

OFERP - Office Hours

09/07/2023

Thursday, September 7, 2023 – 9:00am
Office of Federal Emergency Relief Programs (OFERP)

OFERP Introductions

Please take a moment to share your name, title, email address, and school community in the chat.

- Shelly Chasse-Johndro, Director
- Monique Sullivan, ARP Coordinator
- Karen Kusiak, CARES & CRRSA Coordinator
- Kevin Harrington, GEER/EANS Coordinator
- Maisha Asha, Fiscal Coordinator
- Deanna Roberge, Management Analyst
- Terri Beal, Management Analyst
- Natalie Owens, Procurement Analyst

Today's Topics and Objectives

Today's **topics** include:

- CRRSA Close Out
- Update Coordinators, Business Managers and Superintendents
- Use of Federal Language

Today's **objective**:

- Participants will be able to use ESSER funds effectively and in alignment with federal requirements

Updating GEMS Contacts

FGRS Updates

If you are an outgoing staff member or have the login and password of the outgoing staff member, go to <https://www.4pcmaine.org/> and select Federal Grant Reimbursement System.

School Emergency Relief Fund (ESSERF) Applications

- [ESSERF 1 Application](#)
- [ESSERF 2 Application](#)

Maine Coronavirus Relief Fund (CRF 2) Applications

Emergency Assistance to Non-Public Schools Program (EANS)

- [EANS Application](#)
- [EANS Reallocated Funds Request](#)
- [ARP EANS II Application](#)

American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER)

ESSER Performance Report

ARP Homeless Children and Youth II Budget Update

Federal Grant Reimbursement System

You must change the login here even if you only want to access one of the grants listed above.

Application Updates

Updating Superintendent and Applicant Coordinator information is done in the application setup page of each application.

ESSERF 2 Application Setup Page

LEA: Pine RSU

Allocation: \$568,738.24

Superintendent:

Dr. Joseph Johnson

Telephone:

555-555-5555

Email:

support@gemschoolsoftware.com

Do you intend to apply for Elementary and Secondary School Emergency Relief Fund 2 For FY 2021?

Yes No

If you do not intend to apply, no additional information is required. Click "Submission" in the menu bar and submit and certify this application.

Please update and complete the following contact information.

LEA Address:

Suite IC USA Route IA

Pine Valley ME 04043

LEA Contact:

Jane Astor

Contact's Position:

Assistant Superintendent

Contact's Office:

Office of the Superintendent

Contact's Address:

USA Route IA Suite 44

Pine Valley ME 04043

Contact's Telephone:

555-555-5556

Contact's Fax:

555-555-5557

Contact's Email:

support@gemschoolsoftware.com

Zip Code plus 4:

01010-1011

DUNS Number:

1245673

CRRSA ESSER 2 Close Out Terms

CRRSA ESSER 2 funds
are available for obligation by SAUs through
September 30, 2023,
which includes the Tydings period

Any funds not invoiced by
12/30/2023 will no longer be accessible.

CRRSA ESSER 2 Spending Facts:

- \$25.4m, of the \$165.4m, allocated to SAUs is remaining
- 27 of Maine's SAUs have > 30% remaining
- Only 23 calendar days left to obligate funds
- Approximately 119 days to fully invoice (liquidate)

§ 76.707 When obligations are made.

The table shows when a State or a **subgrantee makes obligations** for various kinds of property and services.

The period for delivery of goods and services and exchange of funds can extend to the end of the liquidation period, so long as **timely and valid obligation** had been made pursuant to 34 CFR 76.707.

If the obligation is for -	The obligation is made -
(a) Acquisition of real or personal property	On the date on which the State or subgrantee makes a binding written commitment to acquire the property.
(b) Personal services by an employee of the State or subgrantee	When the services are performed.
(c) Personal services by a contractor who is not an employee of the State or subgrantee	On the date on which the State or subgrantee makes a binding written commitment to obtain the services.
(d) Performance of work other than personal services	On the date on which the State or subgrantee makes a binding written commitment to obtain the work.
(e) Public utility services	When the State or subgrantee receives the services.
(f) Travel	When the travel is taken.
(g) Rental of real or personal property	When the State or subgrantee uses the property.
(h) A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 CFR part 200, Subpart E - Cost Principles	On the first day of the grant or subgrant performance period.

Inventory, Items Purchased w. ESSER

- All property purchased and reimbursed with CRRSA ESSER 2 funds must be **properly inventoried**.
- It is the responsibility of the SAU to have a **procedure identified for tracking and inventorying** property purchased.
- The **procedure** must meet 2 CFR Part 200.302(b)(7) and 2 CFR Part 200.319(C).
- A **physical inventory** of the property must be completed, and the results reconciled with property records at least once every two years. ([2 CFR 200.313 4d](#))

Physical Inventory Requirements

- Unique, self-determine inventory number;
- Item description including make and model;
- Each individual model and serial number to reflect the number of items purchased;
- Vendor or source of purchase;
- Acquisition date;
- Cost per unit; VII. The condition of the property;
- The physical location of the property; and
- Note any safeguarding measures of the property.

Each item will need to be tagged with the inventory number, funding source, and the owner of the property

Federally Funded Disclaimer

When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, U.S. Department of Education grantees shall clearly state:

- 1) the **percentage of the total costs** of the program or project which will be financed with Federal money;
 - 2) the **dollar amount of Federal funds** for the project or program; and
 - 3) the **percentage and dollar amount of the total costs** of the project or program that will be financed by non-governmental sources. Recipients must comply with these conditions under Division H, Title V, Section 505 of Public Law 113-76, Consolidated Appropriations Act, 2014.
- **Example 1:** ARP funds received from the USDOE support the procurement of a student transportation vehicle. The vehicle purchase totaled \$105,000, of which 50% was ARP funded and 50% was from non-governmental sources. The vehicle was procured by the school administration unit and its make and design do not necessarily represent makes or designs endorsed by the USDOE, U.S. Government, or Maine DOE.
 - **Example 2:** ARP funds received from the USDOE supported the procurement of digital video and communication technology used in this office. The technology was procured using \$45,000 of ARP funding, which was fully funded with ARP funds. The technology was selected and procured by the school administrative unit and does not necessarily represent the official endorsement for its use by the USDOE, U.S. Government, or Maine DOE.

Late Liquidation EXTENSION

- On September 19, 2023 at 11 am, the OFERP team will offer an informational session to describe the required late liquidation extension application process for CRRSA ESSER 2 funds.
- **IMPORTANT:** Only activities that have been properly and timely obligated by September 30, 2023 may be considered for late liquidation extension.
- More information will be provided at the session, register [here](https://mainestate.zoom.us/meeting/register/tZcud-isrTwjHtEdUswsJU8aNxLbJmr6T0gC) (https://mainestate.zoom.us/meeting/register/tZcud-isrTwjHtEdUswsJU8aNxLbJmr6T0gC)

New Website, Similar Information

- www.maine.gov/doe/fedrelief

Federal Emergency Relief Programs
Elementary and Secondary School Emergency Relief Fund (ESSER)
Emergency Assistance for Non-Public Schools (EANS)
Coronavirus Relief Fund (CRF)
Maintenance & Equity
Newsletters
Dashboards
Contact Us

Federal Emergency Relief Programs

The CRRSA ESSER II funding must be obligated by September 30, 2023. An obligation is the legal liability to pay immediately or at a later date. A table illustrating when a sub-recipient has made an obligation is available in [2 CFR § 76.707](#)



The Maine Department of Education (DOE) has received \$1,021,690,359 in federal emergency relief funding to improve student learning, address unfinished learning, support students' mental health and combat pandemic-related challenges. The three federal emergency relief acts are:

- Coronavirus Aid, Relief, and Economic Security (CARES) Act enacted on March 27, 2020 to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools.
- Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act enacted on December 27, 2020 to prevent, prepare for, and respond to COVID-19 related to addressing learning loss, preparing schools for reopening, and testing, repairing, and upgrading projects to improve air quality in school buildings.
- American Rescue Plan (ARP) Act enacted on March 11, 2021 to safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic.



Quick Guide to Maine's Federal Emergency Relief Funds



Emergency Relief Funding Dashboard



Maintenance of Equity



Elementary and Secondary School Emergency Relief Fund (ESSER)



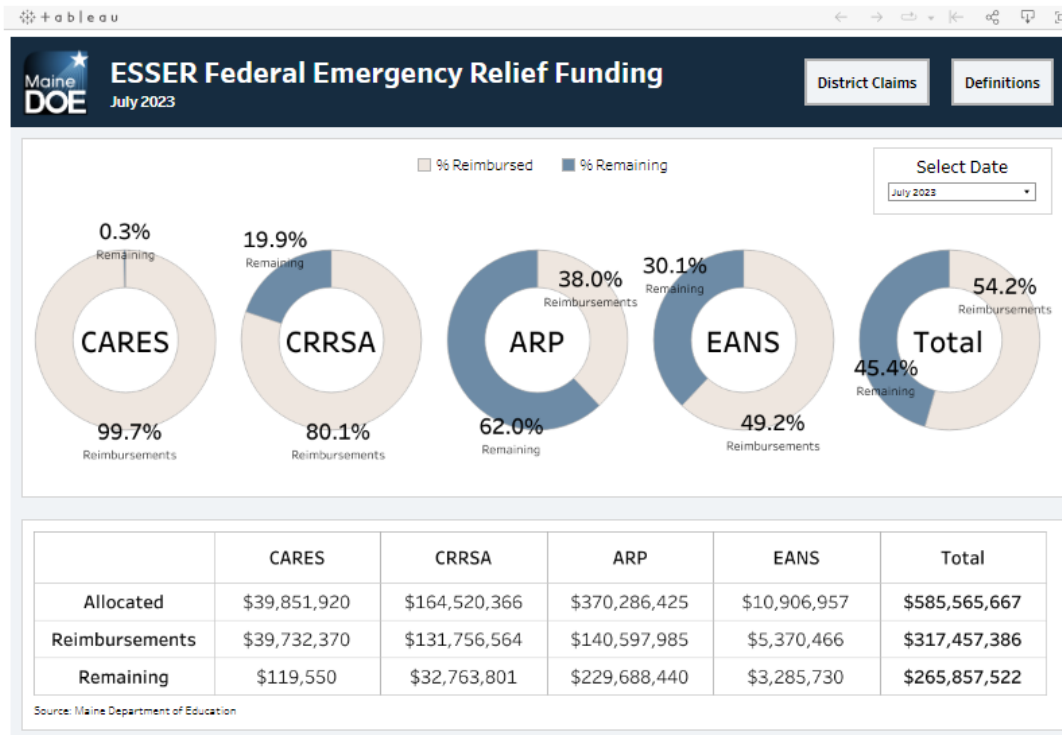
Emergency Assistance for Non-Public Schools (EANS)



ESSER Dashboard

- <https://www.maine.gov/doe/ESSERdashboard>

Current Operating Data for Maine Schools are available at <https://www.maine.gov/doe/ESSERdashboard>



ESSER by District

Total Funds Definitions

All Funds		Allocated	Reimbursed	Remaining
		\$585,565,667	\$317,457,386	\$265,857,522

District Name	Fund	Application Status	Allocated	Reimbursed	Remaining	% Reimbursed	% Remaining
Academy	CARES	Approved	\$68,787	\$68,787	\$0	100.0%	0.0%
	CRRSA	Approved	\$284,424	\$266,050	\$18,374	93.5%	6.5%
	ARP	Approved	\$638,971	\$379,144	\$259,827	59.3%	40.7%
	Total		\$992,181	\$713,980	\$278,201	72.0%	28.0%
Public Schools	CARES	Approved	\$46,395	\$46,395	\$0	100.0%	0.0%
	CRRSA	Approved	\$191,836	\$191,836	\$0	100.0%	0.0%
	ARP	Approved	\$430,967	\$385,454	\$45,513	89.4%	10.6%
	Total		\$669,198	\$623,685	\$45,513	93.2%	6.8%
Airline CSD	CARES	Approved	\$1,045	\$1,045	\$0	100.0%	0.0%
	CRRSA	Approved	\$4,319	\$3,850	\$469	89.1%	10.9%
	ARP	Reopened	\$9,703	\$1,579	\$8,124	16.3%	83.7%
	Total		\$15,067	\$6,474	\$8,593	43.0%	57.0%
Alexander Public Schools	CARES	Approved	\$17,315	\$17,315	\$0	100.0%	0.0%
	CRRSA	Approved	\$71,596	\$71,596	\$0	100.0%	0.0%
	ARP	Approved	\$160,844	\$99,453	\$61,391	61.8%	38.2%

Good News Stories

Maine DOE Seeking to Highlight ESSER Relief Funded Projects

The Maine Department of Education (DOE) is looking to share stories of school administrative units (SAUs) using Federal Emergency Relief Funding to positively impact their students and school communities.

The Maine DOE is administering a questionnaire to collect information about these projects in order to create stories that will be shared broadly through the Maine DOE communication efforts. Sharing good news about the use of Elementary and Secondary School Emergency Relief (ESSER) funding increases transparency and visibility, giving the public insight into the purpose and impact of these funds.

Find the questionnaire here: [Federal Emergency Relief Funds Highlights](https://mainedoeneews.net/2023/08/02/share-your-good-news-maine-doe-seeking-to-highlight-esser-federal-emergency-relief-funding-projects/)

<https://mainedoeneews.net/2023/08/02/share-your-good-news-maine-doe-seeking-to-highlight-esser-federal-emergency-relief-funding-projects/>

OFERP Friendly Reminders

- The UEI number will never expire; however, entity registrations do expire annually and require annual renewal.
- Reimbursement requests should be processed monthly, ideally, but cannot span more than three months
- Reimbursement requests cannot:
 - Span different fiscal years (July to June)
 - Will not be processed with an unapproved and/or opened application
- Please note that reimbursement requests should not be deleted once the invoice has been created.

Resources

- ESSER Page: <https://oese.ed.gov/offices/education-stabilization-fund/elementary-secondary-school-emergency-relief-fund/>
- EANS Page: <https://oese.ed.gov/offices/education-stabilization-fund/emergency-assistance-non-public-schools/>
- [Use of Funds FAQ](#)
- [Maine's Federal Emergency Relief Programs](#)

Contact Information

Emergency Relief Funds	APR ESSER	CARES and CRRSA ESSER, CRF	GEER and EANS
Shelly Chasse-Johndro	Monique Sullivan	Karen Kusiak	Kevin Harrington
Shelly.Chassejohndro@maine.gov	Monique.Sullivan@maine.gov	Karen.Kusiak@maine.gov	Kevin.Harrington@maine.gov

Federal Fiscal Coordinator	Management Analyst	Procurement Analyst	Management Analyst
Maisha Asha	Deanna Roberge	Natalie Owens	Terri Beal
Maisha.Asha@maine.gov	Deanna.Roberge@maine.gov	Natalie.Owens@maine.gov	Terri.Beal@maine.gov

Q & A

Please unmute yourself or use the chat to ask questions!

