

**Technical Codes and Standards Board Meeting Minutes**  
**Department of Public Safety**  
**Office of State Fire Marshal**  
**January 27, 2022, 10:00 a.m.**

**Board members present:** Jeremy Martin, Kim Cheslak, Steve Martel, Eric Dube, Dave Matero, Mike Pullen, Marc Veilleux, Michael Stoddard (joined meeting at 10:35)

**Excused:** Randy Poulton, Ben Breadmore, Barry Chase

**Staff present:** Rich McCarthy, Paul Demers, Shannon Quintal

**1. Call to Order**

Meeting started at 10:05AM with introduction of Board Members and staff.  
Quorum confirmed.

**2. Approval of Agenda**

Michael Stoddard requested prior to meeting to switch agenda order items #6 and #9.  
It was noted that there was no number #5 on the agenda.  
Motion to approve agenda with noted changes.  
Motion by Dave Matero, second by Mike Pullen.  
7 in favor, 0 opposed

**3. Review of July 15, 2021 Meeting Minutes**

Motion to approve minutes as written.  
Motion by Mike Pullen, second by Marc Veilleux.  
6 in favor, 0 opposed, Kim Cheslak abstained.

**4. Report from Board Chair – Richard McCarthy**

- Status of Board – with eight out of eleven seats up for reappointment, the process has proved challenging to provide three names from every group as directed by the Governor. Each seat is appointed by the Governor. Currently, all names have been provided and waiting on notification on appointments, which is anticipated to be completed by next meeting.
- Introduction of new member – Kim Cheslak introduced as the newest board member, representing the Governor’s Energy Office seat, and provided a summary of professional background.
- Review of Board duties and procedures – Rich reviewed the statute Title 10, §9722: Technical Building Codes and Standards Board, along with a reminder that discussion about meeting issues need to be discussed publicly. The Board also oversees/suggests trainings and need to get a training committee back together.
- Board meeting calendar – Board discussed if a change was needed in meeting schedule, majority agreed that with proper notification, maintaining 3<sup>rd</sup> Thursday monthly meeting was best and requested calendar invite for the year.  
-Rich discussed the Chapter 290 Law “An Act Regarding Remote Participation in Public Proceedings” and the Board reviewed a sample draft for a remote

participation policy that provides acceptable circumstances that would allow a Board member to participate in a meeting remotely.

Motion to accept remote participation policy with a 1-year effective date.

Motion by Jeremy Martin, second by Kim Cheslak

7 in favor, 0 opposed

Motion to give Rich authority to sign the policy after the Attorney General's review to have policy go into effect immediately.

Motion by Marc Veilleux, second by Jeremy Martin

7 in favor, 0 opposed

5. (Error on Agenda – numbering of agenda items skipped a #5.)

## 6. Legislative Update

Per “Approval of Agenda” discussion, “Legislative Update” changed discussion order from agenda. Due to lack of time, Rich McCarthy briefly noted that there are no substantial changes and discussion would be skipped this meeting.

## 7. Staff Report

### Training Update –

-Kim Cheslak recently did a 1-hour stretch code training for residential with about 130 people in attendance, along with an upcoming training session on February 10th on the commercial aspect.

-Eric Lacey sent 500 laminated handouts from his stretch code training last year.

-Paul Demers created a “Tell Me What I Have to Do” presentation, 1 hour with questions, on Residential energy code and the options with REScheck. Putting the training out to lumber yards and code organizations, as an on-going effort.

-Efficiency Maine held seven classes on the 2015 IECC energy updates, repeated three times each, video access for website.

-BRICs grant will provide ability for training in all the disciplines. Paul is hopeful for a training every other week ideally 90 minutes to two hours and is working on a list of speakers, presenters, and has been working with the community colleges as a resource to hold trainings.

-Over the course of the year did a full day cannabis training, mass timber, four IRC trainings with Glen Matthewson and an IMC training at two locations which presenter Gary Gauthier has requested to do again.

-There is a need for Radon training and the State Plumbing Board adopted UPC 2021 needs training.

- ICC Codes were purchase for MUBEC towns, and Bill Nash from ICC provided training on the benefits included the with membership.

## 8. New Business/Code Update

-Review status of previous discussions (2021 Edition)

Board discussed the previous decision to go with the 2021 Edition for code adoption to follow Statute. One of the challenges with this being that there is no “redline” version that

goes between two code editions and the Board set a goal for an effective date of July 1, 2022 for the chapter adoptions, understanding that this is aggressive date that will likely only be met under perfect circumstances. Rich and Paul will work on a schedule to attempt meeting that goal.

-Code Copy Access for Board Members – Due to uncertainty of Board appointments, digital code access had not been sent out to the Board members yet. Paul will send the access codes.

-TAG Committees – Paul would like to start fresh with TAG committees. The TAG applications will be updated and provided to the Board members to distribute among their groups. TAG groups will only be needed as seen necessary in updating the chapters. Mike Pullen asked for a list of previous interested parties.

#### **9. Unfinished Business**

- Code adoption/rule making 2021 Schedule
- MUBEC Annual report update (Board request)

#### **10. Public Comment**

Bill Nash, ICC, offered to be a resource as he tracks all bills and can assist with accessing digital codes. With experience with other states, suggested the Board look at the Swimming Pool and Spa code, consider bringing the IPC into code adoption, and stated that the “Solar Energy Provisions Document” that some states are adopting as a standard is available on digital codes.

#### **Board Member Comment:**

Concerns expressed regarding training needs in all thirteen disciplines along with related fields (not just code enforcement officers.) Rich noted that it is being taken into consideration as part of the training process and a goal to improve and that the focus over next few months will be code adoptions.

With the discussion of code amendments, Board members expressed the importance of making amendments easy to find and potential outreach to municipalities, etc. that can provide links on their website to the Fire Marshals Building Codes MUBEC Rules and Laws webpage. Bill Nash offered that ICC can provided a book with Maine amendments at no cost.

As the 2021 Edition is the plan for next code adoption, there were questions regarding how the Stretch Code fits into the adoption process and if the timeframe for Stretch Code update would fall into the same effective date as the base code.

#### **Next Scheduled Meeting:**

February 17, 2022 at 9:00am

#### **Meeting adjourned at 12:23 pm**

Respectfully submitted,  
Shannon Quintal, Administrative Assistant