

To complete the monthly claim for reimbursement using Provision II.

The base year is completed in the normal fashion. Each student by approved category is claimed. This is completed in CNPweb

At the end of the base year a yearly claiming percentage is to be determined by CNPweb. For Breakfast and Lunch, for free, reduced, and paid meals served in the base year.

For years 2-4 the daily meal count is completed for each meal type. At the end of each month these counts are totaled and entered into CNPweb. CNPweb will calculate the number of meals served by category and calculate reimbursement.