



FIRE COMMISSION & MFSI

REGIONAL LIVE FIRE TRAINING FACILITY GRANT PROGRAM BRIEFING

GOALS FOR TODAY'S BRIEFING

- Review Grant Guidance
- Respond to Questions
- Engage potential applicants in feedback on standard packages in preparation of MFSI's formal bid process



INTRODUCTION

- LD1845 enacted in 2018 to fund a competitive grant program for
 - “The construction, repair, or replacement of regional live fire service training facilities”
 - Funding
 - Initial funding in 2018 - \$500,000
 - Anticipated funding in the 2019-2020 biennium - \$1,000,000
 - Sunset provision after 3 – years unless a future legislature extends
 - MCCS entitled to 4.5% administrative fee for fiduciary responsibilities
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- 12/19/18 – Grant Briefing
- 3/1/19 – Application Period Opens
- 5/1/19 – Deadline for Applications
- 7/1/19 – Grant Awards Announced

Performance periods staggered over 3 years

**IMPORTANT
DATES**

- Eligible Applicants
 - Municipalities as outlined in State law
 - Applications executed by CEO
- Eligibility Criteria
 - Applicant department and other depts. that use the facility must report to MEFIRS
 - Facilities funded through a grant must allow MFSI to conduct skills end tests twice annually at no cost beyond consumables

ELIGIBLE APPLICANTS & ELIGIBILITY CRITERIA

- No Specific Cost Share Required
 - Hard (cash) and Soft (in-kind) matches will be seriously considered during cost/benefit analysis
- Award Limits
 - No pre-determined min. or max. limits
- Allocation
 - A portion of the total available funding will be set aside for repairs to existing facilities based on the needs identified in the applications received.
 - Current MFSI approved facilities may apply for both repairs & replacement in separate applications

**COST
SHARE**

AWARD LIMITS

ALLOCATION

- Applicants may use their local procurement policies as long as they meet SMCC requirements
- MFSI intends to formally bid some standardized options applicants can choose from in lieu of bidding locally
- Facilities must be designed & approved by a PE, and must comply with all Federal, State, and local ordinances, regulations, laws, codes & standards including:
 - *NFPA 1402 Guide to Building Fire Service Training Centers*
 - *NFPA 1403 Standard on Live Fire Training Evolutions*

COMPETITIVE PROCUREMENT & COMPLIANCE

1. Maximize local/regional investment through hard & soft matches
2. Assure financial plan & resources for ongoing maintenance & sustainability
3. Serve the greatest number of firefighters possible through regional collaborations

GRANT GOALS & PRIORITIES

- Application Review Panel from MFPSC representing all stakeholder groups
 1. Chair of the Fire Commission
 2. Director of MFSI
 3. Maine Fire Chiefs' Association
 4. Maine State Federation of Firefighters
 5. Professional Firefighters of Maine
- Panel makes recommendation to full MFPSC – final awards made by majority vote of the Fire Commission

APPLICATION REVIEW PROCESS

EVALUATION CRITERIA

PROJECT DESCRIPTION & BUDGET

- a. Quality and completeness of the application and supporting documents.
 - b. Budget includes detailed plans (including a site plan) and formal quotes that meet the grant guidance and formal bidding requirements.
 - c. Explains how the project will meet the regional needs for basic training standards including the elements of Firefighter I & II as prescribed in NFPA 1001 and 1403.
 - d. Does the scope of the project fit and match the needs in the area proposed?
 - e. Previous experience managing MFSI or AFG grant programs in the past.
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EVALUATION CRITERIA

STATEMENT OF EFFECT / IMPACT ON FF TRAINING IN REGION

- a. Provided data on firefighters trained and hours the facility has been, or will be used?
 - b. What geographical area of the State and how many departments and firefighters does this proposal serve?
 - c. Has the applicant included Memorandum of Understanding or Agreement supporting multi-jurisdictional regional training partnerships and support for the grant?
 - d. Is the proposed LFTF located in an area where MFSI can conduct training and certification training, and does it contain the resources necessary to do so?
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EVALUATION CRITERIA

FINANCIAL NEED

- a. What resources are being requested?
 - b. Has the applicant adequately demonstrated the needed?
 - c. Does the applicant own, or have a long-term lease, on the site where the improvements are being made?
 - d. Does the applicant have a financial plan that demonstrates the ability to sustain and maintain the LFTF going forward beyond the grant award?
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EVALUATION CRITERIA

COST / BENEFIT ANALYSIS

- a. What hard (cash) or soft (in-kind) match has been provided by the municipality to maximize the investment requested?
 - b. What is the benefit per firefighter or training hour for the cost requested?
 - c. How does this proposal rank with others in terms of return on the State's investment?
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1. Quarterly reports during period of performance – See Appendix C
2. Maintain financial records for potential audit per Title 2 CFR, Part 200
3. Annual documentation of inspection of facility as outlined in NFPA 1403 (7.2.5)
4. Submission of Engineering study as required in NFPA 1403 (7.2.6) every 5 years

REPORTING REQUIREMENTS

- Lead municipality must execute a Grant Agreement (see Appendix E) signed by CEO.
- Reimbursements made for work completed or due to be completed within 60 days.
 - Municipalities aren't required to front funds.
- Documentation required
 - Invoices, receipts, and approval/certification by the project manager or engineer.
Form found in Appendix B

DISBURSEMENT OF GRANT FUNDS

- General & Automobile Liability Coverage
 - 1,000,000 single and 1,000,000 aggregate
- Worker's Compensation
- Certificate of Coverage required including coverage for sub-contractors.
 - Lead municipality named as additional insured
- 100% Performance & Payment bond required for all large projects (> \$125,000)
- Bid bond or letter of credit also required for large projects.

INSURANCE AND BONDING REQUIREMENTS

- Lead Municipality or other governmental entity must own the site (land)
- Site not subject to restriction or limitation that would prohibit use as an LFTF
- Case by Case may consider long-term lease agreements consistent with the expected life of the LFTF.

OWNERSHIP OF SITE

Yes	No	Description
		Is the applicant eligible and did the CEO sign the application?
		Does the proposal meet the eligibility criteria
		Is the applicant and all departments associated with the grant reporting to MFIRS?
		Has the applicant certified they have sufficient and suitable space and will cooperate with MFSI to conduct training and certification skills testing at the proposed site twice annually at no cost beyond consumable supplies?
		Did the applicant choose one of the prototype options
		If no, does their proposal include the required engineering and code compliance info?
		Has the applicant provided a copy of their formal procurement policy to demonstrate compliance with the procurement requirements?
		Has the applicant demonstrated compliance with all applicable federal, state, and local policies, ordinances, regulations, laws, codes, and standards?
		Have the required insurance certificates been received? (successful grant awards only)
		Have the required bonds been provided? (successful grant awards only)
		Does the applicant meet the site ownership / lease requirements?

HELPFUL HINTS

Application
Review
Checklist
Appendix D



LIVE FIRE TRAINING FACILITIES

- The Premise Behind a Standard RFP

- Consistency in layout and design of the facility
- Consistency in training operations
- Consistency in live fire burn plans
- Easier to compare pricing
- Easier planning for maintenance and repair costs in the future

**LIVE FIRE
TRAINING
FACILITIES**

Manufacturers of Pre Engineered Live Fire Training Facilities

- **Fire Facilities**

- www.firefacilities.com/fire-training-towers

- **WHP Fire Training Towers**

- www.trainingtowers.com

- **Lion Fixed Fire Training Facilities**

- www.lionprotects.com/fire-training-buildings

**LIVE FIRE
TRAINING
FACILITIES**

Insurance Service Office, Credit for Facilities:

- Have a Live Fire Training Structure including a Smoke Room
- Have a Drill Tower at least 3 Stories
- Have a training area of at least 2 Acres

**LIVE FIRE
TRAINING
FACILITIES**

Ideal Live Fire Training Facility

- Please refer to the back of two pages of your document.
- We are looking for your feedback.

**LIVE FIRE
TRAINING
FACILITIES**

QUESTIONS

