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| PRE-OPERATIONAL VISIT WORKSHEET FOR CONGREGATE SITESThis form must be completed for all new sites and any site that experienced a problem last year. |
|  Site name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Site address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Site telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Person to contact for use of site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Type of site (check appropriate type):  \_\_\_\_\_ Recreation center \_\_\_\_\_ Park  \_\_\_\_\_ School \_\_\_\_\_ Residential camp  \_\_\_\_\_ Church \_\_\_\_\_ Play street  \_\_\_\_\_ Playground \_\_\_\_\_ Other  \_\_\_\_\_ Settlement house  Estimated number of children the site could serve: \_\_\_\_\_\_ Estimated number of needy children in area: \_\_\_\_\_\_\_\_\_\_\_\_ Estimated number of personnel needed to adequately control the food service: \_\_\_\_\_\_\_\_\_\_\_\_ Is another site needed in this area? \_\_\_\_\_ Yes \_\_\_\_\_ No Are the present facilities adequate for an organized meal service? \_\_\_\_\_ Yes \_\_\_\_\_ No If answer is no, comments:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_For the estimated number of children, does the site have: Yes No Shelter for inclement weather? \_\_\_\_\_\_\_ \_\_\_\_\_\_\_  Adequate cooking facilities (if applicable)? \_\_\_\_\_\_\_ \_\_\_\_\_\_\_  Adequate storage for prepared or delivered food? \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ Storage space for records at site? \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ Adequate refrigeration? \_\_\_\_\_\_\_ \_\_\_\_\_\_\_Access to a telephone? \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ What type of organized activities are possible or planned at this site? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Improvements or corrective actions needed before site operates:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Did the site have any deficiencies in the previous summer? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Monitor’s Signature Date** |