

**Technical Codes and Standards Board Meeting Minutes**  
**Department of Public Safety, Office of State Fire Marshal (via Zoom)**  
**July 20, 2023, 9:00 a.m.**

Board Members Present:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Michael Sauschuck, Commissioner of Public Safety, Board Chair/ <input checked="" type="checkbox"/> Chair delegate Richard McCarthy |   |  |
| <input type="checkbox"/> Marc Veilleux,<br>representing the State Fire<br>Marshal's Office  | <input checked="" type="checkbox"/> Mark Stambach, CEO representing a<br>Municipality that is not a Service Center<br>Community | <input checked="" type="checkbox"/> Tom Lister, CEO representing a<br>Municipality that is a Service Center<br>Community   |
| <input checked="" type="checkbox"/> Carl Chretien, representing<br>Residential Builders   | <input checked="" type="checkbox"/> Randy Poulton, representing<br>Commercial Builders  | <input checked="" type="checkbox"/> David Matero, representing Maine<br>Chapter of the American Institute of<br>Architects |
| <input checked="" type="checkbox"/> Eric Dube, representing<br>Structural Engineers   | <input checked="" type="checkbox"/> Mike Pullen, representing the Maine<br>Historic Preservation Commission                     | <input checked="" type="checkbox"/> Kim Cheslak, Energy Efficiency<br>Representative                                       |
| <input checked="" type="checkbox"/> Steve Martel, Mechanical<br>Engineer  | <input type="checkbox"/> Jay Horr, Lumber Material Dealer   | <input checked="" type="checkbox"/> Michael Stoddard, Representing<br>Efficiency Maine                                     |

Staff Present: Paul Demers, Shannon Quintal

1. Call to Order – Determination of Quorum  
Meeting started at 9:02AM. Quorum confirmed.  
Introduction of board members.
2. Approval of Agenda  
Acceptance of agenda - Unanimous approval.
3. Review and approval of the minutes.
  - A. June 15, 2023 Minutes  
Motion to accept minutes as prepared.  
Motion by Mike Pullen, second by David Matero  
8 in favor, 0 opposed, Steve Martel abstained
4. Report from Board Chair:
  - A. Financial Update – \$863,752  
Received notification BRIC grant has been approved providing \$800,000 to conduct a survey of the fire service and code enforcement across the state, Commentary books for code enforcement officers, guidance documents and exam updates.  
Recognized Ross Anthony, Building and Energy Efficiency Analyst with the Governor's Energy Office, to provide an update to the grant, in partnership with NEEP, that would support and provide technical assistance for building code officials and officers. Two applications were put in and both were denied by the Department of Energy.

5. Legislative update:

Briefly reviewed the list of bills sent out before meeting to allow Board members to discuss any questions or concerns.

Greg Gilbert requested the Legislative bills list be sent to interested parties as well.

6. Staff Report:

A. Training Update

- i. Recent Training- Glenn Mathewson with the Building Code College completed four webinars, out of a 9-part IRC series, in the end of June. Training could not record, but Glenn Mathewson provided coupon codes available for individuals that may have missed the training.  
Jim Nadeau provided an introductory training on Land Use and the various types of surveys.
- ii. Upcoming Training (scheduled) –Glenn Mathewson will provide another set of webinars to cover the last five topics in the 9-part series in September. Richard Truitt is scheduled in August and September to do webinars on IEBC.  
Randy Poulton added that the AGC is hosting a PassivHaus training on July 27.
- iii. Future Topics (pending) - Working on a couple of other trainings that haven't been scheduled yet. Land Use and Basic Zoning with Lee Jay Feldman. Matt Hunter has some programs on DCA6 Deck Construction, as part of IRC training.

7. Unfinished Business:

- A. Review Chapter 5 – Tom Lister shared draft of Chapter 5 edits and summarized changes. Tom Lister will clean up document as discussed for further review.
- B. Review Chapter 3 – Request to postpone Chapter 3 discussion due to time and due to questions Board members have for TAG Chair Marc Veilleux.
- C. Review Chapter 7 (status) – There have been a couple TAG meetings with participation from Pete Holmes and Dale Hersey from the Maine Fuel Board. As there was not much that could be done to get the Maine Fuel Board Rules and Chapter 7 to be consistent,
- D. Review Chapter 6 (status) – Brief update from Paul Demers on where Chapter 6 is at, more TAG meetings needed and are scheduled.
- E. Review Chapter 1 (status) – Changes needed as discussed:
  - Summary: remove “with some exceptions”
  - Section 3: add definitions for “Department”, “Energy Code” and “Industry Standards” and make consistent with other chapters
  - Section 4 #1: add “populations under 4000 may enforce”
  - Section 4 # 2: add “all municipalities” and eliminate reference to population
  - Section 4: discussion on adding a #5 item determined unnecessary
  - Section 11 #3: revise text to remove strict dates
  - Section 14: needs rewording to accomplish intent or possible removal.
  - Section 15: Becomes the new section 15 with addition of Title 10 §9724 item #7 is placed in rule.
  - Section 15 becomes Section 16 unless removed.

Motion to approve as discussed and send to Kent Avery at the Attorney General's office for pre-approval.

Motion by Randy Poulton, second by Kim Cheslak

9 in favor, 0 opposed

Per MUBEC Meeting 09/21/2023 – amended to note this Chapter was not sent to Attorney General’s office due to minor changes needing further attention by the Board.

Mike Pullen noted concern regarding the reference to Timber Frame and that if it not clarified on type of use for timber frame, including potential commercial uses.

Matt Hunter offered to provide some language regarding ALSC as it relates to Section 14 Native Lumber and certified lumber grading if the Board wishes to incorporate it.

**8. New Business/Code Update:**

- A. Schedule TAG meetings additional Chapters – Primarily the only on-going TAG meetings are for IECC and IMC. Both have a few scheduled upcoming meetings.
- B. Appointment of Education TAG to assist with future training development – statute calls for a five-member Training and Certification committee that meets to provide direction to the Building Codes program. Board members that wish to be on the committee are to notify Rich McCarthy and Paul Demers.

**9. Public Comments:**

No public comment made.

Next Scheduled Meeting: August 17, 2023 at 9:00am (tentative, possible reschedule)

Meeting adjourned at: 11:43 AM

Respectfully submitted,  
Shannon Quintal, Administrative Assistant