

**STATE OF MAINE
BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS**

**MEETING MINUTES
Thursday, January 19, 2017**

Present: Board members present were: Mandy Holway Olver, PE, Chair; Clifton W. Greim, PE, Vice Chair; George W. Ames, PE; Joyce Noel Taylor, PE; and Russell G. Martin, PE. Also present were: Judith Peters, Assistant Attorney General, and David Jackson, Executive Director.

1. Call to Order, Minutes of prior meetings and other preliminaries

The meeting was called to order at 9:05 a.m. by Chair Mandy Holway Olver in the First Floor Conference Room at 295 Water Street in Augusta, Maine.

- A. On motion by Mr. Ames and 2nd by Mr. Greim, the minutes of the board meeting held on November 17, 2016 were approved by a 5-0 vote.

- B. Election of officers:
 - 1. Chair – Mandy Olver. On nomination by Ms. Taylor and second by Mr. Greim, Ms. Holway Olver was elected Chair by a vote of 5-0 in favor.

 - 2. Vice-Chair – Clifton Greim. On nominated by Ms. Taylor and second by Mr. Ames, Mr. Greim was elected Vice Chair by a vote of 5-0 in favor.

 - 3. Appointment of Committees (Chair makes committee assignments and is a member of all committees)
 - a. Executive Committee – Ms. Olver, Mr. Greim
 - b. Finance Committee -- Mr. Greim, Ms. Taylor
 - c. Rules Committee – Mr. Martin, Mr. Hermansen, and Ms. Taylor
 - d. Examination Committee – Mr. Hermansen and all board members
 - e. Information Committee – Ms. Olver and Mr. Hermansen
 - f. Complaint Officer – Mr. Martin
 - g. Continuing Education Committee –Mr. Hermansen
 - h. Special Committees – None

2. Committee Reports

A. Executive Committee (Chair)

B. Finance Committee (Greim)

- 1. Book balance on January 9, 2017 was \$357,109 compared to a balance of \$385,226 on January 2, 2015.

- 2. The number of active licensees on January 6, 2017 was 6182, compared to 6047 on January 2, 2015.

C. Rules Committee (Ames)

1. Report on proposed legislation.

D. Examinations Committee (Hermansen)

1. Concurrence with the results of the Principles and Practices of Engineering (PE) examination held on October 28, 2016.
2. Concurrence with the results of the Structural examination held on October 28 and 29, 2016.

On a motion by Ms. Taylor and second by Mr. Greim, the Board voted 5-0 to concur with the examination results.

E. Information Committee (Olver)

The following are proposed articles for the Spring 2017 newsletter:

- a. Thoughts While Driving (Olver)
- b. Results of October 2016 exams
- c. Upcoming Renewal – email notification (Exec Dir)
- d. Statute revisions
- e. ALMS System
- f. Report on NCEES Meetings

F. Complaint Committee (Ames)

1. Licensee
 - a. E16-001

On motion by Ms. Taylor and second by Mr. Martin, the Board voted 4-0, with Mr. Ames recused, to dismiss the complaint for lack of evidence of a violation of statute or rules.

G. Continuing Education Committee (Hermansen)

1. Audit report by Executive Director.
2. Review of audits.
 - a. On motion by Ms. Taylor and second by Mr. Martin, the Board voted 5-0 to approve the PDH courses submitted by Mr. Champaigne.
 - b. On motion by Ms. Taylor and second by Mr. Martin, the Board voted 5-0 to allow Mr. Ogren 30 days to submit two PDH credits to replace the two credits that were rejected during audit.

H. Special Committees

3. Communications

4. Applications

A. Review and concurrence of Chair/Executive Director actions

1. Temporary certificates issued.
2. Comity licenses authorized for NCEES Model Law Engineers.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examination.
5. Re-examinations authorized by the Executive Director.

On motion by Mr. Ames and second by Mr. Greim the Board voted 5-0 to concur with items 1-5 above.

B. New Engineer Intern (EI) Applications

1. None

C. Recently Certified Engineer Interns – list attached

D. New PE Applications (Exec Dir)

E. Tabled and Previously Considered

F. Reexamination Requests

G. Other applications or requests

1. Troy Barry

On motion by Ms. Taylor and second by Mr. Ames, the Board voted 5-0 to allow Mr. Barry to sit for the PE exam, and requested that Mr. Barry document that he took the FE exam, failed and requested a rescore, and that Utah supply any related documentation.

5. Pending Business

6. New Business

A. NCEES Southern/Northeast Zone Meeting, April 27-29, 2017, St. Thomas, VI
Ms. Olver, Mr. Martin, and Mr. Greim to attend as previously determined.

B. NCEES Annual Meeting, August 23-26, 2017, Miami, FL
Discussion postponed until the March meeting.

7. Adjournment

- A.** Next scheduled meetings are March 16, 2017 and June 15, 2017.
- B.** Meeting adjourned at 10:42 AM.