

**STATE OF MAINE  
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MINUTES  
Thursday, November 19, 2020**

**Meeting location:** Virtual Meeting held via Zoom video conference. In attendance: Mandy Holway, PE, Chair; Brent Bridges, PE, Vice Chair; Russell Martin, PE, Complaint Officer; Joyce Taylor, PE; with Jude Pearse, PE joining the meeting in progress. Also attended: David Jackson, Esq., Executive Director; Assistant Attorney General Timothy Steigelman; and Assistant Attorney General Ronald Guay.

**1. Call to Order, Minutes of prior meetings and other preliminaries**

- A. The meeting was called to order at 9:05 am.
- B. The minutes of the meeting held on August 20, 2020, and the minutes of the meeting held on October 15, 2020 were submitted for approval. On motion by Ms., Taylor and second by Mr. Martin, the board voted 4-0 unanimously in favor of approving the prior board minutes with Ms. Holway, Mr. Bridges, Mr Martin, and Ms. Taylor in favor and no votes in opposition.

**2. Committee Reports**

**A. Executive Committee (Chair)**

**B. Finance Committee (Taylor)**

- 1. Cash balance on November 13, 2020 was \$638,372
- 2. Cash balance on November 7, 2018 was \$328,275
  
- 3. Active licensees on November 13, 2020 was 6571
- 4. Active licensees on November 7, 2018 was 6323

**C. Rules Committee (Martin)**

- 1. The Committee reported that the proposed statute revision has been submitted to the Legislature.

**D. Examinations Committee**

- 1. It was reported that registration for the January 26, 2021 regional PE Civil exams was open.

**E. Information Committee (Pearse)**

- 1. The following articles are proposed for the next newsletter:
  - a. Thoughts While Not Driving (Olver)
  - b. Results of NCEES exams
  - c. PE Exam Conversion to CBT

- d. Status of Legislation
- e. New staff member
- f. NCEES Meeting updates
- g. Complaint update

**F. Complaint Committee (Martin)**

**G. Professional Development Committee (Bridges)**

**H. Special Committees**

**3. Communications**

**4. Applications**

**A. Review and concurrence of Chair/Executive Director actions**

- 1. Temporary certificates issued.
- 2. Comity licenses authorized for NCEES Model Law Engineers.
- 3. Comity licenses authorized by the Executive Director and Chair.
- 4. Licenses by written examination.
- 5. Re-examinations authorized by the Executive Director.

**B. Engineer Intern (EI) Applications**

**C. Recently certified Engineer Interns**

On motion by Mr. Martin and second by Ms. Taylor, the board voted unanimously 4-0 to ratify the actions taken by staff in items 4 A-C. In favor: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor; opposed: none.

Ms. Pearse joined the meeting at this point.

**D. PE Applications (Exec Dir)**

- 1. Reza Mirzai, PE

After hearing and by roll call vote pursuant to statute, the board voted unanimously to grant licensure to Mr. Mirzai. Please see the Record of Decision attached hereto and hereby made part of this record.

**E. Tabled and previously considered**

**F. Reexamination Requests**

**G. Other applications or requests**

**5. Pending Business**

**6. New Business**

**A.** NCEES Record as an application for original licensure.

On motion by Ms. Taylor and second by Mr. Bridges, the board voted in favor of using the NCEES Record as an application for original licensure. In favor: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor; opposed: none, with Ms. Pearse abstaining.

**B.** NCEES 2021 Member Board Administrators Meeting and Board Presidents' Assembly online on January 29, 2021.

On motion by Ms. Pearse and second by Mr. Martin, the board authorized Ms. Holway, Mr. Bridges and Mr. Jackson to participate. In favor: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor; and Ms. Pearse, with none opposed.

**C.** 2021 Engineering Expo funding.

On motion by Ms. Pearse with second by Mr. Martin, the board voted to sponsor the Engineering Expo up to the amount of \$2500. In favor: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor; and Ms. Pearse, with none opposed.

**D.** Promotional budget.

On motion by Ms. Pearse and second by Mr. Bridges, the board voted to expend up to \$2000 for promotional items. In favor: Ms. Holway, Mr. Bridges, Mr. Martin, Ms. Taylor; and Ms. Pearse, with none opposed.

**7. Adjournment**

**A.** Next scheduled meetings are January 21, 2021 and March 18, 2021.

**C.** On motion by Ms. Pearse and second by Ms. Taylor the board voted to adjourn the meeting at 10:25 am.