

Technical Codes and Standards Board Meeting Minutes
Department of Public Safety, Office of State Fire Marshal (via Zoom)
November 2, 2023, 9:00 a.m.

Board Members Present:

Michael Sauschuck, Commissioner of Public Safety, Board Chair/ Chair delegate Greg Day

Marc Veilleux,
representing the State Fire
Marshal's Office

Mark Stambach, CEO representing a
Municipality that is not a Service Center
Community

Tom Lister, CEO representing a
Municipality that is a Service Center
Community

Carl Chretien, representing
Residential Builders

Randy Poulton, representing
Commercial Builders

David Matero, representing Maine
Chapter of the American Institute of
Architects

Eric Dube, representing
Structural Engineers

Mike Pullen, representing the Maine
Historic Preservation Commission

Kim Cheslak, Energy Efficiency
Representative

Steve Martel, Mechanical
Engineer

Jay Horr, Lumber Material Dealer

Michael Stoddard, Representing
Efficiency Maine

Staff Present: Paul Demers, Shannon Quintal

1. Call to Order – Determination of Quorum
Meeting started at 9:05AM. Quorum confirmed.
Introduction of board members.
2. Approval of Agenda
Motion to approve the agenda.
Motion by Marc Veilleux, second by Mark Stambach.
9 in favor, 0 opposed.
3. Review and approval of the minutes.
 - A. Minutes review for Sept. 13, 2023
Motion to approve.
Motion by Mark Stambach, second by Steve Martel.
9 in favor, 0 opposed.
 - B. Minutes review for Sept. 21, 2023
Motion to accept as written.
Motion by David Matero, second by Kim Cheslak.
9 in favor, 0 opposed.
4. Report from Board Chair:
 - A. Financial Update – No report this meeting.
5. Legislative update: No updates at this time.

6. Staff Report:

- A. Recent training and training update – Paul Demers provided an update the Board on recent trainings that have been held, training opportunities currently in the process of being scheduled, additional BRIC grant funding opportunities.
- B. Community College program update - Paul Demers provided an update on the current status of efforts to create a twelve-week Code Officer 101 training that has a potential to provide college credits with the assistance of Mike Day, Brent Lawson, MMA’s Peter Osborne and curriculum writers at Central Maine Community College, with the intent to have two sessions a year.

7. Unfinished Business:

A. Continued Review Chapter 3 rule making language - discuss Appendix N and O –

1. Review of Chapter 3 Rule draft.

Motion to leave 903.3.1.2 as written in the 2015 code edition.

Motion by Randy Poulton, second by Carl Chretien.

9 in favor, 0 opposed.

Motion to change section 1208.4.1 to 160 feet from 190 feet.

Motion by David Matero, second by Kim Cheslak

7 in favor, 0 opposed.

Randy Poulton and Carl Chretien left the meeting.

2. Review of Appendix O content by the Board.

Motion to remove “or recognized expert” from the language in Peer Review 101.6.1.

Motion by Mark Stambach, second by Kim Cheslak.

7 in favor, 0 opposed.

Motion to change “registered design professional” in the definitions of Chapter 2 to include statute reference. Deferred to Kent Avery on assistance for language.

7 in favor, 0 opposed.

Motion to accept Appendix O as amended.

Motion by Tom Lister, second by Mark Stambach

7 in favor, 0 opposed.

3. Review of Appendix N content by the Board.

Motion to not adopt Appendix N.

Motion by Kim Cheslak, second by David Matero.

Vote to be deferred to next meeting due to lack of quorum– Eric Dube left the meeting.

B. Review for final action Chapter 5 – status update provided that Chapter 5 is ready for preliminary review by the Attorney General’s Office.

C. Status Chapter 6 (Stretch) & 7 – Deferred to next meeting.

8. New Business:

- A. Schedule TAG meetings for additional Chapter as necessary. – Not discussed due to lack of quorum.
- B. Set Education TAG initial meeting – Not discussed due to lack of quorum.

9. Public Comments:

No public comment made – meeting ended due to lack of quorum.

Motion to adjourn.

Motion by Marc Veilleux, second by David Matero.

Passed unanimously.

Next Scheduled Meeting: November 16, 2023 at 9:00 AM

Meeting adjourned at 12:07PM

Respectfully submitted,

Shannon Quintal, Administrative Assistant