *	UPDATE DATE	ACTIONS	
7208-12-1	Apr 21, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvest	er	Apr 27, 2018	View	
7208-10-1	Apr 22, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvest	er	Apr 27, 2018	View	
7208-10-2	Apr 22, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvest	er	Apr 27, 2018	View	
7208-10-3	Apr 22, 2018	Test Harvester	Apr 27, 2018	Apr 26, 2018	Test Harvest	er	Apr 27, 2018	View	

7. When you're done viewing your landings reports, you can return to the main page by clicking "Close."

Main	e DMR LEEDS			🛓 Test Harveste
Harvester Test	View and Update Re	ports		Refresh Close
VIEW REPORTS License type * Lobster/Crab Class 3	(LC3) •	License number * 7208	T	
lssue date Apr 27, 2018	Status Active	Start date Jan 1, 2018	Expiration date Dec 31, 2018	
Report year *	Report month★ 05 - May ▼			

You will then receive the following pop-up message. Click "Discard." You will not lose or change any data. This will return you to your main page.

🚺 Ma	aine DMR LEEDS						🛓 Test Harvest
larvester T	est: View and Upda	ite Reports					Refresh Close
VIEW REPORTS License type* Lobster/Crab C Issue date Apr 27, 2018 Report year * 2018		7208 Start d Jan 1, 2 Confirm close	2018	Expiration date Dec 31, 2018 em which has changes that h	X ac not been saved!		
CATCH ACTIVI	ITY REPORTS FILED		Discar	d Cancel			
REPORT ID	* REPORT DATE	* SUBMITTED BY	* SUBMIT DATE	DATE RECEIVED	* UPDATED BY	• UPDATE DATE •	ACTIONS
7208-24-1	May 2, 2018	Test Harvester	May 3, 2018	May 2, 2018	Test Harvester	May 3, 2018	View
7208-16-1	May 1, 2018	Test Harvester	May 2, 2018	May 1, 2018	Test Harvester	May 2, 2018	View
7208-18-1	May 1, 2018	Test Harvester	May 2, 2018	May 1, 2018	Test Harvester	May 2, 2018	View
7208-18-2	May 1, 2018	Test Harvester	May 2, 2018	May 1, 2018	Test Harvester	May 2, 2018	View
7208-18-3	May 1, 2018	Test Harvester	May 2, 2018	May 1, 2018	Test Harvester	May 2, 2018	View