

Ranked-choice Voting (RCV) Implementation Plan
for the June 12, 2018 Primary Election
Prepared by the Office of the Secretary of State
Updated May 18, 2018

Completion Dates	Implementation Steps
Completed 5/11	<p>Adopt emergency rules outlining RCV procedures</p> <ul style="list-style-type: none"> • Posted proposed rules for limited public comment period (3/28) • Public comment period ends (4/6) • Adopt final emergency rules after consideration of public comments and making changes to the proposed rules as necessary • Final emergency rules adopted (5/11)
Completed 4/10	<p>Acquire funds for implementing RCV</p> <ul style="list-style-type: none"> • Unexpended budget funds for the Secretary of State's FY 17-18 budget moved forward to Quarter 4 by Budget Order
Completed 4/13	<p>Acquire high speed tabulator(s) and software necessary to conduct RCV</p> <ul style="list-style-type: none"> • Requisition submitted to acquire the hardware and software from the State's voting system vendor, Election Systems & Software. • Hardware and software will be installed prior to the June 12, 2018 Primary Election.
Completed 4/23	<p>Prepare election database and ballot layout for primary and referendum election</p> <ul style="list-style-type: none"> • Final ballot layouts approved for the UOCAVA absentee ballots (i.e., Uniformed Service and Overseas voters) • Final ballot proofs provided to the printing contractor for the civilian absentee and election day ballots • RCV ballot samples available for posting on the Secretary of State's website
Completed 5/18	<p>Prepare instructions and training materials for municipal election officials</p> <ul style="list-style-type: none"> • Design new voter instruction poster for posting at the polls • Incorporate RCV materials' handling into election day forms and instructions for municipal election officials
Completed 5/15	<p>Create voter instruction materials and post on Secretary of State's website</p> <ul style="list-style-type: none"> • Create webpage specifically for RCV (4/23) • Create FAQ (4/23) • Design video explaining RCV (5/15)
Completed 4/23	<p>Arrange for a central, secure location in the Augusta area for RCV count</p> <ul style="list-style-type: none"> • Reserve state space in the Elkins Building in Augusta • Authorize work to make security improvements to the facility space (swipe cards and camera)

Completed 5/4	Arrange for retrieval of ballots and memory devices from the municipalities after Election Day <ul style="list-style-type: none">• Issued RQS (Request for Quotes) for courier companies to provide secure retrieval of materials from the municipalities to the RCV count location (4/20)• Negotiate contract with selected bidder• Contract completed and signed (5/4)
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