

## **REINSURANCE INTERMEDIARY BROKER AND/OR REINSURANCE INTERMEDIARY MANAGER LICENSING**

Please use the following checklist to ensure that you have reviewed and/or included all required materials for licensure.

- Review Definitions
- Application for License
- Exhibit A – List of all persons representing the firm, name, address and license number if applicable.  
*NOTE: Foreign, Foreign Limited Partnerships, Limited Liability Companies, or Limited Liability Partnerships (Title 31 §852) may also be required to apply to the Maine Secretary of State for authority to do business in the State of Maine. See Secretary of State website for additional information.*  
<http://www.maine.gov/sos/cec/corp/foreign.html>
- Exhibit B – Home state certification if applicable.
- Exhibit C – Written explanation if applicable.
- Exhibit D – Appointment of Resident Attorney to Receive Service of Process form if applicable
- Exhibit E – Statutory Contract Requirements must be provided for a Reinsurance Intermediary Manager only.
- Title 24-A M.R.S.A. Chapter 9 - Subchapter IV §741 - §754

***Please be advised Maine statutes do not allow exemption from being licensed under this statute.***

Visit us online at: [www.maine.gov/insurance](http://www.maine.gov/insurance)

Mail the completed application to:

Assistant Insurance Analyst  
Maine Bureau of Insurance  
Phone: (207)-624-8443  
E-mail: [Insurance.pfr@maine.gov](mailto:Insurance.pfr@maine.gov)

**Overnight delivery:**  
Deliveries such as FedEx and UPS  
76 Northern Ave.  
Gardiner, ME 04345.

United States Parcel Post  
34 State House Station  
Augusta, ME 04333.