**Central Maine Library District**

**Executive Board Meeting**

**Sept. 19, 2013**

**9:00 AM**

**Attendance:** Bryce Cundick, Mike Dignan, Linda Lord, Susan Preece, Art Turley, Stephanie Zurinski

**Absent:** John Burgess, Rita Moran, Jen Lewis, Pam Bonney; Janet McKenney and Jamie Ritter

**Approval of Minutes:**

Mike Dignan moved the adoption of the May minutes and the June Retreat Minutes; Bryce seconded the motion which was approved with one abstention (Susan on the grounds that she had not attended the June Retreat).

**Around the Room:**

* Linda will save her report for later in the meeting.
* Susan is getting ready for the Annual Friends Book Sale.
* Stephanie appears to have food poisoning and will be going home after the meeting.
* Bryce is “insanely busy.” His brother-in-law from Slovakia is staying with him and family for 5 weeks and having fun on the first trip to the US. Bryce and family will be going to Disney next month.
* Art reported that he is getting ready for a joint library meeting with Stephanie and with both of the Lewiston and Auburn Boards. Auburn initiated this meeting which appears to be a positive development for both libraries.
* Mike received a ***Pushing the Limits*** grant, aimed specifically at small and rural libraries, offers libraries subtle STEM programming aimed at adults not already interested in science topics. Programs will take place in winter. The library is participating in a joint forum on the Affordable Care Act.

**Treasurer’s Report:**

Revenues are high and no expenditures logged yet as it is the beginning of the fiscal year. No bank statements have been received yet. Most of the CE forum payments will come back to us in time –paperwork for reimbursement is a nightmare but CMLD is persistent.

**Commission meeting:**

* Maine Public Library Standards will be distributed in the near future. The committee worked on some introductory language and added a section on staff compensation which was accepted by the Commission. This document will be reviewed annually.
* The Commission asked the State Librarian to put together a 2 page annual report similar to those that public libraries present to their funders and constituents.
* InfoNet is in the process of hiring an open position of Library Systems Manager.
* Overdrive Advantage is being recommended as a way for individual libraries to offer addition eBook and audio content for library patrons. The contract available to Overdrive members includes a $1000 credit toward content for the initial $1000 needed to begin the Advantage program.
* Minerva is taking applications for additional libraries to join the consortium.

**State Librarian:**

* 2nd floor reorganization is nearly complete with positive reactions from all. The Computer Lab is being converted to a public technology lab with scanners, white boards, etc.
* ½ million grant IMLS grant has been received for individuals to add to the Maine Memory Network. This is an extension of the collaboration by the MSL and Maine Historical which has focused on institutions. This creates new opportunities for individuals to be a part of preserving living history.
* Van delivery is being offered to 30 libraries due to $25,000 budget addition from the lesgislature last year.
* DOE adult workforce readiness committee asked for MSL participation. Nissa Flanagan from Yarmouth (MLA Chair) offered to be a member for MSL.
* Income tax check-off netted $26,000 (Maine Libraries were the 3rd highest funded of the check-off options); $12,000 of which paid a one-time fee as required by Revenue Maine. The remaining $14,000 will be available to spend. After consultation with the Tridistrict Boards, Linda will ask public library directors to vote on a preference as to where these funds should go.
* Digital Commons postings of Maine State Documents going well 10,000 items stored looked at 11,000 times.
* BTOP grant process is closing out with reports due at end of the month.
* Information on the Affordable Care Act is posted on MSL website.
* SMLD Consultant’s position has been filled. There are final paperwork verifications needed by the state and when they are complete the new consultant’s name will be announced- likely tomorrow.
* Linda Lord has received the *Maine Development Foundation’s Champion Award for Education,* *Training, and Leadership Development*. According to the Bangor Daily News, “The Champion Award for Education, Training, and Leadership Development honors an individual or organization that has gone above and beyond in efforts to spark Maine’s economy by demonstrating leadership and investment in helping all Maine people reach their highest personal potentials.” Congratulations were expressed by all present on this well-deserved honor.
* Linda also reported that local Maine business men have established a 10 million dollar fund for early literacy. Linda will be attending a meeting about this and put in a plug for libraries.
* AWE – Early Learning Center has agreed to provide libraries in Maine with their Center for $2500 –which is close to half of what it costs currently. The Early Learning Center is a self-contained computer unit fully loaded with educational software for children from 2-12 years old.

**Consultant Report:**

* CONTED meeting (National Continuing Ed –forum) came to Portland and was hosted by Stephanie. 41 people from 31 states participated. Stacy Aldrige from PA State Library spoke on ***Focus on the Future***
* Each state gave CE report on what was going on. ILMS asked to come because they wanted to know about what is happening in National Continuing Ed. Gritty McDuff’s brewery and the Maine Memory Network were highlights of events along with a trip to Peak’s Island. Learning Express supported reception.
* Voluntary Certification program will roll out in Oct.
* NELS workshop went well. Maine is the only state doing year round leadership training.
* 2012 annual report numbers are back. They will be on the website ASAP.
* Five genre RA sessions with Joyce Saricks will be presented in Oct. and will be archived.
* Joan Frye Williams will also speak through Adobe Connect.

**DLC**

The committee is facing a crisis in leadership. CMLD has been a driving force of this committee. The last Tridistrict Conference charged DLC with reconnecting with the original stakeholders from the first report to the Maine Library Commission. There will be a meeting on Oct. 17.

Another idea discussed was the use of MLA as the organization to facilitate further statewide discussion and funnel Maine into the national discussions, as well. This would allow the building of bridges using existing ALA structure. An MLA round table could replace DLC. A statewide role may be better served by MLA.

**Old Business:**

***Membership survey – progress on recommendations:***Minimal response was noted.

* ***Non-profit status update-retreat action item:*** Do we need a 501(c) 3 organization?

Can CMLD account be a sub-account of the Friends of MSL? It has been a handy account to have but is it worth the expense to reapply? Decision for the moment is to do nothing and reconsider if needed in the future.

* **We are missing the following reps on CMLD:**

School rep-suggestion-Jane Littlefield in Franklin County

Special Library- ask Happy Copley

We will need a Public Library rep for next year.

* **District goals for 2014**

Board requested a copy of District Goals: Stephanie will send them out before next meeting.

**New Business**

A discussion of revisiting the Hub Library concept ensued. The Hub Committee should be recalled to discuss models focusing on CMLD libraries. What will it look like?

Bryce will send a Doodle poll to Mike, Susan, Jamie, Stephanie and Pam.

**Upcoming Meetings:**

***Fall District Council Meeting:***

Wednesday, October 9, 2013, Elks Lodge, Augusta

-*“Kick Start Your Library Programs for Infants, Toddlers and Preschool Children”*

*Thursday, November 21, 2013*

*Thursday, January 16, 2014 (1/17 snow day)*

*Thursday, March 20, 2014 (3/21 snow day)*

***Spring District Council Meeting:*** Tentatively set for May 29, 2014 TBA

***Board Retreat:***  Friday, June 20, 2014 (venue TBA)

Mike moved to adjourn and Susan seconded.

Respectfully submitted;

Susan M. Preece