

OFERP - Office Hours 2/01/2024

**Thursday, February 1, 2024 – 9:00am
Office of Federal Emergency Relief Programs (OFERP)**

OFERP Introductions

Please take a moment to share your name, title, email address, and school community in the chat.

- Shelly Chasse-Johndro, Director
- Karen Kusiak, CARES, CRRSA, & ARP Coordinator
- Kevin Harrington, GEER/EANS Coordinator
- Maisha Asha, Fiscal Coordinator
- Deanna Roberge, Management Analyst
- Terri Beal, Management Analyst
- Natalie Owens, Procurement Analyst

Today's Topics and Objectives

Today's **topics** include:

- Friendly Reminders
- Performance Report
- ARP Invoicing

Today's **objective**:

- Participants will be able to use ESSER funds effectively and in alignment with federal requirements

Updating GEMS Contacts

FGRS Updates

If you are an outgoing staff member or have the login and password of the outgoing staff member, go to <https://www.4pcmaine.org/> and select Federal Grant Reimbursement System.

School Emergency Relief Fund (ESSERF) Applications

- ESSERF 1 Application
- ESSERF 2 Application

Maine Coronavirus Relief Fund (CRF 2) Applications

Emergency Assistance to Non-Public Schools Program (EANS)

- EANS Application
- EANS Reallocated Funds Request
- ARP EANS II Application

American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER)

ESSER Performance Report

ARP Homeless Children and Youth II Budget Update

Federal Grant Reimbursement System

You must change the login here even if you only want to access one of the grants listed above.

Application Updates

Updating Superintendent and Applicant Coordinator information is done in the application setup page of each application.

ESSERF 2 Application Setup Page

LEA: Pine RSU

Allocation: 3565,736.24

Superintendent:

Dr. Joseph Johnson

Telephone:

555-555-5555

Email:

support@gemschoolsoftware.com

Do you intend to apply for Elementary and Secondary School Emergency Relief Fund 2 For FY 2021?

Yes No

If you do not intend to apply, no additional information is required. Click "Submission" in the menu bar and submit and certify this application.

Please update and complete the follow contact information:

LEA Address:

Suite 1C USA Route 1A
Pine Valley ME 04963

LEA Contact:

Jane Astor

Contact's Position:

Assistant Superintendent

Contact's Office:

Office of the Superintendent

Contact's Address:

USA Route 1A Suite 44
Pine Valley ME 04963

Contact's Telephone:

555-555-5556

Contact's Fax:

555-555-5557

Contact's Email:

support@gemschoolsoftware.com

Zip Code plus 4:

01010-1011

DUNS Number:

1265673

ARP Reservation Project(s) Spending

- Friendly Reminder:
 - LEAs are required to address the impact of lost instructional time with at least 20 percent of their ARP ESSER funds

Budget Summary for ARP ESSERF 3 Funds

Cumulative Federal Award Amount	\$1,037,266.22
Sub-Award Amount	\$691,510.81
20% Set Aside for Learning Recovery	\$207,453.24

Reservation Projects	Object Codes				Total Amount
	1000-2000 Salaries & Benefits	3000-5000 Purchased Services	6000 Supplies	7300 Equipment	
565: Summer programming	\$98,300.00	\$6,700.00	\$0.00	\$0.00	\$105,000.00
710: Intervention and Support for Academic Learning	\$239,750.00	\$0.00	\$32,000.00	\$0.00	\$271,750.00
Total of Reservation Projects	\$338,050.00	\$6,700.00	\$32,000.00	\$0.00	\$376,750.00
Software and Apps for Teaching and Learning	\$0.00	\$30,000.00	\$45,000.00	\$0.00	\$75,000.00
Mental Health Counselor for Staff and Families	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Student Support: Social Worker and 40% School Counselor	\$298,750.00	\$0.00	\$0.00	\$0.00	\$298,750.00
Virtual Learning Plan	\$0.00	\$24,600.00	\$0.00	\$0.00	\$24,600.00
Facility Improvement- Indoor and Outdoor	\$0.00	\$57,700.00	\$18,000.00	\$0.00	\$75,700.00
Wireless Security	\$0.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00
Professional Development and Training Educational Equity	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Educational Technology and Federal Grant Coordinator	\$96,466.22	\$0.00	\$0.00	\$0.00	\$96,466.22
Total of Additional Projects	\$395,216.22	\$202,300.00	\$63,000.00	\$0.00	\$660,516.22
Total of all Project Budgets	\$733,266.22	\$209,000.00	\$95,000.00	\$0.00	\$1,037,266.22

FY2023 – Performance Report

- FY 2023 Performance Report will be available on GEMS
- The Performance Report will be due on April 12, 2024
- Expenditures reimbursed from July 1, 2022 to June 30, 2023
- A downloadable blank copy will be available on our website
- Time and attention from the ESSER coordinator and business office personnel will be needed to complete this report
 - *Public reporting burden for this collection of information is estimated to average 140 hours per LEA response.*

Parts with Sections	Focus
Part I: Performance Report Cover Sheet	Certification required
Part II: FY23 Expenditures by Category	July 1, 2022 to June 30, 2023 expenditures
Section a: by Object Code	FY 2023 expenditures by object code
NEW Section b: by Activity	FY 2023 expenditures by activity
NEW Section c: Hiring and Retention	Funds expended to support specific positions
Part III: Mandatory Reservation Funds	*NEW* Funds expended activity/intervention
NEW Part IV: Interventions and Participation	Supported activity/intervention with eligible/participating student group counts
NEW Student Enrollment by Subgroup	Students enrolled by student group
Part VI: ESSER Funds Supported	FY23 funds expended on identified items
Section a. Maintaining safe instruction	
Section b. Providing internet access	
Section c. Reengaging students	
Part VII: Allocation of ESSER Resources	SAU allocated portion of funds to schools
Part VIII: Full-Time Equivalent (FTE)	SAU FTE, regardless of funding, by date *NEW* School FTE by staff type as 10/1/22
Part IX: Planned Uses	Identifying use of unexpended funds
Part X: SAU Publicly Available Plans	URL with reviewed/revised dates
Part XI: Davis Bacon Requirements	Aware and implementation assurances

FY2023 – Performance Report

The OFERP team will be hosting a FY 2023 ESSER Performance Report office hour on **Tuesday, February 13, 2024 at 10:00am.**

In addition, OFERP will be hosting walk-in, no agenda, open sessions **every Wednesday at 11:00am for an hour** starting on February 28, through April 10, 2024.

ARP Invoicing

When was the last time an ARP Invoice was submitted?

- SAU's are required to submit invoices at least quarterly for an Invoice Billing Period of 1 to 3 months to be compliant with the conditions of the grant.

OFERP urges ALL districts to become current with their invoice reimbursement requests as soon as possible. If you are having difficulty or have questions –

We are here to help!

Business Managers' Office Hour

Please share this new opportunity with your Business Managers!

The following Federal program offices:

- Office of Federal Emergency Relief (ESSER)
- Elementary and Secondary Education Act (ESEA)
- Office of Special Services and Inclusive Education (IDEA)
- Career and Technical Education (Perkins)
- Office of Child Nutrition

Will host an Office Hour the **4th Thursday of every month**, starting in November, at **10:00am** that will focus on fiscal matters like invoicing, time and effort, policies and procedures, and/or maintenance of effort.

Registration link available at

<https://networkmaine.zoom.us/j/89161353831>

Resources

- ESSER Page: <https://oese.ed.gov/offices/education-stabilization-fund/elementary-secondary-school-emergency-relief-fund/>
- EANS Page: <https://oese.ed.gov/offices/education-stabilization-fund/emergency-assistance-non-public-schools/>
- [Use of Funds FAQ](#)
- [Maine's Federal Emergency Relief Programs](#)

Contact Information

Emergency Relief Funds	CARES, CRRSA and ARP ESSER	GEER and EANS
Shelly Chasse-Johndro	Karen Kusiak	Kevin Harrington
Shelly.Chassejohndro@maine.gov	Karen.Kusiak@maine.gov	Kevin.Harrington@maine.gov

Federal Fiscal Coordinator	Management Analyst	Management Analyst	Procurement Analyst
Maisha Asha	Deanna Roberge	Terri Beal	Natalie Owens
Maisha.Asha@maine.gov	Deanna.Roberge@maine.gov	Terri.Beal@maine.gov	Natalie.Owens@maine.gov

Q & A

Please unmute yourself or use the chat to ask questions!

