**MCJA Mechanics of Arrest, Restraint and Control (MARC) Instructor Application/Recertification**

Name of Applicant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Criminal Justice Agency:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Chief Executive Officer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Calendar Year for Application/Recertification\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requirements for Initial Certification:

1. The applicant shall have the following minimum employment qualifications:
	1. Must be a certified full time law enforcement officer in the state of Maine with at least three years of full-time experience and be designated by their employing agency as an agency MARC Instructor
		1. NOTE: The requirement of years of service may be waived by the Director upon submission of evidence that the applicant has extensive experience as a MARC Instructor, or
	2. Must be a certified part time law enforcement officer in the state of Maine with at least five years of part time experience and be designated by their employing agency as an agency MARC Instructor
		1. NOTE: The requirement of years of service may be waived by the Director upon submission of evidence that the applicant has extensive experience as a MARC Instructor, or
	3. Must be a retired full time law enforcement officer sponsored by the Director or an Academy Staff member sponsored by the Director.
2. Applicants must successfully complete the MCJA Methods of Instruction course, or a comparable course of instruction as determined by Staff review.
3. Applicants must successfully complete the Mechanics of Arrest, Restraint, and Control (MARC) Instructor Development Program or a comparable course of instruction as determined by Staff review.
4. The applicant will be monitored instructing during an Academy approved unit of instruction in a Mechanics of Arrest, Restraint, and Control topic. A MARC Lead Instructor assigned by the Academy Director will evaluate the applicant as to form, content, and competency during this instruction and will make a recommendation (on an approved form) as to whether the applicant demonstrates proficiency worthy of certification as MARC Instructor.

**Requirements for recertification:**

1. The applicant shall have the following minimum employment qualifications:
	1. Must be a certified full time law enforcement officer in the State of Maine and be designated by their employing agency as an agency MARC Instructor, or
	2. Must be a certified part time law enforcement officer in the State of Maine and be designated by their employing agency as an agency MARC Instructor, or
	3. Must be a retired full time law enforcement officer sponsored by the Director or an Academy Staff member sponsored by the Director.
2. During the two year certification, assist for a minimum of an aggregate twenty-five (25) hours as an instructor in the current MARC training for the:
	1. Basic Law Enforcement Training Program, and / or
	2. MARC Instructor Development Course, and / or
	3. Law Enforcement Pre-service Course (Phase 2 training).

## STATEMENT OF EMPLOYING OR SPONSORING AGENCY

 Affiant attests that all the required Specification S-26 requirements have been met and authenticated.  Documentation of compliance with all mandated standards under Specification S-26 has been compiled and will be retained by this agency.  A copy of the documentation will be provided for the initial application to the MCJA. The recertification documentation will be made available for audit by the MCJA when and as required upon notification of inspection made to an Agency representative at a location to be agreed upon.

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Signature of Chief / Sheriff or Agency Head Date

Personally-appeared the above-named \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and made oath to the truth of the foregoing statement.

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Notary Public (or other person authorized to take oath)