

**STATE OF MAINE  
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MEETING MINUTES  
Thursday, January 21, 2016**

**Present:** Board members present were: Mandy Holway Olver, PE, Chair; Clifton W. Greim, PE, Vice Chair; George W. Ames, PE; Lawrence E. Bartlett, PE; and Joyce Noel Taylor, PE. Also present were: Judith Peters, Assistant Attorney General, and David Jackson, Executive Director.

**1. Call to Order, Minutes of prior meetings and other preliminaries**

The meeting was called to order at 9:05 a.m. by Chair Mandy Holway Olver in the First Floor Conference Room at 295 Water Street in Augusta, Maine.

- A. On motion by Ms. Taylor and 2nd by Mr. Ames, the minutes of the board meeting held on November 19, 2015 were approved as modified by a 4-0 vote, with Mr. Bartlett recused as he was absent from that meeting.
  
- B. Election of officers:
  - 1. Chair – Mandy Olver. On nomination by Mr. Ames and second by Ms. Taylor, Ms. Holway Olver was elected Chair by a vote of 5-0 in favor.
  
  - 2. Vice-Chair – Clifton Greim. On nominated by Ms. Taylor and second by Mr. Ames, Mr. Greim was elected Vice Chair by a vote of 5-0 in favor.
  
  - 3. Appointment of Committees (Chair makes committee assignments and is a member of all committees)
    - a. Executive Committee – Ms. Olver, Mr. Greim, and Ms. Taylor.
    - b. Finance Committee -- Mr. Greim, and Mr. Ames.
    - c. Rules Committee – Mr. Ames, Mr. Hermansen, and Ms. Taylor.
    - d. Examination Committee – Mr. Hermansen and all board members.
    - e. Information Committee – Ms. Olver and Mr. Hermansen.
    - f. Complaint Officer – Mr. Ames.
    - g. Continuing Education Committee – Mr. Bartlett, and Mr. Hermansen.
    - h. Special Committees – No current appointments.

**2. Committee Reports**

**A. Executive Committee (Chair)**

**B. Finance Committee (Greim)**

- 1. Book balance on January 13, 2016 was \$582,947 compared to a balance of \$480,906 on January 8, 2014.
  
- 2. The number of active licensees on January 13, 2016 was 5657, compared to 5483 on January 8, 2014.

**C. Rules Committee (Ames)**

1. Rules Committee will review statute.

**D. Examinations Committee (Hermansen)**

1. Concurrence with the results of the Principles and Practices of Engineering (PE) examination held on October 30, 2015.
2. Concurrence with the results of the Structural examination held on October 30 and 31, 2015.

On a motion by Mr. Ames and second by Mr. Greim, the Board voted 5-0 to concur with the examination results.

**E. Information Committee (Olver)**

The following are proposed articles for the Spring 2015 newsletter:

- a. Thoughts While Driving (Olver)
- b. Results of October 2015 exams
- c. Audit Process and PDH Records (Exec Dir)
- d. PDH course development
- e. Report on NCEES Meetings

**F. Complaint Committee (Ames)**

1. None

**G. Continuing Education Committee (Bartlett)**

1. Audit procedure.
2. PDH course development ongoing.
3. PDH Exemptions reviewed and approved by board.

**H. Special Committees**

**3. Communications**

- A. Letter from Thomas Greer, PE, in response to newsletter article.  
No response from Board.

**4. Applications**

**A. Review and concurrence of Chair/Executive Director actions**

1. Temporary certificates issued.
2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examination.

5. Re-examinations authorized by the Executive Director.

On motion by Mr. Ames and second by Ms. Taylor the Board voted 5-0 to concur with items 1-5 above.

**B. New Engineer Intern (EI) Applications**

1. None

**C. Recently Certified Engineer Interns**

On motion by Ms. Taylor and second by Mr. Ames the Board approved the list of recently certified Engineer-Interns 5-0.

**D. New PE Applications (Exec Dir)**

On motion by Ms. Taylor and second by Mr. Ames the Board approved the list of Professional Engineer applicants 5-0.

**E. Tabled and Previously Considered**

**F. Reexamination Requests**

1. Brandy Piers

On motion by Ms. Taylor and second by Mr. Ames, the Board voted 5-0 to approve the applicant's request for reexamination.

**G. Other applications or requests**

**5. Pending Business**

**6. New Business**

**A. NCEES Northeast Zone Meeting, Apr 21-23, Burlington, VT**

On motion by Ms. Taylor and second by Mr. Greim, the Board voted 5-0 to approve sending the Executive Director to the NCEES Northeast Zone Meeting and to authorize the Executive Director to vote on behalf of the Board; with either Ms. Taylor, Mr. Ames, or Ms. Holway Olver approved to attend as the second funded delegate, depending on whose schedule permits them to attend.

**B. NCEES Annual Meeting, August 24-27, 2016, Indianapolis, IN.**

Discussion postponed to the March board meeting.

**C. Promotional materials**

On motion by Ms. Taylor and second by Mr. Greim, the Board voted 5-0 to authorize the Executive Director to expend up to \$3500 for promotional materials.

**D. Discussion of Maine NCEES exam pass rates. No board action.**

**E. Discussion of Ohio PE Board announced policy that any applicant who has taken a PE exam prior to the completion of four years of engineering work experience will be required to sit for the PE again before being approved for licensure in Ohio. No board action.**

**7. Adjournment**

**A.** Next scheduled meetings are March 17, 2016 and June 16, 2016

**B.** Meeting adjourned at 10:47 AM.