

**Technical Codes and Standards Board Meeting Minutes**  
**Department of Public Safety, Office of State Fire Marshal (via Zoom)**  
**December 13, 2023, 9:00 a.m.**

**Board Members Present:**

Michael Sauschuck, Commissioner of Public Safety, Board Chair/  Chair delegate Greg Day

Marc Veilleux,  
representing the State Fire  
Marshal's Office

Mark Stambach, CEO representing a  
Municipality that is not a Service Center  
Community

Tom Lister, CEO representing a  
Municipality that is a Service Center  
Community

Carl Chretien, representing  
Residential Builders

Randy Poulton, representing  
Commercial Builders

David Matero, representing Maine  
Chapter of the American Institute of  
Architects

Eric Dube, representing  
Structural Engineers

Mike Pullen, representing the Maine  
Historic Preservation Commission

Kim Cheslak, Energy Efficiency  
Representative

Steve Martel, Mechanical  
Engineer

Jay Horr, Lumber Material Dealer

Michael Stoddard, Representing  
Efficiency Maine

Staff Present: Paul Demers, Shannon Quintal

1. Call to Order – Determination of Quorum  
Meeting started at 9:06AM. Quorum confirmed.  
Introduction of board members.
2. Approval of Agenda  
Motion to accept the agenda.  
Motion by Eric Dube, second by Steve Martel.  
10 in favor, 0 opposed, Mark Stambach not present.
3. Review and approval of the minutes.
  - A. Minutes review to be moved to December 21, 2023
4. Report from Board Chair:
  - A. Financial Update – move to December 21, 2023
  - B. Update on Rule status: Chapters 1, 2, and 4 are ready to send to the Secretary of State for Public Comment. Chapters 3 and 5 have been received back from Attorney General's Offices and staff will review comments. Chapter 7 needs some corrections before going to the Attorney General's Office for preliminary review.
5. Legislative update:
  - A. Legislative report letter – Greg Day has received five responses on content for the letter, and asked that if Board members still wish to, send in suggestions for draft to discuss at the December 21, 2023 meeting. Eric Dube requested on future tasks, such as this letter, that it is sent with expected dates/timeline.

B. LD1934 Update – Richard McCarthy, State Fire Marshal, provided an update on LD1934, summarizing the content in the resolve report delivered to the legislative committee last week. A copy of the report will be sent to the Board to review for informational purposes.

**6. Staff Report:**

A. Recent training and training update – Paul Demers provided an update to the Board on recent training that has been offered and effort towards upcoming training.

**7. Unfinished Business:**

A. Review Chapter 6 Stretch Energy Appendix – The Board continued review of revisions to the Chapter 6 document from last meeting. Review to continue at next meeting.

Discussion regarding the potential need to note which publishing version is the adopted codes/standards, and if language is needed to clarify impacts on adoption of errata or content updated versions.

**8. New Business:**

No business taken up.

**9. Public Comments:**

Greg Gilbert noted that including a release date into the adoption note would help to determine which is adopted by the State.

Motion to adjourn.

Motion by Carl Chretien, second by Eric Dube.

10 in favor, 0 opposed, Kim Cheslak not present.

Next Scheduled Meeting: December 21, 2023 at 9:00 AM

Meeting adjourned at 11:53AM

Respectfully submitted,

Shannon Quintal, Administrative Assistant