

Technical Codes and Standards Board Meeting Minutes
Department of Public Safety, Office of State Fire Marshal (via Zoom)
December 21, 2023, 9:00 a.m.

Board Members Present:

Michael Sauschuck, Commissioner of Public Safety, Board Chair/ Chair delegate Greg Day

Marc Veilleux,
representing the State Fire
Marshal's Office

Mark Stambach, CEO representing a
Municipality that is not a Service Center
Community

Tom Lister, CEO representing a
Municipality that is a Service Center
Community

Carl Chretien, representing
Residential Builders

Randy Poulton, representing
Commercial Builders

David Matero, representing Maine
Chapter of the American Institute of
Architects

Eric Dube, representing
Structural Engineers

Mike Pullen, representing the Maine
Historic Preservation Commission

Kim Cheslak, Energy Efficiency
Representative

Steve Martel, Mechanical
Engineer

Jay Horr, Lumber Material Dealer

Michael Stoddard, Representing
Efficiency Maine

Staff Present: Paul Demers, Shannon Quintal

1. Call to Order – Determination of Quorum
Meeting started at 9:07AM. Quorum confirmed.
Introduction of board members.
2. Approval of Agenda
Legislative report moved to January meeting.
Motion to approve the agenda.
Motion by Carl Chretien, second by Mike Pullen.
9 in favor, 0 opposed.
3. Review and approval of the minutes - moved to January meeting.
4. Report from Board Chair:
 - A. Financial Update (Budget Review) – Richard McCarthy, State Fire Marshal, shared the Building Codes budget document, summarized the content of the budget and what is included for costs and items not included in the budget as they are covered by the Fire Marshal's Office or grants. Richard McCarthy answered questions about the budget from the Board and offered if the Board has any additional budget questions to send them directly to Rich.
5. Legislative update:
 - A. Legislative report letter (Draft update) – The Legislative Report letter is sent by Richard McCarthy and at a previous meeting, it was requested that the Board provide input on content for the letter. A draft of the Legislative letter will be sent to the Board for review to discuss at the January meeting.

6. Staff Report: Paul Demers provided a brief update on scheduling the Education TAG and will report progress of the committee to the full Board at the January meeting.

7. Unfinished Business:
 - A. Review Chapter 6 Stretch Energy Appendix – Kim Cheslak made additional revisions since the last meeting, with more edits needed to incorporate all language, and the Board reviewed the additional changes.
Motion to accept Chapter 6 with the appendix.
Motion by David Matero, second by Carl Chretien
7 in favor, Marc Veilleux and Carl Chretien opposed.

8. New Business/Code Update:
 - A. Review of final procedure toward updated code cycle – Paul Demers provided an outline of the steps involved in Code adoption. Chapter 6 needs to be finalized for preliminary review by the Attorney General’s Office and the other Chapters are being prepared for Public Comment phase.

9. Public Comments:
No public comment made.

Next Scheduled Meeting: January 18, 2024 at 9:00 AM

Motion to adjourn.

Motion by Mark Stambach, second by Kim Cheslak.
8 in favor, Carl Chretien opposed.

Meeting adjourned at 10:42AM

Respectfully submitted,
Shannon Quintal, Administrative Assistant